



THE CAUSEWAY

STEVENTON PARISH COUNCIL

Mrs. Angela Einon, Parish Clerk

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Minutes of a Meeting of Steventon Parish Council held on Tuesday 2nd August 2016 in the Village Hall Millennium Room

1. APOLOGIES FOR ABSENCE

Apologies were received from, Cllr S Lilly (OCC) and PCSO Gary Kirby

2. PRESENT

Dr. C Wilding (Chairman), Mr J Bennett, Mr R Bosley, Mr J Clark, Mrs C Denton, Mr R Green, Miss L Humphries, Mr J Spiller and Mr R Wilkinson. Mrs A Einon (Parish Clerk) and Cllr M Barber (VWH) were in attendance. There were twenty members of the public present.

3. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER DECLARATIONS

To receive any declarations of disclosable pecuniary interests, and other declarations, in respect of items on the agenda for this meeting.

There were no declarations.

4. PUBLIC PARTICIPATION

4.1. The Causeway

Stones had been removed from the Causeway. The Parochial Charities have been informed and also the PCSO. A comment would also be made in Steventon News. The Causeway is grade II* listed and any damage must be treated seriously.

4.2. Truck

Litter bags had not been put out in time to collect rubbish from people arriving. The signage for traffic, particularly from Drayton had not been in place.

4.3. Seats

There had been a suggestion that there should be a seat in High Street either in or near the bus stop. It may be that some seating could be included in the Arts provision for Steventon from funding from new developments.

4.4. Planning application Sheepwash Lane

Objections were voiced by the immediate neighbours on flooding and access. The site itself has flooded but the access via Sheepwash and particularly Milton Lane junction has flooded each year except 2015. The footbridge over the Ginge at Sheepwash is listed and is unable to cope with the amount of water after heavy rain, so the site is vulnerable from both directions. The depth of water has been at a level that a 4X4 had to be left in the village hall car park and the resident waded through water well above her knees to get home. An ambulance or emergency services would not be able to access the area, the proposed route via the Green was not feasible.

4.5. SUDS

The commissioned report on SuDS(Sustainable Drainage Scheme) by HR Wallingford, on the provision for drainage in the new developments approved by the Vale, had been received and passed to the Vale for their comments they had promised a response by the end of August.

4.6. Linden maintenance

The area to the rear of the school which would become Parish property is overgrown and the fences broken down it had not yet been handed over the Linden will reinstate the ground, level and reseed, trim the trees and repair the fences. Both on this area and in the open space. The open space would be maintained by a maintenance company of residents. Maintenance of the ditches are the responsibility of the property owners, though this had not been made clear to the purchasers of these properties, but should be mentioned in their deeds.

4.7. Railway

The Parish Council had written to the Secretary of State to ask for clarification from Network Rail as it is over a year since any communication has been received on their intentions for the bridge or Stocks Lane crossing. A response has been promised by 9th August.

4.8. Gladman circular to village residents

The proposals by Gladman for phase 3 of the David Wilson site has been circulated to the village but no formal application has yet been made to the Vale. The glossy brochure included many inaccuracies. The Parish Council would recommend that any comments be made to the Vale when the official application is submitted. South Oxfordshire District Council have a recommendation in their Local Plan that villages do not increase beyond 10%! Steventon is at 40% already and a further development would push us to 60%.

5. REPORT FROM ANY COUNTY OR DISTRICT COUNCILLOR IN ATTENDANCE

Cllr Matthew Barber responded to the comment regarding SODC limits, to say that the Vale had considered the 10% but rejected it as the Vale had a higher number of houses to allocate for the five-year housing land supply. The letter from the Inspector supported the decisions on the whole and is in discussion on main modifications at present which will be included in his final report. The additional reservoir site at Longworth was to be included in the plan. Consultation ends on 14th September and it is hoped that the plan would be resubmitted and adopted in December. Part 2 of the Local Plan would cover smaller sites for housing and a call had been put out for submissions. Details would be available on the website. A lot depended on the amount of housing land available in Oxford City and how many would need to be provided by the Vale.

6. APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the meeting held on Tuesday 5th July 2016 were accepted as a true record, with the following modifications: Item 5, should read County not district. 11.9 replace "He had experience" with " He had knowledge of work". Proposed: Mr Bosley. Seconded: Mr Clark

7. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS

7.1. Registration of Parish Council Land

Registration was ongoing. There was a requirement for a Statutory declaration that the land had been tended for 25 years. Sarinc had been asked if they had a map of plots and waterways as had been indicated by a parishioner.

Action 16/8/01: Mr Green

7.2. Ditch clearance programme

Mr Wilkinson had agreed to pass the information regarding mowing to SARINC and discuss the future programme for vole habitats.

Action 16/8/02: Mr Wilkinson

7.3. Annual inspection by ROSPA

The Inspection had found several small discrepancies but nothing that required immediate urgent attention, the handle on the big slide was loose. Several items had already been addressed. Repairs to the wet pour may require closure of the park for a minimum of 48 hours.

Action 16/8/03: Clerk

7.4. Flood contingency Plan

Mr Green had the application for funds form which had a deadline of September.

Action 16/8/04: Mr Green

7.5. Traffic calming

Results from the monitor

Location		from	to	days	Traffic Count	per day	Speed 30 mph+	%	Max
Stocks Lane	Crossing	02/04/2016	30/04/2016	28	8064	576	167	2.10%	73
Causeway	School	08/05/2016	05/06/2016	28	6686	478	78	1.20%	37
Hanney Road	Stonebridge	11/06/2016	23/07/2016	13	14222	2188	4158	29.20%	68
Causeway	North	08/07/2016	22/07/2016	14	12026	1718	1560	13.00%	64
	Control	08/07/2016	11/07/2016	4	2154	1077			
	Truck	15/07/2016	18/07/2016	4	4713	2357			
					diff	1280			

The information had been passed to the PCSO. It was proposed to set up in Abingdon road.

Action 16/8/05: Mr Green/Mr Wilkinson

7.6. Works of art

The Parochial charities had still not met.

Action 16/8/06: Mr Clark/Mr Bosley

7.7. Linden Homes Agreement

Dr Wilding and Mr Green had met with Linden and walked the site. It had been agreed that the whole area would be tidied and weeded, mulches replaced. The heras fencing would be removed and the ground levelled and seeded. The perimeter fence would be repaired. The flooding issues in the car park would be investigated and the soakaway cleared. The Open space areas to be made good and handed over to the management company. The street lights would be checked and the work to the culvert at the front would be completed.

7.8. School car park hump

The hump in the school car park was difficult to see and had caused problems to people walking. It was proposed that white sharks teeth be spray painted. Action required.

8. ITEMS FROM RISK ASSESSMENT ACTION SCHEDULE.

8.1. Risk Register. Deferred from last meeting

The register was agreed. It was suggested and agreed that footpath inspections should be more regulated and records kept.

8.2. Bi-annual check to ensure duplicates of critical files are stored away from Clerk's house.

Critical files are not stored at the Clerk's house.

9. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES

9.1. Finance and General Purposes Committee JB, RB, JC, LH, CW, Clerk

Not met

9.2. Planning Committee RB, CD, RG, JS, CW, Clerk

Not met

9.3. Burial Ground CD, LH, RW, Clerk

Not met.

9.4. Open Spaces – Trees, Greens, Waterways and Footpaths RB, JC, LH, JS, RW,

Not met. The cycle path to Milton proposal was favourably accepted by the Milton Park meeting and will be progressed.

9.5. Recreation and Leisure – Playground, Sports Hall RB, CD, RG, CW

Discussed under 7.3 above. It had not been possible to find a specialised company willing to do casual maintenance on the play equipment.

9.6. Village Infrastructure – Railway, Roads, Drains JB, RB, RG, JS, CW

Not met.

9.7. Houses and Planning JC, CD, RG, JS, CW

Not met

9.8. Sarinc RW, CD

Nothing to report.

9.9. Neighbourhood Plan RB, RG, JC, JS, CW, Clerk and volunteers: Lorraine Atkins, Laura Bosley, Nigel Goode, Avril Ivin, Nick Thompson

The Steering Group had met with HR Wallingford to discuss the SuDS report commissioned. A meeting with the Vale Neighbourhood plan section was due on 3rd August. Thanks was given to all involved.

10. FINANCE

10.1. ACCOUNTS 2016-17

The accounts to date were circulated and discussed. Proposed: Mr Clark. Seconded: Mr Wilkinson

10.2. Cheques for Signature

11. Correspondence

11.1. Received

5/7/16	E	Sally Ann Worsley	Thank you for road names	
6/7/16	E	RG> Laura Payne Hutchins	Where to find road works	
6/7/16	E	Robert Green	Set up roadwork alert for Steventon	
6/7/16	E	Highworth Memorials	P Shealy	
6/7/16	E	RG>D Stork	Truck construction traffic	
6/7/16	E	RG>Richard Hornsby	Linden agreement	
6/7/16	E	Robert Green	Damaged fence basketball court	
6/7/16	E	Peter Clark County Director OCC	Unitary Local government next steps	
6/7/16	E	The Storks	Construction traffic for Truck damaging Causeway	
6/7/16	E	Jeremy Lloyd	Planning training for Parish Clerks	
7/7/16	E	RB>The Storks	HGV access to Truck	
7/7/16	E	Derek Stork	Apologies but there has to be a better way	
7/7/16	E	Robert Green	Monitor location for Truck traffic	
7/7/16	E	Highworth Memorials	Copy application for P Shealy	
7/7/16	E	Sally Ann Worsley	Not Harding Way as already two in vicinity.	
7/7/16		Vale Planning	P16/V1645/FUL New Dwelling Land at Sheepwash Lane Steventon	
8/7/16	E	Planning Policy Vale	Local plan bulletin3	
8/7/16	E	CW>Secretary of State for Transport	What is happening to Steventon. Network Rail not communicating. Copies Ed Vaizey ,Dickson CE, Sue Cane OCC, M Barber VWH,	
8/7/16	E	RB<Lorraine Atkins	North Wessex Downs	
11/7/16	E	Cllr M Barber	Vale Newsletter	
11/7/16	E	RG> Abigail Brown VWH	Art information	
12/7/16	E	Simon Glazebrook	Re cinder track meeting	
12/7/16	E	Planning Vale	Changes to planning meeting please supply names of attendees	
12/7/16	E	Planning	Suds review letter referred to Emma Turner will respond by 22 July	
13/7/16	E	Cllr S Lilly	Milton Interchange	
14/7/16	E	Marine Barlow	Environment Agency Assessment of options detailed flood modeling	
14/7/16	E	Dean Fisher	Gladman distribution of leaflets to Steventon	
14/7/16	E	Waste Team	Household waste recycling consultation	
14/7/16	E	Emma Hawthorne VWH	Thank you for comments on bt box	
15/7/16	E	Wantage Independent Advice	Call for volunteers	
15/7/16	E	Steventon Village Hall	Locking up	
15/7/16	E	Eric Webb	Annual eights BBQ	
15/7/16	E	Cllr S Lilly	Chilton slips	
18/7/16	E	Jan Gosset	Star council entries	
19/7/16	E	Sparsholt Parish	Response to constitutional review	
19/7/16	E	R Bosley	Minutes of Milton meeting	
19/7/16	E	Community First Oxford	At a glance	
19/7/16	E	Martin Reade	Website problems	
20/7/16	E	County Director	Grant Thornton commissioned report consulting with district	
20/7/16	E	Chris Whithead	Village green	
20/7/16	E	Jan Gosset	OALC members access	
20/7/16	E	Planning Policy Vale	New consultation on local plan	
20/7/16	E	Martin Reade	Website	
20/7/16	E	Kate Fisher	Truck feedback request	

21/7/16	E	Sarinc	Copy of minutes	
21/7/16	E	CW> Secretary of State for Transport	Copy of letter to predecessor	
22/7/16	E	Jan Gosset	OALC training programme	
23/7/16	E	Cllr S Lilly	Harwell link road at last!	
24/7/16		Vale WHDC	HRA analysis of modifications. Consultation	
25/7/16	E	VWH	Vale News	
25/7/16	E	Damascus	Invitation to Damascus BBQ Steventon	
26/7/16	E	County Director Communications	Update on local government reorganization for Oxfordshire	
26/7/16	E	RG>Sarinc	Re Scoping report consultation	
26/7/16	E	Hannah Boylan	TVERC summer newsletter	
26/7/16	E	Vale	Planning application for cabinet	
27/7/16	E	OCC	Community emergency plans consultation	
27/7/16	E	Pat Pruchnikj	Achilles summer party	
27/7/16	E	VWH	Planning decisions 30 Stonebridge Road	
28/7/16	E	Nick Carey Linden>RG	Technical department organize maintenance programmes	
28/7/16	E	CPRE	Newsletter	
28/7/16	E	Sally Ann Worsley	44 houses named	
29/7/16	E	Jan Gosset	OALC July news	
29/7/16	E	Charity commission	Charity Commission News - Summer 2016	
29/7/16		Vale Planning	P16/V1897/FUL Land adjoining 9 Station Yard, Steventon. Install 3G Fredo cabinet	
31/7/16	E	Kate Fisher	"Automatic reply: Truck Festival, Hill Farm, Steve"	
31/7/16	E	Planning Vale	Automatic Reply	
1/8/16	E	Cllr Stewart Lilly	County Councillors monthly summary	
1/8/16	E	Cllr Matthew Barber	Re: Save the Green Belt & protect historic Oxford - C	
1/8/16	E	planning@southoxon.gov.uk	Weekly Receipts List between 25/07/2016 and 31/07	
1/8/16	E	CPRE Oxfordshire	Last chance to join us & explore Bicester Eco-Tow	
1/8/16	E	neighbourhoodalert	Thames Valley Police Open Day Just Around The Cor	
1/8/16	E	Hannah Gould	Town and Parish Planning Training	
1/8/16	E	Emma Turner	Steventon PC concerns regarding SUDS PE/V0287/16	
1/8/16	E	Crwilding	Re: County Councillors monthly summary	
1/8/16	E	Chris Whitehead	Automatic reply: The village green..	
1/8/16	E	Pat Pruchnickj	Re: Achilles Summer Party	
1/8/16	E	crwilding	Re: County Councillors monthly summary	
1/8/16	E	crwilding	Causeway	
2/8/16	E	Ken Organ	Steventon Community Award	
2/8/16	E	zphoskins@talktalk.net	HR1 Report	
2/8/16	E	Planning Vale	FW: Planning meeting 26th July - for logging as PE please	
2/8/16		Michael Didcock	Burial arrangements	

11.1.1 Truck Licencing officer

Feedback requested on the event. Signage had been insufficient in the village particularly from the direction of Drayton, and they had not been out in advance so there had been a number of lost caravans. Parking control at the church requires better organising in future. Rubbish bags to be put out earlier and cleared and replaced during the course of the event. It would be helpful if the organisers and the Parish Council could meet up to iron out problems and make suggestions before the day. Generally, the traffic situation was much improved over last year. The motorcycle event in Hanney road caused a great deal of noise and was not appreciated by the village nor probably Truck.

11.1.2 Environment Agency

An offer to meet and discuss the review of the area was to be accepted. The Open spaces working party to meet.

11.1.3 A request from Achilles to have an hot air balloon ascent after the corporate event in the village hall on 6th August was discussed. The organisers have the appropriate insurances and had agreed to notify the houses around the green of the event. The Parish Council had no objection.

11.2 Sent

7/7/16	E	Matt Harrap	Truck traffic down the Causeway	
7/7/16	E	Highworth Memorials	Copy of application form	
7/7/16	E	Sally-Ann Worsley	Street names for Linden 3	
11/7/16	E	Planning Vale	Return forms	
11/7/16	E	Stuart Walker VWH	Travel plan for Miller Homes	
11/7/16	E	Planning at Vale	Attention Kayliegh Manners. re Sheepwash application	
11/7/16	E	Planning at Vale	Attention of Emma Hawthorn Installation of electronic apparatus at the Causeway	
11/7/16	E	Highworth Memorials	Re P Shealy	
11/7/16	E	Planning at Vale	Attention of Adrian Duffield - SUDS	
12/7/16	E	Dick Bosley	Forward Simon Glazeby. Cinder track	
12/7/16	E	Planning Vale	Four places for meeting 26 th July re Planning changes	
12/7/16	E	Eric Webb	Re eights BBQ	
20/7/16	E	Martin Read	Web site	
22/7/16	E	Play working group	Rospa inspection	
26/7/16		Stewart Lilly	Agenda and Minutes	Post
26/7/16		Matthew Barber	Agenda and Minutes	Post
30/7/16	E	Kate Fisher	Truck feedback	
31/7/16	E	Adrian Duffield, cc Emily Hamerton and Will Sparling	Planning meeting 26 th July implications for Neighbourhood Plans	
01/08/16	E	Re: Achilles Summer Party	Pat Pruchnickj	
01/08/16	E	The village green	chris.whitehead	
01/08/16	E	Memorial for Ireson	abingdon-stone.co.uk	
01/08/16	E	Fwd: Causeway	Mary Malin	

12. PLANNING MATTERS

12.1. Applications

12.1.1. P16/V1849/DIS Green Farm Milton Lane Steventon ABINGDON OX13 6SA
Discharge of conditions 1, 2, 3, 4 and 5 on application ref. P01/V0515 Single storey rear extension.
Internal alterations. Insertion of new window.

12.1.2. P16/V1645/FUL Land at Sheepwash Lane Steventon New dwelling
After extensive discussion the Parish Council agreed to make no objection. 7 in favour 2 abstain.

Comments to be made for consideration:

The accuracy of the model against actual flood knowledge gives rise to doubts. The access road has flooded every year except 2015 to varying depths. Residents say up to 600 mm. Has the EA taken all residents information into account, a good model would predict depths of flooding in the worst case scenario.

This would appear to be supported by the photographs provided picture 1 showing the access area in flood and picture 4 on the Design and Access statement when dry. The electricity poles and station give an indication of depth. This should have been obvious to the EA.

The flood zone map provided with the application indicates the access area is in Flood zone 3, the site itself is not, but NPPF requires a safe dry route for people and vehicles or at the least a route that is accessible by emergency vehicles. This not always been possible at this site when residents have left their vehicles at the village hall.

An Flood warning and Evacuation plan has had to be provided for the proposal. Is it realistic to start a building with such a requirement? The plan relies on a depth of water no more than 100mm to 200mm in Sheepwash Lane. The maps indicate the deepest area to be at the junction of Milton Lane.

The application states that the building will be hidden from view by the existing hedges. The hedges have been allowed to overgrow, to the detriment of Sheepwash Lane, is deciduous so will only be effective for part of the year.

Any SUDS system should be technically sound and sized to mitigate worst scenario events in terms of flooding. This needs to have been peer reviewed by a highly competent independent body.

In the previous application in 2015, the applicant undertook to make improvements to the access road, although no mention of this has been made in the current application. The PC now understand that the applicant has verbally agreed to accept this work as a condition of granting permission.

(See section 11 of the 2015 Access statement below)

“11. The proposal also includes resurfacing a 43 metre length of Sheepwash Lane, between its junction with Kennel Lane to the north and the proposed site access.”

13. MATTERS FOR FUTURE DISCUSSION AND INFORMATION

14. DATE OF NEXT MEETING 6th September 2016

The meeting closed at 9.25 pm

APPROVAL Signed as a true record of the Meeting:

Name: Dr C Wilding

Position: Chairman of the Parish Council

Signature:

Date: 6th September 2016