



THE CAUSEWAY

STEVENTON PARISH COUNCIL

Mrs. Angela Einon, Parish Clerk

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Minutes of a Meeting of Steventon Parish Council held on Tuesday 7th August 2018 in the Village Hall Millennium Room

1. APOLOGIES FOR ABSENCE

Apologies received from Mr J Bennett and Mr J Spiller.

2. PRESENT

Dr C Wilding Chair, Mr R Bosley, Mrs C Brickwood, Mr J Clark, Mrs C Denton, Mr R Green, and Mr R Wilkinson. Mrs A Einon (Parish Clerk), Cllr M Barber (VWH) and Cllr M Fox-Davies (OCC) were in attendance. There were twenty nine members of the public present.

3. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER DECLARATIONS

To receive any declarations of disclosable pecuniary interests, and other declarations, in respect of items on the agenda for this meeting.

No declarations were received.

4. PUBLIC PARTICIPATION

4.1. New Development Concerns

Residents from the Miller Home estate reported that some landscaping work was being done by two workmen. The areas to the rear of Howden Green had broken safety fencing. The Parish Council had written to the Vale regarding hand over of the sites. Details of who was responsible at the Vale for each area and their contact details had been published in the Steventon News all residents with problems were urged to make contact and copy in the Parish Council. Linden Homes: heather.rowe@southandvale.gov.uk or telephone 01235 422600.

Miller Homes: Corey.Webster@southandvale.gov.uk. Responses to the questionnaire about the new developments would still be logged. The deadline had been extended if copies were required contact the Clerk, please urge all the fill it in. So far there had been 33 replies, 22 of which were from Linden area. Highways would take over responsibility for the roads but only when they were completed to a satisfactory standard.

Action 18/08/01: Dr Wilding/Mr Green

4.2. Caravan in Stonebridge Road

The caravan had gone from Stonebridge Road.

4.3. Bridge and electrification

The Planning Committee of the Vale on 1st August rejected the application to demolish the bridge. It is anticipated that Network Rail will appeal the decision.

4.4. Reservoir

Thames Water had arranged a meeting in London on Friday 17th August which will be attended by Dr Wilding and GARD.

4.5. Road repairs

Work on the Causeway from the School to the Church would be repaired in mid-August. The Hanney Road would be shut on a Sunday 19th August to install the new chicane

4.6. Manor Farm Planning application

Residents were angry that they had not been informed by the Vale of the application to change the use of the farm buildings. Objections had been given to the Parish Council who had passed them to the Vale Officer responsible for the application.

4.7. Traffic

The monitor had recorded a 35% increase in traffic on the Hanney Road. It would be deployed in School Close and then Stonebridge Road.

4.8. Truck

Signs were taken down before the removal of equipment leading to lost lorries in the village. The fireworks were unnecessary. A wide load caused traffic blocks in the village and surrounding area on the first day of Truck. Lack of coordination by controllers.

5. REPORT FROM ANY COUNTY OR DISTRICT COUNCILLOR IN ATTENDANCE

Cllr Matthew Barber gave his report before Public Participation.

He asked that everyone return the yellow letter of registration to vote. The Vale is looking at taking over on street parking from Thames Valley Police. The Police will delegate to the County who will pass to the Vale. The bridge refusal was based on sound grounds which would have to be answered should there be an appeal. Electrification had stalled in the wider area due to lack of government funding.

Mr Barber was asked why no parking tickets had been issued to those obstructing the path outside the High Street shops. The new notice requesting consideration for pedestrians is being ignored and no action taken. Mr Barber agreed to investigate the reasoning.

The area reserved in the Local plan for the reservoir does not give permission to extend the area. It was included in part 1 only on the Inspectors insistence.

Cllr Mike Fox-Davies

OCC support the second consultation on Thames Water reservoir plan. Community funds still available. The County is responsible for the Minerals and Waste Planning and under this they were investigating inserting a condition on permission that HGV's use a particular route, at present it is unenforceable, but it is proposed that a fine be included in the condition. Therefore, putting the onus onto the developer to ensure compliance or be out of pocket. Perhaps a similar route could be used to ensure correct completion of developments.

6. APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the meeting held on 3rd July, were accepted as a true record, with the following changes.

4.8 Gordon Kelman (OCC).

10.4 Replace second sentence with: A quote from Russ Gooding for £960, to do the work required immediately was agreed. Quotes for the bulk of the work were awaited.

Proposed: Mr Bosley: Seconded: Mr Clark.

7. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS

7.1. Linden snagging

Mr Hornsby (Solicitor) had been in contact with the new Linden solicitor for signatures. The delay has been a covenant with Gregory (original owner) for change of use. Linden had applied for change to D1 and D2 to prohibit the land from house building.

Action 18/08/02: Mr Green

7.2. Registration of Parish Council Land

Ongoing

Action 18/08/03: Mr Green

7.3. Little Lane Footpath

Dr Wilding had spoken to Mr Mobbs but had yet to see the Goulding's.

Action 18/08/04: Dr Wilding

7.4. Footpath by the railway track

Mr Bosley had emailed the footpath officer Arthur McEwan-James concerning grass cutting and parish boundary.

7.5. Parochial Charities

Details had yet to be provided on future requirements, but they were investigating grants from other sources. The necessary work on the pitchings would be scheduled. The charity was to remain independent and funding to be further discussed.

7.6. Drainage ditches Field Gardens

Dr Wilding had yet to speak to Mr Tyrrell.

8. VILLAGE NATURE TRAIL

A quote for rubbing posts and 6 x 6 brass plates had come in at £115 each plus installation. Ken Organ had quoted £50 per illustration. Pricing a guide book was ongoing with the intention of possibly giving one to each child with an approximate cost of £2000. Two quotes would be required and then submission to the Vale for acceptance as the art element of a S106.

9. MITIGATING PLAN IN THE EVENT OF BRIDGE DEMOLITION QUESTIONNAIRE RESPONSE

A questionnaire had been included in Steventon News to establish village views and usage. Returns were coming in deadline extended please return your form. Results to be collated and discussed at the next meeting.

10. ITEMS FROM RISK ASSESSMENT ACTION SCHEDULE

10.1. Bi-annual check to ensure duplicates of critical files are stored away from Clerk's house
No critical files

11. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES

10.1. Finance and General Purposes Committee JB, CB, RB, JC, CW, RW, Clerk
Not met

10.2. Planning Committee RB, CD, RG, JS, CW, Clerk

Not met.

10.3. Burial Ground CD, CB, RW, Clerk

Meeting held on 12th July. Memorials that were unsafe could not easily be laid flat as the metal spikes would need removal. The Clerk to write letters and attach to the headstones asking relatives to contact her. The hedges in the burial ground are very overgrown. It is now twice the width of the original and benches are disappearing into it. A major cut back was required which would look ugly for a while but would grow back.

10.4. Open Spaces – Trees, Greens, Waterways and Footpaths RB, JC, CB, JS, RW,

The report from Thinktrees had been sent to the Tree Officer at the Vale who had responded that an application for the work should be made when a contractor was appointed. Further quotes still awaited.

A report that a willow tree had shed branches onto a property had been investigated and Oakdale tree surgeons had inspected and recommended that it be removed. The tree was located in the Conservation area and retrospective application for felling was required.

10.5. Recreation and Leisure – Playground, Sports Hall RB, CD, RG, CW

Ongoing visit to sports halls Dr Wilding would contact Milton Parish.

Action 18/08/05: Dr Wilding

10.6. Village Infrastructure – Railway, Roads, Drains JB, RB, RG, JS, CW

Railway group met Monday 6th July. Drafted and returned the Planning objection to the Vale. They would continue to collate evidence to keep the bridge, for any appeal and public enquiry. It could be up to nine months before an appeal was held.

An incident at Causeway level crossing when the barriers had defaulted in the up position was discussed. The lights flashed continuously and audibly, trains were going very slowly and sounding horns. The police had attended then Network Rail. Truck stewards had been very helpful. Contact on the recommended number for level crossing problems had not been helpful.

It was noted that the gaps by the level crossings had been refenced.

10.7. Houses and Planning JC, CD, RG, JS, CW

Not met.

10.8. Sarinc RW, CD

Nothing to report.

10.9. Neighbourhood Plan RB, CB, RG, JC, JS, CW, Clerk and volunteers: Lorraine Atkins, Laura Bosley, Nigel Goode, Caroline Miller, Nick Thompson

A meeting was held on 7th June at the North Star at 6 pm we looked at the character assessment and agreed some additions and modification required. Mr Bosley and Mr Spiller would meet to add these to the assessment and send to Sharon (Bluestone) for implementation. It was noted that the bungalows on Steventon Hill were not part of the assessment. Robert would contact the Vale regarding further assistance and permanent Neighbourhood Plan Officer.

Action 18/08/06: Mr Green

10.10. Resilience group JB, JC, RG, CW

Volunteers Simon Holloway and Rosemary Howden had been recruited. Mr Green would contact the Vale to get information on how to progress. A meeting to be arranged.

Action 18/08/07: Mr Green

10.11. Other representative reports

No other reports

11. FINANCE

11.1. FINANCIAL REPORT 2018-19

The financial report was discussed and agreed. Proposed: Mr Bosley. Seconded: Mr Bennett

11.2. CHEQUES FOR SIGNATURE

12. CORRESPONDENCE

12.1 Received

4/7/18	E	Re: Memorial O'Connell/Martin	Reeves Memorials			
4/7/18	E	Re: Fwd: Travellers - Village Green, Steventon	Municipal Team 1			
4/7/18	E	Highways maintenance briefing from Oxfordshire CC	Oxfordshire Stakeholders			
5/7/18	E	forgotten on Tuesday	rbosley			
5/7/18	E	Planning Consultation - P18/V1484/FUL	registration south and vale			
5/7/18	E	Re: Memorial repairs	shirley b			
5/7/18	E	Sue Rees shared 1 photo with you	Sue Rees (via Google Photos)			
6/7/18	E	Re: Footpath to Milton Park	rbosley			
6/7/18	E	News Bulletin 6th July 2018	SLCC Membership			
6/7/18	E	Registration South and Vale	Planning Registration			
6/7/18	E	Re: P18/V1484/FUL attention of Hannah Wiseman	Wiseman, Hannah			
6/7/18	E	Truck traffic	Glenys Miles			*
7/7/18	E	Can affordable homes save rural communities?	CPRE Campaigns			
8/7/18	E	Fwd: Sue Rees shared 1 photo with you	crwilding			
9/7/18	E	FW: TRUCK : Fireworks	Joseph Bennett			
9/7/18	E	Fw: Fletcher Grave	jillhenley	4		
9/7/18	E	STEVENTON NEWS - Monday 16 July is the deadline for the August issue	Steventon News			
9/7/18	E	FW: Your Quotation	Christine Ford - Ringrose Tree Services			
9/7/18	E	Re: FW: TRUCK : Fireworks	Robert Green			
10/7/18	E	War Memorials News - 10th July 2018	Civic Voice			
10/7/18	E	OALC AGM Draft Minutes and GDPR presentation. Don't forget October GD	OALC			
10/7/18	E	Police and Crime Commissioner newsletter - July 2018	The Office of Police and Crime Com			
10/7/18	E	BGG INVOICE	Sue Gristwood			
11/7/18	E	NALC Newsletter	National Association of Local Councils			
12/7/18	E	Milton Park Liaison Group meeting on Thursday evening, 19th July	Regwwaite			
13/7/18	E	Re: Query Re OLE wire height at a level crossing.	Robert Green	6		
13/7/18	E	Planning Decision Notice - P18/V1207/LDE	registration south and vale			
15/7/18	E	Re: Parking	crwilding to PCSO			
15/7/18	E	Re: VE18/310_The Steventon Depot	crwilding Vale response			
15/7/18	E	Miller Homes	crwilding Vale update			
15/7/18	E	Parish Council Report attached	crwilding			
15/7/18	E	The small green in Steventon	Julie Price	2		
16/7/18	E	Steventon Village Green - Barbecue	Brian Read			
19/7/18	E	Invitation to Thames Water's Water Resources Forum on Friday 17 August	Lesley Tait			
19/7/18	E	Thames Valley Police	Rosetti Caitlin			

19/7/18	E	MPLG Meeting - Thursday evening commencing 6.00pm	Waite, Reg			
19/7/18	E	Road Closure: T5809 Steventon The Causeway Level Crossing	Rahaman, Mohammad - E&E			
20/7/18	E	fees	Reeves Memorials			
22/7/18	E	Truck	Carol Ransford			*
23/7/18	E	Truck fest Sunday night	Steve & C			*
23/7/18	E	Highway Depot - Open Days	Gill, Shannen - E&E			*
23/7/18	E	Oxfordshire Matters: July 2018Â **revised**	Oxfordshire County Council			
24/7/18	E	Fwd: VWHDC recommendation on railway bridge	crwilding	3		
24/7/18	E	Fw: Appalling service TW	Rosemary Howden			
24/7/18	E	Re: Railway bridge recommendation	Rob Kinchin-Smith			
24/7/18	E	Dissertation Research - Neighbourhood Plans	Appleyard, Sally			
25/7/18	E	August Milton Matters	Milton Matters			
25/7/18	E	Ridgeway National Trail summer newsletter	Townson, Elaine - E&E			
26/7/18	E	CPRE Oxfordshire News July/August 2018	CPRE Oxfordshire			
26/7/18	E	Causeway crossing fail video	Joseph Bennett			
26/7/18	E	Re: Causeway crossing fail video	Robert Green			
26/7/18	E	Fwd: RE: Failure of Stocks Lane and Causeway barriers	crwilding			
26/7/18	E	Fwd: Causeway crossing fail video	crwilding			
27/7/18	E	Local authority income generation strategies	Sarah Smith			
27/7/18	E	OALC July Update	OALC			
28/7/18	E	Planning Consultation - P18/V1736/N4C	registration south and vale			
30/7/18	T	Tree branches falling Milton Lane	36 Milton Lane			
30/7/18	E	Clerks vacancy and assistance with Travellers sites	OALC			
30/7/18	E	Speeding traffic	Glenys Miles			*
31/7/18	E	Re: dangerous tree	rbosley			
31/7/18	E	Winter Salt	Gill, Shannen - E&E			
31/7/18	E	Trees of Remembrance Project: Free Sapling and Commemorative Plaque	Community Covenant			*
31/7/18	E	Road Closure distribution email) T5829 Steventon, Castle	Rahaman, Mohammad - E&E			
1/8/18	E	Re: tree near the green	rbosley			
1/8/18	E	Information About Your Upcoming Contract Renewal	1&1 Internet Ltdco.uk>			
1/8/18	E	Dangerous mud at back of Steventon Green	Meryl Wilcox			
1/8/18	E	Free sapling and plaque for each council to commemorate	OALC			
1/8/18	E	Re: Network Rail - Level Crossings	DEBORAH BENNETT			
1/8/18	E	Re: Network Rail	Joseph Bennett			
2/8/18	E	Minutes	Martin Reade			
2/8/18	E	Re: Network Rail - Level Crossings	McEvoy Shaun			
2/8/18	E	Network Rail Appeal	Robert Green			
2/8/18	E	Re: Network Rail funding for biodiversity projects	Lynn Parker			*
2/8/18	E	Re: Network Rail - Level Crossings	Thompson Matthew			
2/8/18	E	Re: Network Rail Appeal	Matthew Barber			
3/8/18	E	News Bulletin 3rd August 2018	SLCC Membership			

3/8/18	E	Road Closure (distribution email) T5862 Steventon, Hanney Road	Rahaman, Mohammad - E&E			
3/8/18	E	Interview request - attn Chris Wilding	Fletcher, Juliette			
3/8/18	E	Planning Decision Notice - P17/V1154/LB	registration south and vale			
3/8/18	E	FW: Urgent: Tree in conservation area	Planning Vale			
3/8/18	E	Planning Decision Notice - P18/V1455/HH	registration south and vale			
3/8/18	E	Local News from Ed Vaizey MP	Ed Vaizey MP			
3/8/18	E	Re: Fwd: Dangerous mud at back of Steventon Green	Chris & Catherine Brickwood			
4/8/18	E	Planning Consultation - P18/V1857/PDH	registration south and vale			
4/8/18	E	STEVENTON NEWS - Monday 13 August is deadline	Steventon News			
6/8/18	T	Wasps nests on the Green	14 The Green			
6/8/18	E	Fwd: Review of Premises Licence - North Star,	Steventon Webmasters			*
6/8/18	E	Railway Bridge Questionnaires	S Rees			
6/8/18	E	Re: Railway Bridge Questionnaires	Robert Green			
6/8/18	E	Re: Fwd: Interview request - attn Chris Wilding	crwilding			
7/8/18		Planning objections re Manor Farm	Residents			
7/8/18	E	Fw: Quotation E00006	rbosley			
7/8/18	E	Fw: Invoice Invoice27	rbosley			

12.1.1 Truck traffic

Generally, Truck had passed with less disruption in the village. The revised traffic plan had helped us, though affecting others. A meeting with Truck organizers later in the year would be the time to raise any problems. See also 4.8 above.

12.1.2. Wasps nest on the Green. A next had been reported on the north side of the main Green. It was decided not to employ a pest control company but to put up signs warning of the danger.

Action 18/08/08: Clerk

12.1.3 The Highways depot open day had been cancelled

12.1.4. **Trees of remembrance** Mrs Brickwood agreed to find out more about the offer of a commemorative tree.

Action 18/08/09: Mrs Brickwood

12.1.5 North Star premises licence

The licence for music both inside and out of the North Star was proposed to be revoked by the Vale of White Horse Licencing Office. Based on a complaint of excessive noise and a visit by the Officer. The Parish Council were surprised that such a small number of complaints could lead to a total ban on music which would probably lead to the closure of the North Star a village icon. At very least they would be unable to continue with the Morris Dancers, dedicating the Christmas lights, carols, Mummings and many other village activities. Dr Wilding would write to the Licencing Office to voice the Parish Council's concern and suggest that some restrictions on decibels and times could be less draconian.

Action 18/08/10: Dr Wilding

12.1.6 Dangerous ditch Village Green

A letter had been received from a villager expressing concern about the ditch at the rear of the village green. She had recently been involved when the fire brigade was called to assist someone out of the ditch. The mud is very deep along that part of the ditch. It was agreed to investigate further from the Environment Agency what could be done at this location. It is an area frequented by water voles that are protected and cannot be disturbed. In the meantime, signs warning of the danger would be erected.

Action 18/09/11: Clerk

12.1.7 Storage depot

Dr Wilding had not received a response from the Enforcement Officer. A suggestion to write a letter to the occupants asking for consideration to residents would be drafted and Mr Bosley volunteered to deliver. The PCSO has had words with the companies.

Action 18/08/12: Dr Wilding/Mr Bosley

12.2 Sent

4/7/18 E Bridge return

Chris Wilding

4/7/18	E	Planning application P8/V1455/HH	Planning at Vale	
5/7/18	E	Re: forgotten on Tuesday	rbosley	
5/7/18	E	Memorial repairs	shirley b	
5/7/18	E	Burial Steventon	enquiries	
6/7/18	E	Re: Footpath to Milton Park	rbosley	
6/7/18	E	P18/V1484/FUL attention of Hannah Wiseman	Planning Registration	
7/7/18	E	Re: Truck traffic	Glenys Miles	
9/7/18	E	Re: Fw: Fletcher Grave	jillhenley	3
9/7/18	E	Fwd: FW: Your Quotation	Dick Bosley	
24/7/18	E	Re: fees	Reeves Memorials	
27/7/18	E	Re: Steventon Village Green - Barbecue	Brian Read	
27/7/18	E	Re: The small green in Steventon	Julie Price	2
27/7/18	E	Thames Water Resources meeting 17 August	jemma.gregory	
30/7/18	E	Re: Playground	crwilding	
30/7/18	E	Re: Playground	caroledenton	2
31/7/18	E	Re: tree near the green	rbosley	
1/8/18	E	Urgent: Tree in conservation area	Planning at Vale	
1/8/18	E	Re: Dangerous mud at back of Steventon Green	Meryl Wilcox	
1/8/18	E	Playground inspection	K DENTON	
1/8/18	E	Re: Dangerous mud at back of Steventon Green	Christopher Wilding	
1/8/18	E	Minutes and Agenda	Cllr Mike Fox-Davies	
1/8/18	E	copyright	Steventon News	
2/8/18	E	Re: Minutes	Martin Reade	
2/8/18	E	Re: Bridge	Robert Green	
6/8/18	E	Fwd: Interview request - attn Chris Wilding	Chris Wilding , Robert Green	
6/8/18	E	Re: FW: Urgent: Tree in conservation area	Planning Vale	
7/8/18	E	Attention Hannah Wiseman re P18/V1484/FUL	Planning at Vale	

13. PLANNING MATTERS

13.1 Applications

The first three items are for information only, no provision for comment by the Parish Council.

13.1.1 P18/V1857/PDH 26 Castle Street Steventon Abingdon Oxon OX13 6SR

Single storey rear extension Depth - 4.4 metres Height - 3.475 metres Height at eaves - 2.1 metres

13.1.2 P18/V1736/N4C Two Dutch Barns, Goose Willow Farm Hanney Road Steventon Abingdon OX13

6AP. Proposed change of use of agricultural building to a flexible use within shops, financial and professional services, restaurants and cafes, business, storage and distribution.

13.1.3 P18/V1824/T28 Pylon DH5, Manor Farm Vicarage Road Steventon Abingdon OX13 6SL

Installation of 1 no. new antenna

13.1.4 P18/V1484/FUL Manor Farm Church Lane Steventon Abingdon OX13 6SN

Change of use and alterations to the 'Cart Shed' from agricultural use to Class B1 use.

No objection in principal. Conservation area so agree with any Conservation Officer comments.

14. MATTERS FOR FUTURE DISCUSSION AND INFORMATION

Playground report and maintenance

Zip wire to be discussed under playground next meeting

15. DATE OF NEXT MEETING 4th September 2018

The meeting closed at 9.30 pm

APPROVAL Signed as a true record of the Meeting:

Name: Dr C R Wilding

Position: Chairman of the Parish Council

Signature:

Date: 4th September 2018