



THE CAUSEWAY

## STEVENTON PARISH COUNCIL

Mrs. Angela Einon, Parish Clerk

Telephone: 01235 831024

Email [steventonpc@fiscali.co.uk](mailto:steventonpc@fiscali.co.uk)

### Minutes of a Meeting of Steventon Parish Council held on Tuesday 6<sup>th</sup> August 2019 in the Millennium Room of Steventon Village Hall

#### 1. APOLOGIES FOR ABSENCE

Apologies were received from Cllr M Barber (VWH)

#### 2. PRESENT

Dr C Wilding Chair, Mr J Bennett, Mrs C Brickwood, Mr J Clark, Mrs C Denton, Mr R Green, Mr J Rice, Mr M Stimpson-Tame and Mr M Tucker. Mrs A Einon (Parish Clerk) and Cllr M Fox-Davies were in attendance. There were five members of the public present. Dr Wilding welcomed Mr Martin Stimpson-Tame to the Parish Council.

#### 3. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER DECLARATIONS

To receive any declarations of disclosable pecuniary interests, and other declarations, in respect of items on the agenda for this meeting.

No declarations were received.

#### 4. PUBLIC PARTICIPATION

##### 4.1. Reservoir

Gard had sent a freedom of information request to Defra regarding the statements made by Yvonne Constance in parliament. Response is due by 31<sup>st</sup> August.

##### 4.2. Ock Bridge Abingdon

The Parish Council were asked to support a suggestion that the design of Ock Bridge be changed to remove the current pavement and build a footbridge alongside. The aim to enable three lanes of traffic thus speeding the current traffic queues. It was felt that this suggestion should be addressed to Abingdon Town Council and OCC Highways.

##### 4.3. Truck

The traffic provisions had seemed to work well this year. Directional signs had been out well in advance and there were less lost bodies. Litter had also been better controlled, and bags put out along the Causeway. Cars parked in the village had been a problem particularly in Castle Street and around the Church. The letter from Truck to residents, concerning one way traffic etc required wider distribution. A lot of the village was unaware of the restrictions, however the flow worked well.

##### 4.4. Level crossings

The notices to switch of engine while waiting at the crossing were not clearly visible.

##### 4.5. Causeway verge repairs

Network Rail planned to repair the ditches and verges along the Causeway in September.

##### 4.6. Pedestrian crossing – Hanney Road

Nothing further had been heard from Highways regarding the surveys they need to do to clear the zebra crossing. Mr Fox-Davies had chased Highways for a response.

#### 5. REPORT FROM ANY COUNTY OR DISTRICT COUNCILLOR IN ATTENDANCE

Cllr Mike Fox-Davies –

**Oxfordshire County Council starts planning to replace Kennington bridge** Oxfordshire County Council has announced that the A423 Kennington Bridge is to be replaced at an estimated cost of around £40m. The bridge and road will remain open for at least two years before construction work starts while design takes place.

##### **More charging points to support electric vehicles**

The electric car revolution is set to continue in Oxfordshire thanks to a successful county council bid for a slice of a £37m government fund.

### **Work to start on Bicester's new 600-pupil school**

Around 88 per cent of children and their parents achieved their first choice of school in Oxfordshire in 2019 despite continued rising demand for places

### **Radical changes that improve the lives of families** are set to be introduced in Oxfordshire

A pioneering approach that has radically changed the way children's social care operates in Hertfordshire is set to be adopted by Oxfordshire County Council.

### **Council seeks out more local foster carers**

Oxfordshire County Council's cabinet has agreed a £1m investment in its in-house fostering service, which will increase the number of local carers and reduce the number of children who are placed with carers outside of Oxfordshire.

### **Free school transport for disabled young people is retained**

Young people with special education needs and disabilities will continue to be funded by Oxfordshire County Council, following a decision by Cabinet members on Tuesday, 16 July.

CLlr Fox-Davies agreed to investigate the adoption of the roads on new estates in the village by Highways.

## **6. APPROVAL OF THE MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 2<sup>nd</sup> July 2019, were accepted as a true record. With the following modifications:

Talk by Network Rail: line three remove "almost" and replace with "80%"

13.1.3 Insert a comma after "no objection".

Proposed: Mr Green. Seconded: Mr Clark

## **7. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS**

### **7.1. Linden snagging**

Response from Graham Gregory still awaited. Dr Wilding will follow up.

**Action 19/08/01: Dr Wilding**

### **7.2. Registration of Parish Council Land**

Ongoing

### **7.3. Little Green parking**

A meeting of the Infrastructure working group was required to consider a budget and specification of the work required.

**Action 19/08/02: Infrastructure**

### **7.4. Tree work by Ringrose**

Chair to include in his report to Steventon News that the work recommended, by the Thinktrees survey of the trees on the main green, would be started by Ringrose on 5<sup>th</sup> September. The recreation and open spaces working group would organise some labelling of the trees giving information of the work to be done.

**Action 19/08/03: Recreation and Open Spaces**

## **8. ITEMS FROM RISK ASSESSMENT ACTION SCHEDULE**

### **8.1 Risk Register.**

Deferred from last month. The risk register was circulated and approved. Any modifications, suggestions or actions to be sent to the Clerk for digital recording.

### **8.2 Bi-annual check to ensure duplicates of critical files are stored away from Clerk's house.**

Completed

## **9. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES**

### **9.1 Finance and General Purposes Committee JB, JC, CB, JR, CW, Clerk**

Not met

### **9.2 Planning Committee JB, CD, RG, CW, Clerk.**

Not met

### **9.3 Burial Ground CD, JC, MT, MST, Clerk**

Not met

9.4 **Recreation and Open Spaces – Trees, Greens, Waterways, Footpaths, Playground, Sports Hall. JC, CB, CD, RG, CW, JR, MT, MST**

Ben Border and David Cookson, VWH, had met with Dr Wilding, Mrs. Brickwood and the Clerk on Wednesday 3<sup>rd</sup> July, they raised concerns that the S106 monies available would not be spent in time, and asked what the Parish planned for the funds. Planned expenditure included, upgrade the MUGA, resurface the play area at St Michaels road and to install a zip wire. Feedback from Damascus group had been received. Other possible uses: community footpaths, village map, tree planting. There is also money available for outdoor gym equipment and art. The working group to draw up a schedule of the work required and obtain quotes.

**Action 19/08/04: Recreation and Open Spaces**

Map of grass cutting areas agreed with Ben Griswold was thought to be with Mr Bosley, it was required to negotiate prices with Sarinc.

**Action 19/08/05: Clerk**

The Ash tree on the corner of Mill Street and Castle Street had died. The Clerk had arranged for it to be removed by Russell Gooding on Wednesday 7<sup>th</sup> August. The wood would be collected by Sarinc for distribution to the village. Notification would be sent to the Vale Tree Officer as it is in the conservation area.

9.5 **Village Infrastructure & Resilience – Railway, Roads, Drains JB, RG, JR, CW. MT. Resilience volunteers Rosemary Howden, Simon Holloway**

Meeting of the railway section on 18<sup>th</sup> July. Modeling to save the bridge was still needed to be ready in case the appeal was reinstated; it was currently in abeyance until 30<sup>th</sup> September. If reopened there would be six week's notice to prepare a response. Speed restrictions for 387 engines was discussed, they may need to go slower through the village. Investigate and do a train count. A proposal that another operator may run trains from Wales to London. Alternate solutions: discuss with the Vale's experts the extent of track lower possible. Bridge jacking evidence not available, this could bring in support from Historic England and the Conservation officer. Possibilities to upgrade 387 trains with different pantographs and/or higher spec cables though Steventon.

**Emergency vehicles access to the village.** Propose a letter to Network Rail, OSR, OCC, Fire Brigade, South Central ambulance and Police. Mr Green to draft and circulate to Parish Councillors for comments.

**Action 19/08/06: Mr Green**

**Zebra crossing traffic count**

OCC, despite our supplying surveys of traffic and footfall, have now decided to do a 7-day 24/7 survey of the traffic on Hanney Road. Drawings have been done on the design criteria and it will be out for consultation

9.6 **Sarinc CD**

Nothing to report.

9.7 **Neighbourhood Plan CB, RG, JC, CW, Clerk and volunteers: Lorraine Atkins, Laura Bosley,. Dick Bosley, Nigel Goode, Caroline Miller, Jon Spiller, Nick Thompson**

Catherine Brickwood and Chris Wilding had attended the Policy writing workshop on 10<sup>th</sup> July, organized by Vale. Changes to guidance have complicated the route on content and submission of the Neighbourhood plan. Few had attended, and an offered follow up meeting had not been taken up by the other attendees. The Clerk to write to request a meeting with Robyn Tobutt, Planning Policy Officer (Neighbourhood) Planning South Oxfordshire and Vale of White Horse District Councils. Ashbury's plan was recommended as guidance.

A quote from Bluestone Planning to complete the application for a grant from Locality, apply to the Vale and complete the plan for submission had been received for £11,610. The steering group to meet on Thursday 15<sup>th</sup> August, to discuss policies, quote and possibly meet with Sharon Brentnall of Bluestone.

- 9.8 **Website group CB, RG, JR, Clerk**  
Feedback September
- 9.9 **Other representative reports**  
9.9.1 **Milton Park Forum CW, CB**
10. **FINANCE FINANCIAL REPORT 2018-19**  
The accounts for this month were discussed and approved  
Proposed Mr Bennett. Seconded Mr Tucker
- 10.2. **CHEQUES FOR SIGNATURE**

## 11. CORRESPONDENCE

### 11.1 Received

3/7/19	E	John Clark	Dog litter bins		
3/7/19	E	Catherine Brickwood	Correspondence received		
3/7/19	E	Paul Heywood	Planned improvements at Steventon Parish Council		
3/7/19	E	Catherine Brickwood	Re: Parish website request for St Michaels		
3/7/19	E	Communications	Change of waste collection day for Steventon residents		
3/7/19	E	mark tucker	neighbourhood plan		
3/7/19	E	John Rice	Re: recreational facilities		
3/7/19	E	Dodd, Karen	Vale Community Awards Lunch - change of date		
3/7/19	E	Ken Howard	Receipt for meeting		
3/7/19	E	OALC	OALC AGM Draft Minutes & presentation AND CHAIRMANSHIP		
3/7/19	E	CR Wilding	Neighbourhood plan writing workshop		
4/7/19	E	Waste Team	Re: Change of waste collection day for Steventon residents		
4/7/19	E	Sharon Brentnall	Re: Green Space assessment		
4/7/19	E	Robert Green	Re: Planning application: Land to the rear of 31-33 The Cau		
4/7/19	E	Robert Green	Re: Steventon News request for input		
4/7/19	E	Alan Keymer	Play Park		
4/7/19	E	CR Wilding	Re: Green Space assessment		
5/7/19	E	John Rice	Apologies for probable absence August meeting 2019		
5/7/19	E	Waste Team	Re: Litter and dog waste bins		
5/7/19	E	Lesley Lovell	that planning app	2	
5/7/19	E	Border, Ben	Re: S106		
8/7/19	E	Jeffery, Sally - E&E	TTRO T6772 - Temporary speed limit at A4130, Milton		
8/7/19	E	S.M. Rees	Re: Steventon News request for input		
9/7/19	E	My Neighbourhood Plan	Neighbourhood Plan Writing Specialist		
9/7/19	E	Elliott	Dog Waste Bins		
10/7/19	E	Wales, Jodie	Re: S106		
10/7/19	E	Worsley, Sally-Anne	Addition of the alias property name: Nonsuch Cottage to		
10/7/19	E	Blofield, Kathryn	A34/M4 Junction 13 - Chieveley Roundabout Resurfacing		
10/7/19	E	Lesley Lovell	FW: Many thanks		
11/7/19	E	southandvale	Planning Consultation - P19/V1218/HH - STV		
12/7/19	E	Jeffery, Sally - E&E	TTRO T6910 - Road closure at A415, Marcham		
12/7/19	E	Matthew Barber	Police & Crime Bulletin July 2019 - HAVE YOUR SAY -		

13/7/19	E	CPRE Campaigns	How thousands came together to persuade politicians		
15/7/19	E	Blofield, Kathryn	A34/M4 Junction 13 - Chieveley Roundabout Resurfacing		
15/7/19	E	Robert Green	Fwd: Confirm your report on FixMyStreet		
15/7/19	E	Communications	Have your say on polling stations in Southern Oxfordshire		
16/7/19	E	Corrigan, Steven	Polling district and polling places review		
16/7/19	E	southandvale	Planning Decision Notice - P19/V1175/HH		
16/7/19	E	CR Wilding	Fwd: Parish Council Report		
17/7/19	E	southandvale	BMX Track in the copse		
17/7/19	E	southandvale	SARINC Minutes		
17/7/19	E	Mark Upton	Appeal for funds		
18/7/19	E	Have your say	Thank you for attending policy writing workshop		
18/7/19	E	Robert Green	Re: Stonebridge Road Grass		
18/7/19	E	John Clark	Re: Stonebridge Road Grass		
19/7/19	E	chloe jones	no_subject		
19/7/19	E	Cllr Mike Fox-Davies	Fw: Didcot Cycle Review		
22/7/19	E	CR Wilding	Re: SR 190704-000437 - Delay to emergency services		
23/7/19	E	Turner, Lee - Communities	Zebra Crossing - Hanney Road		
23/7/19	E	Prestwood, Mark - E&E	Re: Zebra Crossing - Hanney Road	2	
23/7/19	E	Turner, Lee - Communities	Re: Zebra Crossing - Hanney Road		
23/7/19	E	John Clark	Re: Fwd: BMX Track in the copse		
23/7/19	E	southandvale	Re: BMX Track in the copse	3	
24/7/19	E	CR Wilding	Re: Zebra Crossing - Hanney Road		
24/7/19	E	Catherine Brickwood	Re: Thank you for attending policy writing workshop		
25/7/19	E	Robert Green	Re: Planning training for Vale of White Horse 9 September		
25/7/19	E	Robert Green	Re: SR 190704-000437 - Delay to emergency services		
25/7/19	E	southandvale	Planning Decision Notice - P19/V1336/HH		
25/7/19	E	Eric WEBB	BBQ		
26/7/19	E	Communications	Everyone is invited to vote for a name for a new boat		
26/7/19	E	Have your say	Final papers from Vale policy writing workshop		
27/7/19	E	Martin Reade	Little Green		
27/7/19	E	southandvale	Planning Decision Notice - P19/V1218/HH		
27/7/19	E	Martin Reade	Re: Little Green		
29/7/19	E	chloe jones	Re: no_subject		
29/7/19	E	Jeffery, Sally - E&E	REVISED FW: TTRO T6910 - Road closure at A415, Marcham		
29/7/19	E	OALC	OALC July Update for member councils		
29/7/19	E	Broadband	Re: PLSE CONFIRM - Free Installation of Full Fibre		
29/7/19	E	harwell.ssg (MAG)	Documents for Harwell SSG		
29/7/19	E	Communications	PRESS RELEASE - Leisure, health and well-being in the Vale		
29/7/19	E	CR Wilding	Re: Thank you for attending policy writing workshop		
30/7/19	E	Emergency Planning	SSEN Warn and Inform for Storms		
30/7/19	E	Jonathan Spiller	I shared SPC1 with you in OneDrive		
31/7/19	E	Rob Smith	Election of Directors 2019 - Nominations close soon		
31/7/19	E	Matthews, Julia	P18/V0759/FUL - 97 The Causeway, Steventon OX13 6SJ -		
31/7/19	E	Martin Stimpson-Tame	Forms		
31/7/19	E	Oxon Sa	Acknowledgement of AGAR		
31/7/19	E	Ann Ashton	Ditch clearance rear of Field Gardens/Joyce Way		

31/7/19	E	Campaign to Protect Rural England Oxfordshire	CPRE Oxfordshire News July 2019: Oxfordshire Green Belt Under Attack		
31/7/19	E	Tony Kerry	Automatic reply: 73 Field Gardens Steventon		
31/7/19	E	Broadband	Re: PLSE CONFIRM - Free Installation of Full Fibre		
31/7/19	E	mark tucker	Re: NALC survey about May election 2019		
1/8/19	E	Elections	Electoral Register Monthly Changes - August 2019		
1/8/19	E	Robert Green	Fwd: New FixMyStreet updates on : 'Possibility to add lane		*
1/8/19	E	registration@southandvale	Planning Consultation - P19/V1756/HH		
2/8/19	E	Blofield, Kathryn	Notification of Road Closures: A34 Wendlebury to Oxford		
2/8/19	E	Came & Company Local Council Insurance	Came & Company Local Council Insurance - Pre Renewal Email		
2/8/19	E	CR Wilding	Re: Land at Barnett Road, Steventon VE18/606		
2/8/19	E	Municipal Team 1	Re: Grey bins		
2/8/19	E	Tobutt, Robyn	Steventon NDP Policy Writing		
2/8/19	E	registration@southandvale	Planning Decision Notice - P19/V1084/FUL		
4/8/19	E	SAADI MOUSSLY	Re: Meeting on Tuesday 6th August 2019		
5/8/19	E	Pitt-Pitts, Alice - Communities	Winter Salt / Salt Bin Request		
5/8/19	E	Oxon Sa	Re: Steventon Parish Council		
5/8/19	E	Robert Green	Fwd: Playground		*
5/8/19	E	Communications	Yellow letters - Residents must confirm their details!		
5/8/19	E	CPRE Oxfordshire	CPRE August 2019 - Oxfordshire 2050: Vision or Eyesore?		
5/8/19	E	Oxon Sa	Re: Steventon Parish Council		
5/8/19	E	SAADI MOUSSLY	Re: Meeting on Tuesday 6th August 2019		
5/8/19	E	Cllr Mike Fox-Davies	Re: Meeting 6th August		
6/8/19	E	Barber, Matthew	Apologies		
6/8/19	E	Corrigan, Steven	Polling district and polling places review:		
6/8/19	E	CR Wilding	Re: Verge repairs		
6/8/19	E	BD Tonks	Hamilton Info		

### 11.1.1 Saadi Moussly meeting Tuesday 6<sup>th</sup> August.

Mr Moussly had requested a meeting with the Clerk and Chair concerning ownership of land in Steventon. The meeting had been held and although sympathetic to the request it was not within the Parish Council powers to assist. Mr Moussly was recommended to contact Mathew Barber as Vale area Councillor and the Police.

### 11.2 Sent

3/7/19	E	Communications	Re: Change of waste collection day for Steventon residents		
3/7/19	E	admin.vale@biffa	Litter and dog waste bins		
5/7/19	E	John Rice	Re: Apologies for probable absence August meeting 2019		
5/7/19	E	Alan Keymer	Re: Play Park		
8/7/19	E	Border, Ben	Re: S106		
9/7/19	E	Planning at Vale	Planning application returns		
23/7/19	E	Sarinc	Re: BMX Track in the copse		
23/7/19	E	Turner, Lee - Communities	Re: Zebra Crossing - Hanney Road		

23/7/19	E	Chris Wilding	Fwd: Zebra Crossing - Hanney Road		
25/7/19	E	Chris Wilding	Bank mandate		
27/7/19	E	Martin Reade	Re: Little Green		
29/7/19	E	chloe jones	Re: no_subject		
29/7/19	E	Broadband	Re: PLSE CONFIRM - Free Installation of Full Fibre		
30/7/19	E	Cllr John Clark	Trees		
30/7/19	E	Cllr Mike Fox-Davies	Meeting 6th August		
31/7/19	E	BD Tonks	Donald John Hamilton		
31/7/19	E	Robert Green	Agenda		
31/7/19	E	Ann Ashton	Re: Ditch clearance rear of Field Gardens/Joyce Way		
31/7/19	E	Tony Kerry	73 Field Gardens Steventon		
2/8/19	E	admin.vale@biffa	Grey bins		
5/8/19	E	Oxon Sa	Re: Steventon Parish Council		
5/8/19	E	SAADI MOUSSLY	Re: Meeting on Tuesday 6th August 2019		
6/8/19	E	Oxon Sa	Re: Steventon Parish Council		

## 12. PLANNING MATTERS

### 12.1. Applications

#### 12.1.1. P19/V1756/HH 39 The Causeway Steventon Abingdon OX13 6SE

Extension to existing single storey outbuilding

No objection, not to become a separate dwelling. Agree with Conservation Officer opinion.

#### 12.1.2. P19/V1771/DIS 75 Abingdon Road Steventon Abingdon OX13 6RW Discharge of conditions 3(Vehicular Access) & 4(Surface Water Drainage) on P19/V0878/FUL (Proposed demolition of existing double garage and workshop to make way for erection of two storey dwelling P17/V2234/FUL . Variation of condition 2 to allow for elevational rationalisation to windows and chimney detailing and internal buildability items

## 13. MATTERS FOR FUTURE DISCUSSION AND INFORMATION

Steventon News profiles this month Catherine Brickwood, Joe Bennett and John Clark.

## 14. DATE OF NEXT MEETING 3<sup>rd</sup> September 2019

The meeting closed at 8.55 pm

**APPROVAL** Signed as a true record of the Meeting:

Name: Dr C R Wilding

Position: Chairman of the Parish Council

Signature:

Date: 3<sup>rd</sup> September 2019