



THE CAUSEWAY

STEVENTON PARISH COUNCIL

Mrs. Angela Einon, Parish Clerk

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Minutes of a Meeting of Steventon Parish Council held on Tuesday 3rd December 2019 in the Millennium Room of Steventon Village Hall

1. APOLOGIES FOR ABSENCE.

Apologies had been received from Mr J Bennett and Mr M Stimpson-Tame.

2. PRESENT

Dr C Wilding Chair, Mrs C Brickwood, Mr J Clark, Mrs C Denton, Mr R Green, Mr J Rice, and Mr M Tucker. Mrs A Einon (Parish Clerk) and Cllr Mike Fox-Davies were in attendance. There were nine members of the public present.

3. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER DECLARATIONS

To receive any declarations of disclosable pecuniary interests, and other declarations, in respect of items on the agenda for this meeting.

No declarations were received.

4. PUBLIC PARTICIPATION

4.1. Village lighting not working

Many of the roadside lights in the village are not working. Take a note of their location and number on the pole and report on Fixmystreet.

4.2. Notices displayed in the village

Notices displayed for local events, i.e. school fete, are not being removed. It is the responsibility of the posters to comply with the law. Available on the Vale of White Horse website: Outdoor advertisements and signs: a guide for advertisers: Quote "if a Class 3 advertisement relates to a sale or event, it must not be displayed more than 28 days before the sale or event begins and must be removed within 14 days after it ends."

4.3. Planning application behind 31-33 The Causeway

The decision date on the Vale website was 11th December. Objections by the Environment Agency and the Waste Team appeared to have been withdrawn.

4.4. Causeway dog fouling

The Causeway has a lot of dog poo that has not been picked up. Reminder to all dog owners that they are responsible for clearing up after their pets.

5. REPORT FROM ANY COUNTY OR DISTRICT COUNCILLOR IN ATTENDANCE

Cllr Mike Fox-Davies OCC

Councillors have approved plans for Oxfordshire County Council to meet its ambitious target of reducing its own carbon footprint to net zero by 2030. The county council has already reduced its carbon emissions by nearly 50% since 2008 and has a target of making its own estate carbon neutral by 2030.

Oxfordshire County Council is taking a collaborative approach with NHS partners to encourage local residents to have a personal winter plan, so they are prepared when they start to feel unwell with a cough, cold or flu.

Oxfordshire social workers used a national TV documentary to put the spotlight on gangs and organised crime networks who ruthlessly recruit local children to sell drugs.

The county council is testing a new substance that could help keep more roads pothole free for the first time in Britain on a road in Oxfordshire. Graphene is a specially developed ingredient that is added to otherwise ordinary surfacing material and has the potential to extend the life of roads and guard against potholes and other problems. One lane, at Curbridge near Witney, has been resurfaced using conventional materials - effectively acting as the control measure - while the opposite 'trial' lane was

resurfaced using the asphalt enhanced by the innovative additive developed by Italian company Iterchimica. Engineers will monitor how the new surface performs and it will take up to two years to get a full picture of how well it compares to the conventional materials.

Oxfordshire has been recognised by the annual IMPOWER Index survey as being a top ten council for 2019. The survey acknowledges the improvement to productivity over the past year, taking Oxfordshire County Council from 49th place in the index.

Gritters gear up for winter weather

Oxfordshire's team of over 60 staff are on standby throughout the winter to turn out at all hours to make sure that the priority roads around Oxfordshire are salted and kept as safe as possible during freezing and sometimes treacherous weather.

In Oxfordshire the county council grits all A-roads, B-roads and some C-roads. This amounts to 1200 miles per gritting run which is the equivalent of travelling from London to Iceland.

There has been no change to the winter maintenance budget in recent years. The money we spend relates directly to the conditions on Oxfordshire's roads in any given year. Last year we spent more than £1.8m gritting Oxfordshire's roads.

6. APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the meeting held on 5th November, were accepted as a true record. With the following modifications:

4.1 Insert "There is" before a proposal. Add s to post.

4.3 Remove: "Providing this works well the speed limit will be agreed for operation permanently and the bridge retained". Insert: Subject to the timetables working well it is expected that the operators will agree to the 110mph speed limit and the bridge will be retained."

4.4 Remove comma after repaired. Replace with full stop and capital letter for There. Remove comma after option. Replace with full stop and capital He.

4.5 Change reduced to reduces.

5. Change decriminating to decriminalising.

7.3 to 7.5 Remove. Included in error.

Proposed: Mr Tucker. Seconded: Mrs Brickwood

7. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS

7.1. Linden snagging

Response from Graham Gregory still awaited.

Action 19/12/01: Dr Wilding

7.2. Registration of Parish Council Land

Ongoing

8. ITEMS FROM RISK ASSESSMENT ACTION SCHEDULE

8.1 Review Register of Council Owned Land annually

Details to be circulated to Parish Council members.

Action 19/12/02: Mr Green

8.2 Bi-annual check to ensure the latest [most suitable] anti-virus software is being used.

The Parish Council machines were covered by McAfee Livesafe.

8.3 Financial regulations incorporating F&GP recommendations Financial Procedures.

See below Committee report

9. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES

9.1 **Finance and General Purposes Committee JB, JC, CB, JR, CW, Clerk**

F&GP met on Tuesday 26th November in the Millennium room. Minutes of the meeting had been circulated to Parish Councillors. Briefly: 1. New financial model examined in detail and updated where necessary. The Parish Council are asked to approve the revised model of financial regulations which had been circulated. Approved. 2. Recreation ground charity 300205. No longer needed. Clerk to investigate closure. An online form had been completed to close the Charity. 3. New website. Decision to change domain to steventonoxon.org.uk. Minutes of the meeting were approved.

9.2 **Planning Committee JB, CD, RG, CW, Clerk.**

Not met

9.3 **Burial Ground CD, JC, MT, MST, Clerk**

Not met.

9.4 **Recreation and Open Spaces – Trees, Greens, Waterways, Footpaths, Playground, Sports Hall. JC, CB, CD, RG, JR, MT, MST, CW**

Mr Tucker had contacted twelve recreation equipment suppliers' responses had been received from eight, two declined as they were unable to take on the whole job: representatives had been shown around the playground and explained our requirements, quotes to be received by 20th December. Dr Wilding thanked Mr Tucker for his organization.

Action 19/12/02: Mr Tucker/Recreation and Open Spaces

The Clerk had yet to negotiate a price with Sarinc for the grass areas that the allotment warden was cutting.

Action 19/12/03: Clerk

The order to Thinktrees had been placed and the work scheduled for 14th and 15th January. Mr Clark asked if he could meet with Mr Melarange. The Clerk to organize.

Action 19/12/04: Clerk

Dr Wilding would be receiving six free trees soon and would like to donate to the Parish.

Assets of community value.

North Star registration will expire in April next year. The Parish Council agreed that further registration should be applied for. Recreation working party possibly with Planning would research and complete the application form.

Action 19/12/08: Recreation/planning

9.5 **Village Infrastructure & Resilience – Railway, Roads, Drains JB, RG, JR, MT, CW. Resilience volunteers Rosemary Howden, Simon Holloway**

Concerns had previously been expressed on the length of time barriers were down on the level crossings. Mr Green was awaiting a response from Network Rail.

Action 19/12/05: Mr Green

Emergency vehicles access to the village. Infrastructure to meet to decide on the letter to be sent to Network Rail, OSR, OCC, Fire Brigade, South Central ambulance and Police.

A sub-group was working on parking and verges on the Little Green. It was proposed to cost the installation of a firm surface 2 metres wide, which would allow the grass to grow through. The materials for the proposed 250 square metres would cost approximately £3k. The design and future maintenance would involve the residents agreeing to the proposals. Meeting to be arranged in the New Year. Invite Mr Drozd and Mr Lifac to be part of the working party.

Action 19/12/06: Infrastructure

Resilience working party.

A meeting to be called to progress completion of the template.

Action 19/12/07: Infrastructure/resilience

Pedestrian crossing

The consultation finished on 6th December, a Report to Cllr Yvonne Constance's Cabinet Member Decisions Meeting at County Hall on Thursday 16th January 2020 where Cllr Constance, based on consideration of the objections, will decide whether the scheme goes ahead or not. The Parish Council will attend.

9.6 **Sarinc CD**

Nothing to report.

9.7 **Neighbourhood Plan CB, RG, JC, CW, Clerk and volunteers: Lorraine Atkins, Laura Bosley, Dick Bosley, Nigel Goode, Caroline Miller, Jon Spiller, Nick Thompson**

Steering group met on 11th November. To look at policy one, which had been referred back, with comments from the Vale. It was decided to press on with policies before sending in for comment. The housing questionnaire had been drafted and would be sent to the whole parish council for comment.

Eventually it was planned for it to be hand delivered and collected to every household in the village. The low response in 2017 was thought to be because this had not happened then.

9.8 Website group CB, RG, JR, Clerk

See 9.1.3 above

9.9 Other representative reports

9.9.1 Milton Park Forum CW, CB

Not met

9.9.2 Village Hall

Mr Clark informed the meeting that all the lights in the main hall had been replaced with led's and they were making good progress towards a 100% switch.

9.9.3 Damascus AGM – Dr Wilding

Thanks for the support. Teenagers from the village were presented with certificates by the High Sherriff of Oxford

9.9.4 Truck meeting 12th November – Catherine Brickwood

Good presentation they had raised £90k - £100k for local charities. They are aiming to improve the sound systems. Request licence increase to 25k over the next few years. East Hendred and Chilton now have housing closer to the site. Traffic worked well for Steventon only one contractor did not follow the designated route. Access went well but leaving was more difficult. Control of the traffic lights was allowed on the way in but on leaving control was not given until mid morning by which time queues had formed.

Truck 2020 30th July to 2nd August.

10. FINANCE

10.1. FINANCIAL REPORT 2018-19

The accounts for this month were discussed and approved

Proposed Mr Clark. Seconded Mrs Denton

10.2. CHEQUES FOR SIGNATURE

11. CORRESPONDENCE

11.1 Received

06/11/19	E	Sharp, Josh	Re: Planning Application P19/V2634/HH	2	
06/11/19	E	Mauz, Christian - Communities	CONSULTATION Hanney Road (Steventon) Proposed Zebra		
06/11/19	E	Communications	Letter to EU citizens		
06/11/19	E	Christopher Wilding	Re: Planning return on 31-33		
06/11/19	E	S.M. Rees	Re: Re Village Hall Committee Fwd: Christmas tree collection		
07/11/19	E	Meryl Smith	Fwd: Membership OPFA		
07/11/19	E	FixMyStreet	New FixMyStreet updates on report: 'Major damage to path'		
07/11/19	E	southandvale	Planning Consultation - P19/V2350/LDP		
07/11/19	E	Susannah.Mangion	Planning Consultation - P19/V2204/FUL - STV		
08/11/19	E	Communications	Press notice - Free parking in the run up to Christmas		
08/11/19	E	BD Tonks	Preliminary Interment form		
08/11/19	E	BD Tonks	Hamilton Ashes	2	
08/11/19	E	Bateman, Paul	Code of Conduct Training Thursday 7 November 2019		
09/11/19	E	Calum McGregor, CPRE	CPRE Campaigns Update Fracking, Green Belts, and the election		
11/11/19	E	FixMyStreet	Questionnaire about your FixMyStreet report:		
11/11/19	E	Dix, Sian - E&E	FW: FW: Zebra Crossing - Hanney Road		
12/11/19	E	Turner, Lee - Communities	Hanney Road Zebra Crossing		
12/11/19	E	Cookson, David	Re: Item for Discussion Re: S106 Application for Tennis		

13/11/19	E	Holly Dobson	New Government Funding		
14/11/19	E	Robert Green	NR Letter to Steventon Residents		
14/11/19	E	Elliott Toby	Re: NR Letter to Steventon Residents		
14/11/19	E	southandvale	Planning Consultation - P19/V2975/HH		
15/11/19	E	Mann, Paul - Fire and Rescue	Flood Warnings for River Cherwell		
15/11/19	E	Grants	Your comments are invited on the Town and Parish Forum		
15/11/19	E	Matthew Barber	Police & Crime Bulletin November 2019 - County Lines success;		
16/11/19	E	Joseph Bennett	FW: Hanney Road Zebra Crossing		
16/11/19	E	Nigel Winter	Questions for the parish council		
18/11/19	E	Dix, Sian - E&E	Re: FW: FW: Zebra Crossing - Hanney Road		
18/11/19	E	Nigel Winter	Re: Questions for the parish council		
18/11/19	E	Oxfordshire CC Invoicing Team	Oxfordshire CC - Invoice for Payment		
18/11/19	E	Emma Moore	Abingdon Marathon Donation		
19/11/19	E	sjewelme	High Sheriff Awards 2019-2020		
19/11/19	E	OALC	Oxfordshire Growth Board have your say before 26th November		
20/11/19	E	janbee	PARKING PROBLEMS IN NORTH WAY STEVENTON	2	
20/11/19	E	Councillor Priority Fund	Councillor Priority Fund Request Application- Ref 484		
20/11/19	E	Joseph Bennett	Outdoor exercise equipment		
21/11/19	E	Danielle Macleod	Playground Equipment and Safety Surfacing for Steventon Parish		
21/11/19	E	James Chalk	Re: Playforce Quote. Steventon Parish Council Playground	3	
22/11/19	E	Eleanor Mayhew	eDNA Talk: Wednesday 27th November 2019		
22/11/19	E	Lloyd, Jeremy	parish council code of conduct training.		
22/11/19	E	John Rice	Re: Appeal for Witnesses Following A Series of Burglaries		
23/11/19	E	Crispin Truman, CPRE	ELECTION ACTION: Ask your candidates to back the countryside		
24/11/19	E	Alex Freeman	Water Voles		*
25/11/19	E	Parish Precepts	Re: Parish Precept 2020-21 *REVISED LETTER*		
26/11/19	E	Sarinc	SARINC Minutes		
28/11/19	E	Town & Parish Council Websites	Re: Web design proposal		
28/11/19	E	OALC	OALC Update for member councils for November		
29/11/19	E	Planning Vale	Re: Planning Application P19/V2150/HH		
29/11/19	E	southandvale	Planning Consultation - P19/V2150/HH		
29/11/19	E	Veronica Reynolds	Milton Park Amenity Survey - we welcome your thoughts.		
29/11/19	E	No Expressway Group	Urgent letter from No Expressway Group		
29/11/19	E	CPRE Oxfordshire	General Election - is your candidate prepared to protect Oxford		
30/11/19	E	Meryl Smith	OPFA membership receipt		
30/11/19	E	Meryl Smith	Fwd: OPFA Newsletter Autumn 2019		
01/12/19	E	Elections	Electoral Register Data		
01/12/19	E	Elections	Register Data		
01/12/19	E	BD Tonks	Re: Hamilton	4	
01/12/19	E	Martin Stimpson-Tame	FYI		
02/12/19	E	Rita Atkinson	Support to the DAMASCUS Youth Project		
02/12/19	E	thinktrees	Re: Tree survey		

02/12/19	E	Adrian Drozd	Re: Fw: Damage to road, little green		*
02/12/19	E	Martin Stimpson-Tame	Apologies		
02/12/19	E	OALC	Community Resilience and Sec 137 limit for 2020-21		
02/12/19	E	southandvale	Planning Consultation - P19/V2975/HH - STV		
02/12/19	E	Joseph Bennett	Apologies for tomorrow		
03/12/19	E	Cllr Mike Fox-Davies	Re: Meeting Tuesday 3rd December		
03/12/19	E	T V Environmental Records Ce	TVERC Winter Newsletter 2019		
03/12/19	E	Sarah Purdie	Oxfordshire South & Vale Citizens Advice - Grant Aid		

11.1.1 Water voles

Parish Council agreed that the water vole habitat was important to maintain. Forward the letter from Alex Freeman to Sarinc with a request to review the cutting schedules. There had been reports of mink in the Ginge at the rear of Mill Street.

11.1.2 Damage to road Little Green

Dr Wilding offered to speak to Martin Mobbs to see if some scalplings could be placed in the hole as a temporary fix.

11.2 Sent

06/11/19	E	Sharp, Josh	Re: Planning Application P19/V2634/HH		
06/11/19	E	Planning at Vale	Return forms attached		
06/11/19	E	Sue Rees	Re Village Hall Committee Fwd: Christmas	2	
08/11/19	E	Steventon News	Fwd: Press notice - Free parking		
08/11/19	E	Didcot Funeral (FU533)	Form		
08/11/19	E	Cllr Catherine Brickwood	Fwd: Code of Conduct Training Thursday 7 November		
12/11/19	E	Cookson, David	S106 Application for Tennis		
15/11/19	E	Dix, Sian - E&E	Re: FW: FW: Zebra Crossing - Hanney Road		
17/11/19	E	Nigel Winter	Re: Questions for the parish council	2	
19/11/19	E	dwilliams wicksteed.co.uk	Playground refurb		
20/11/19	E	Planning at Vale	return form: P19/V2204/FUL		
20/11/19	E	janbee	Re: PARKING PROBLEMS IN NORTH WAY		
20/11/19	E	Councillor Priority Fund	Re: Councillor Priority Fund Request		
25/11/19	E	thinktrees	Re: Tree report		
26/11/19	E	sarinc	Re: SARINC Minutes		
26/11/19	E	wynabram	Burial ground		
28/11/19	E	Paul Melarange	Tree survey		
28/11/19	E	enquiries parish-council.web	Re: Web design proposal		
28/11/19	E	planning whitehorsedc	Planning Application P19/V2150/HH		
29/11/19	E	Cllr Matthew Barber /Cllr M Fox-Davies	Meeting Tuesday 3rd December		
01/12/19	E	BD Tonks	Hamilton	3	
02/12/19	E	thinktrees	Re: Tree survey		

12. PLANNING MATTERS

12.1. Applications

12.1.1 P19/V2975/HH 20 Stonebridge Road Steventon Abingdon Oxfordshire OX13 6AS

New loft conversion consisting on new dormers to side of the existing roof.

No objection but not impressed with the design.

12.1.2 P19/V2350/LDP 4 Ellaway Road Steventon OXON OX13 6GB

Certificate of Lawful use for a proposed Conservatory to rear side of the property.

Covenant of no building for five years on the development.

12.1.3 Note: Manor Farm security fence given permission by Vale with lower fence and removal of blue gates.

13. MATTERS FOR FUTURE DISCUSSION AND INFORMATION

14. DATE OF NEXT MEETING 7TH JANUARY 2020

The meeting closed at 9.45 pm

APPROVAL Signed as a true record of the Meeting:

Name: Dr C R Wilding

Position: Chairman of the Parish Council

Signature:

Date: 7th January 2020