



THE CAUSEWAY

STEVENTON PARISH COUNCIL

Mrs. Angela Einon, Parish Clerk

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Minutes of a Meeting of Steventon Parish Council held on Tuesday 7th February 2017 in the Village Hall Millennium Room

1. APOLOGIES FOR ABSENCE

Apologies were received from Miss L Humphries and Cllr M Barber (VWH)

2. PRESENT

Dr C Wilding Chair, Mr J Bennet, Mr R Bosley, Mr J Clark, Mrs C Denton, Mr R Green, Mr J Spiller and Mr R Wilkinson. Mrs A Einon (Parish Clerk) and Cllr S Lilly (OCC) were in attendance. There were eleven members of the public present.

3. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER DECLARATIONS

To receive any declarations of disclosable pecuniary interests, and other declarations, in respect of items on the agenda for this meeting.

There were no declarations.

4. PUBLIC PARTICIPATION

4.1. Didcot Garden Town – presentation

South Oxfordshire District Council gave a presentation outlining the vision for Didcot Garden Town. Details of plans and an option to comment can be found at: www.didcotgardentown.org.

4.2. Reservoir

Dr Stork gave a short update on Thames Water's plans for 2019-24 which includes a reservoir up to 1.5 times the size of the last application and provision to phase construction over ten years. He will provide a full report at the next Parish Council meeting

4.3. Neighbourhood Plan

Progress had slowed due to the agreed change of direction and the resulting changes in report requirements. It was hoped to circulate a housing needs survey soon, and ask that the village residents are as helpful and committed as for the previous more general questionnaire, when their help and level of response was outstanding.

4.4.

5. REPORT FROM ANY COUNTY OR DISTRICT COUNCILLOR IN ATTENDANCE

Cllr Stewart Lilly. The County Council with the support of the Vale and South Oxfordshire have made public their plans for One Oxfordshire, West Oxford, Cherwell and the City are still debating. The bridge is likely to have an announcement in the next two or three weeks. Ours is the only bridge owned by OCC it is possible that selling it to NR could be attractive. Ed Vaizey has been very involved. OCC have obtained additional funding for personal care budgets. Funding for children's care has not been reduced as had been feared.

Funding had been awarded for a new park and ride at Eynsham

NHS want to close 200 beds in Oxfordshire.

6. APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the meeting held on Tuesday 3rd January, 2017, were accepted as a true record. Clarification of item 5 regarding compulsory purchase, that this applied to the bridge only, item 7.6: section relates to the financial area chargeable in the Parish Council accounts. Proposed: Mr Bosley. Seconded: Mr Clark.

7. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS

Unregistered piece of land by The Lanterns

7.1. Ownership of land at access to The Lanterns and Green

It was felt that the legal requirement of access to the Lanterns must have been investigated for the purchasers. The clerk had asked Mr & Mrs Bitmead for their knowledge on this. They had employed their solicitor to investigate this prior to the building of the Lanterns, after extensive study he had concluded that there was no owner. The Parish Council could, if desired, apply for registration.

7.2. Verges and gullies

There is to be a sign off meeting with Linden and the School contractors to sort out verges and also the culvert.

Action 17/2/01: Mr Green

Curbs at Vicarage Road had been pushed in by Network Rail lorries, on more than one occasion at 3 a.m. The actions had been witnessed. Dr Wilding has written to Network Rail to repair the damage. Laura Payne-Hutchins had referred a residents complaint concerning Hanney Road verges to the Parish council.

7.3. Conservation Area

Consultation regarding the willow tree on the Causeway, was ongoing.

Action 17/2/02: Mr Bosley/Mr Clark

7.4. Pavement graffiti

Ongoing.

Action 17/2/03: Mrs Denton

7.5. Registration of Parish Council Land

There had been no responses to the request in Steventon News for long term residents to write concerning common areas. The Clerk had obtained maps showing the currently registered green and common land areas from Oxfordshire County Council.

Action 17/2/04: Mr Green

7.6. Traffic calming

The monitor had not yet been deployed in Abingdon Road due to traffic disruption by traffic lights.

Action 17/2/05: Mr Green/Mr Wilkinson

7.6. Grass cutting

Mr Bosley had yet to communicate with the possible grass contractor. The Clerk had received a draft contract from Oxfordshire County council.

Action 17/2/06: Open spaces

7.7. Thames water leaks in the village

Thames Water had responded to the Clerks email by telephone. They had assessed the leaks in Steventon over the last year and were unable to find any common reason, they concluded that the weather fluctuations had probably caused some. It is often the case that repair of a leak causes increased pressure on another area that has a weakness. Pressure monitoring had not shown any large variations.

7.8. Truck 2017

Mr Bennett had attended a useful meeting with the licensing committee and had circulated the Parish Council with the information obtained.

Extract from his report:

The meeting was attended by OCC highways (Steve Phillips), TVP traffic (Chris Hulme), VoWHDC licensing (Richard Brown & Kate Fisher), County council emergency planning (Amy), plus Matt Harrap & James Dutton from Truck and Alex from SEP traffic management, a specialist traffic planning firm engaged by the festival.

Last year there was one company (DC site services) handling both waste management and traffic management. The organisers acknowledged that these are 2 large and separate responsibilities, hence they have taken on a specialist solely to handle the traffic management.

In terms of our local concerns:

1. 'Permitted access' road closures of the Causeway & Stocks lane at the North Star were proposed. These will be manned positions - access will of course be permitted to local residents & businesses and their visitors, plus legitimate festival traffic (this will still be the route in for artists etc). The staff at these points will be seeking to prevent festival goers from either accessing the site, or dropping off by the church, or parking in the village.

I also pointed out to Alex from SEP the track (byway 16/the bumpy track) which runs from above the bridge down to stocks lane / castle st, he is going to have a look on his next visit.

2. Access for HGVs during the build-up. I emphasised to James the importance of not bringing HGVs through the village, and pointed out that during the solar farm build at Hill Farm a temporary HGV access was created through the top of the farm, so it is definitely possible. He will talk to Richard Binning about this.

He pointed at that it was particularly bad the last 2 years as they were bringing all their own infrastructure from a previous event in the space of just 2 or 3 days, whereas this year the build will be spread over 2 weeks with infrastructure brought in from subcontractors. I said that nevertheless, the roads are not designed for that size of vehicle and that damage had been done to verges & road signs. All agreed that top access would be preferable if possible.

3. Signage - as the traffic is being contracted out to a traffic management specialist, the signage will be a lot better.

The overall traffic plan for getting vehicles on to site was also presented

- Option1 involved sending traffic to Rowstock corner then turning it right onto the a417, then right onto featherbed lane with temporary traffic lights (manned/operated). Featherbed lane would be one-way the other way this time, so no access onto it at the Q gardens junction.

-Option 2 was the same as last year.

Option 1 was preferred by all present, myself included. The benefits of traffic turning right at Rowstock instead of U-turning are multiple: traffic from the a417 Hendred will be able to enter the roundabout, and this in turn will allow all other directions an opportunity to get onto the roundabout, whereas when it was a U-turn this was completely blocking all other routes at peak. The a417 turning onto featherbed lane, while not ideal, can be managed with traffic lights to ensure that traffic from Hendred/Wantage doesn't get stuck.

Finally, the management of traffic on site will be streamlined, with separate car streams for advance ticket holders and people who need to buy their parking ticket. This was a major slow down last year and caused the backing-up on to the public road network which caused a lot of the problems at Rowstock etc.

8. REGISTRATION OF PARISH LAND

See 7.4 above

9. FLOOD CONTINGENCY PLAN

The Vale will notify when applications are being taken. Prior to this previously successful applicants will be canvassed for assistance with a draft list.

Action 17/2/07: Mr Green

10. ITEMS FROM RISK ASSESSMENT ACTION SCHEDULE.

10.1. Code of Conduct (Practice.)

The Code of Conduct was circulated and approved.

10.2. Review and agree Grants/Donations to be made for the year and check against current Regulations.

Applications for donations had been received from:

x	South and Vale Carers Centre Didcot	Advice, information and practical support for carers
x	Enrych Oxfordshire	Adults with physical disabilities in Oxfordshire supported by volunteers to participate in social events and home visits.
x	Home Start Southern Oxfordshire	Visit families in the home providing help and advice
	Sue Ryder Nettlebed	Provides hospice care for end of life, in the community and in specialist 12 bed inpatient unit for Oxfordshire and Buckinghamshire
x	Oxfordshire South and Vale Citizens Advice	50% funded by District Council raise the remainder

	Wilts & Berks Canal Trust	Studley Grange 5000 raising funds for restoration of Wilts and Berks Canal
x	Air Ambulance, Berks,Oxon,Bucks Thames Valley and Chiltern Air Ambulance Trust	No funding from government

The Parish Council agreed to donate £200 to each of the applicants marked x. This totalled £200 more than allocated in the budget and it was agreed to vire from other expenditures.

10.3. Review annually the pay levels for Council workers [self-employed persons]

The Parish Council has no self-employed personnel. The charges for litter collection were discussed and it was agreed that from 1st April 2017 claims for £210 per month would be acceptable.

10.4. Bi-annual check to ensure duplicates of critical files are stored away from Clerk's house.

No critical files are stored.

11. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES

11.1. Finance and General Purposes Committee JB, RB, JC, LH, CW, Clerk

Not met

11.2. Planning Committee RB, CD, RG, JS, CW, Clerk

Not met

11.3. Burial Ground CD, LH, RW, Clerk

Not met

11.4. Open Spaces – Trees, Greens, Waterways and Footpaths RB, JC, LH, JS, RW,

An ash tree in the Copse had been flagged as dangerous as it was affected by disease. Russell Gooding had attended, quoted and felled the tree as an item of urgency.

Open Spaces had met with Mike Habermerele to discuss landscape character assessment for the Neighbourhood Plan, he had informed them that the Vale was doing a landscape assessment for the whole area which should be published in March and recommended waiting until this was available before committing to a particular template. Dr Wilding would communicate with the Vale, Ronan Leyden, to ask if a draft may be available before publication, for Steventon. A quote had been received for the resiting of the bench at the end of the Causeway to the area proposed for a map of Steventon. The Parish Council agreed to place an order.

11.5. Recreation and Leisure – Playground, Sports Hall RB, CD, RG, CW

Not met

11.6. Village Infrastructure – Railway, Roads, Drains JB, RB, RG, JS, CW

Historic England Committee meeting had been provided with a report by a Swiss engineer backed by an Austrian, agreeing that it was not necessary for the bridge to be demolished to accommodate the electrification of the railway. Network Rail had not submitted a planning application nor provided specific information to justify their plans to demolish the bridge. When and if a planning application is submitted there will be an eight-week consultation period to lodge objections.

It was suggested that a survey of potholes in and around the village should be done and submitted to the Oxford County Council.

11.7. Houses and Planning JC, CD, RG, JS, CW

A meeting was scheduled for 6 pm on 13th February.

11.8. Sarinc RW, CD

An aerial film of the allotments had been commissioned by Sarinc. It was hoped to display this on the website.

11.9. Neighbourhood Plan RB, RG, JC, JS, CW, Clerk and volunteers: Lorraine Atkins, Laura Bosley, Nigel Goode, Avril Ivin, Nick Thompson

A grant from the Vale was available towards the costs involved in the Neighbourhood Plan an application to reclaim some of the expenditure needed to be made. Quotes were required for the services required to complete the plan, the value of which could be applied for from Locality.

Action 17/2/07: Mr Green

12. FINANCE

12.1. ACCOUNTS 2016-17

The accounts to date were circulated and discussed. Proposed: Mr Bosley, Seconded: Mr Clark

12.2. Cheques for Signature

13. CORRESPONDENCE

13.1. Received

07/12/16	E	Dick Bosley	paths	
07/12/16	E	Boylan, Hannah - E&E	TVERC Winter Newsletter 2016	
07/12/16	E	S.M. Rees	Steventon News - copy date for January 2017 issue	
07/12/16	E	Planning Vale	Automatic Reply	
07/12/16	E	Cllr Stewart Lilly	FW: High Street Lighting _ Steventon	
07/12/16	E	Cllr Stewart Lilly	Re: High Street Lighting _ Steventon	
07/12/16	E	Robert Green	Re: Grass Cutting - draft agreement for Steventon	
07/12/16	E	Robert Green	FW: Damage to stream bank outside 140 The Causeway	
07/12/16	E	Reg W Waite	Milton Park Liaison Group meeting	
07/12/16	E	Robert Green	FW: Steventon Bridge. Meetings we discussed.	
07/12/16	E	Robert Green	Re: Steventon: NR response on track lower	
07/12/16	E	Timothy McGrath	Re: Milton Park Liaison Group meeting	
07/12/16	E	Reg W Waite	Milton Park Liaison Group - List of Representatives	
07/12/16	E	Robert Green	Steventon: NR response on track lower	
07/12/16	E	Joseph Bennett	Re: Steventon: NR response on track lower	
07/12/16	E	Reg W Waite	Milton Park Liaison Group - minutes from last meeting	
07/12/16	E	Hughes Don	Re: Steventon: NR response on track lower	
08/12/16	E	Reg W Waite	MPLG - Minutes 08 September 2016	
08/12/16	E	Reg W Waite	Fwd: Milton Park Liaison Group and Didcot Garden Town team	
08/12/16	E	Wantage Deputy	Vehicle Activated Sign	
08/12/16	E	Wantage Deputy	Re: Vehicle Activated Sign	
08/12/16	E	Wantage Deputy	Re: Vehicle Activated Sign	
08/12/16	E	Robert Green	Re: FW: Steventon: NR response on track lower	
08/12/16	E	9313241.office.3241	Steventon Pre-School Consultation	
08/12/16	E	Oxfordshire Travel Choices	Work has started on the Harwell Link Road	
08/12/16	E	Mark Wells	Re: Steventon: NR response on track lower	
08/12/16	E	Glynn Davies	Re: Steventon: NR response on track lower	
09/12/16	E	Dick Bosley	Re: Steventon: NR response on track lower	
09/12/16	E	South Oxfordshire District Council	South News December 2016	
09/12/16	E	Vale of White Horse District Council	Vale News December 2016	
09/12/16	E	Wantage Deputy	Re: Vehicle Activated Sign	
09/12/16	E	Licensing Vale	TRUCK FESTIVAL, STEVENTON - NEW PREMISES LICENCE APPLICATION	
09/12/16	E	People Ponds and Water Office	People, Ponds & Water e-newsletter - eDNA results! December 2016	
09/12/16	E	John Clark	Chestnut on big Green	
09/12/16	E	Planning Policy Vale	Vale of White Horse Local Plan 2031 Part 1: Receipt of Inspect	
10/12/16	E	Chris Wilding	Re: Steventon: NR response on track lower	
10/12/16	E	John Clark	Re: Chestnut on big Green	
12/12/16	E	Hutchins Payne, Laura - E&E	Verge maintenance with Oxfordshire Together 2017 - 2018	
12/12/16	E	The Storks	Re: Steventon News - copy date for January 2017 issue	
12/12/16	E	Stuart Walker	FW: P16/V2478/FUL - Abingdon Road, Steventon	

12/12/16	E	Robert Green	Re: P16/V2478/FUL - Abingdon Road, Steventon	
12/12/16	E	Planning Vale	Automatic Reply	
12/12/16	E	Stuart Walker	Re: P16/V2478/FUL - Abingdon Road, Steventon	*
12/12/16	E	Steventon Webmasters	Fwd: Planning application - Little Lane Orchard	
12/12/16	E	Robert Green	Re: P16/V2478/FUL - Abingdon Road, Steventon	
12/12/16	E	Stuart Walker	Re: P16/V2478/FUL - Abingdon Road, Steventon	
12/12/16	E	Rex Hora	Telephone box removal	
12/12/16	E	Rex Hora	Phone box adoption	
12/12/16	E	Robert Green	Re: FW: Steventon: NR response on track lower	
12/12/16	E	OALC	Ombudsman to cover town and parish councils - consultation	
12/12/16	E	Communications	Vale of White Horse District Council media release - New changing	
12/12/16	E	Robert Green	Re: Revised meeting date at Steventon	
12/12/16	E	Hughes Don	Re: Revised meeting date at Steventon	
12/12/16	E	John Clark	Re: Your Quotation	
12/12/16	E	Dick Bosley	Re: Fwd: Telephone box removal	
12/12/16	E	S.M. Rees	Steventon News production schedule	
13/12/16	E	Christine Ford - Ringrose Tree Services	Re: Your Quotation	
13/12/16	E	Sue Hunt	Autumn/Winter Newsletter 2016	
13/12/16	E	harwell.ssg (MAG)	Letter to Harwell SSG	
13/12/16	E	Cllr Stewart Lilly	FW: Christmas travel update 2016	
14/12/16	E	ARinvite@charitycommission.gsi.gov.uk	ANNUAL RETURN 2016: 300205 - RECREATION GROUND STEVENTON	
14/12/16	E	Beasley, Jenni - Oxfordshire Customer Services	Highway Works Vale Dec'16, Jan & Feb'17	
14/12/16	E	shirley b Abingdon Stone and Marble	Bell	
14/12/16	E	County Director - Corporate Services	Stakeholder Update - Local Government Reorganisation	
14/12/16	E	GUY CARTER	Re: Out of Office: SR3815176 & SR3911548	
14/12/16	E	Cllr Matthew Barber	December 2016 Vale Newsletter - Vale Local Plan adopted...	
15/12/16	E	SARINC	SARINC Rep for Causeway Trustee	
15/12/16	E	Turner Richard (Comms)	Re: Out of Office: SR3815176 & SR3911548	
15/12/16	E	Planning Policy Vale	Notification of adoption of Vale of White Horse Local Plan 2031 Part	
15/12/16	E	Lucy Mori	Please comment on Didcot Garden Town by December 18th 2016 and 'save	
15/12/16	E	OALC	No capping for next year but restraint required by minister	
16/12/16	E	cameandcompany	Merry Christmas from Came & Company Local Council Insurance	
16/12/16	E	SLCC Membership	[SPAM]Your News Bulletin 16th December 2016	
16/12/16	E	shirley b	Re: Bell	
16/12/16	E	shirley b	Everill	
16/12/16	E	shirley b	Re: Everill	
16/12/16	E	Communications	PRESS RELEASE: South Oxfordshire tops the recycling tables again	
16/12/16	E	Robert Green	Re: Please comment on Didcot Garden Town by December 18th 2016 and 'save	
16/12/16	E	Communications	Vale of White Horse District Council media release - Oxford man fined	
16/12/16	E	Communications	Vale of White Horse District Council media release - Butcher fined fo	
16/12/16	E	Local Councils	Steventon Parish Council: Grass Cutting Contract	
16/12/16	E	S.M. Rees	Date of January Meeting	
16/12/16	E	Chris Wilding	Xmas	

16/12/16	E	Steventon Webmasters	Fwd: Unregistered piece of land adjacent to The Lanterns and The	
17/12/16	E	John Clark	Re: Fwd: Steventon Parish Council: Grass Cutting Contract	
17/12/16	E	Campaign to Protect Rural England Oxfordshire	Thanks to all our countryside champions - CPRE Oxon News Dec 2016	
17/12/16	E	Cllr Stewart Lilly	FW: December 2016, January, February 2017	
17/12/16	E	Cllr Stewart Lilly	FW: Some Christmas Cheer for all Councillors?	
17/12/16	E	Cllr Stewart Lilly	FW: PEM 771501 Damaged Kerbs & lines at junction of Stonebridge Rd &	
17/12/16	E	Cllr Stewart Lilly	FW: Letter to Government	
18/12/16	E	Dick Bosley	Re: Fwd: Fwd: Unregistered piece of land adjacent to The Lanterns and T	
19/12/16	E	Robert Green	Re: Fwd: Unregistered piece of land adjacent to The Lanterns and The Gr	
19/12/16	E	OALC	Re: Permitted expenditure	
19/12/16	E	Marcia Beviere	Electoral Register Data	
19/12/16	E	Marcia Beviere	Register data	
19/12/16	E	John Clark	Re: Fwd: FW: PEM 771501 Damaged Kerbs & lines at junction of Stonebridge	
19/12/16	E	Chris Wilding	Re: Unregistered piece of land adjacent to The Lanterns and The Gr	
19/12/16	E	John Clark	Re: Unregistered piece of land adjacent to The Lanterns and The Gr	
19/12/16	E	Robert Green	FW: Steventon News - copy date for January 2017 issue	
19/12/16	E	Robert Green	Re: PEM 771501 Damaged Kerbs & lines at junction of Stonebridge Rd & Hann	
20/12/16	E	OALC	Re: Permitted expenditure	
21/12/16	E	S.M. Rees	Re: Report from the Parish Council December 16	
21/12/16	E	Jeremy Lloyd	correct parish council details	
21/12/16	E	Hannah Worker	Ock Catchment Partnership Open Meeting - Feb 9th	
22/12/16	E	SLCC Membership	[SPAM]Merry Christmas from your SLCC	
22/12/16	E	Communications	PRESS RELEASE: Christmas waste all wrapped up	
22/12/16	E	Communications	PRESS RELEASE: GO Active Gold to benefit many more communities	
22/12/16	E	Daniel Palmer	December 2016 Report on S106 Funds	
22/12/16	E	Alex Taylor	OX14 4JL Alex Taylor 2-4 High Street	
22/12/16	E	Lindsey Bettison	Didcot Garden Town Stakeholder Meeting: Thursday 19th January 2017	
22/12/16	E	Ed Vaizey MP	Local News from Ed Vaizey MP	
23/12/16	E	SARINC	SARINC - Minutes	
23/12/16	E	Rachael Riach	Neighbourhood Planning conference 20th January	
24/12/16	E	Dick Bosley	Re: Fwd: Neighbourhood Planning conference 20th January	
25/12/16	E	John Clark	Re: Seasons Greetings	
26/12/16	E	Planning Registration	Automatic Reply	
27/12/16	E	Joseph Bennett	Re: Seasons Greetings	
28/12/16	E	Martin Reade	Thanks	
29/12/16	E	Jon Spiller]hello steventonpc	
29/12/16	E	Lindsey Bettison	Automatic reply: Re: Fw: Didcot Garden Town -	
30/12/16	E	BD Tonks	Burial	
30/12/16	E	BD Tonks	Re: Burial	
30/12/16	E	alert@neighbourhoodalert.	Stolen Defender From Harwell. 30/12/2016 20:20:53 [165250]	
31/12/16	E	ANITA EARL	Causeway Trustee	
31/12/16	E	Thames Water	Thank you for contacting Thames Water	
31/12/16	E	Do Not Reply	This is an Automated Response from Thameswater Customer Services in r	
31/12/16	E	Cllr Matthew Barber	Re: Tuesday meeting	
31/12/16	E	Alex Taylor	Re: OX14 4JL Alex Taylor 2-4 High Street	

31/12/16	E	ANITA EARL	Re: Causeway Trustee	
31/12/16	E	Cllr Stewart Lilly	Re: Tuesday meeting	
31/12/16	E	John Clark	Re: Tuesday meeting	
31/12/16	E	1&1 Internet Ltd.	Rate Your Recently Resolved Case C720699557: Are you satisfied with o	
01/01/17	E	Cllr Stewart Lilly	Yes - it is true!	
01/01/17	E	Cllr Stewart Lilly	January 2017 report from your County Councillor	

13.1.1 Masons fair had applied to set up on the Little Green and open for the May bank holiday and the following weekend as usual. The Parish Council were agreeable

13.2 Sent

4/1/17	E	Parish Councillors	Fwd: FW: Fly Tipping	
4/1/17	E	Lindsey Bettison	Re: Fw: Didcot Garden Town -	
4/1/17	E	Parish Councillors	Precept	
4/1/17	E	Licensing Vale	"Re: TRUCK FESTIVAL, STEVENTON - NEW PREMISES LICENCE APPLICATION"	
4/1/17	E	9313241.office.3241	Re: Steventon Pre-School Consultation	
4/1/17	E	Jon Spiller	Re: Precept	
4/1/17	E	Planning at Vale	P16/V3065/FUL return form	
4/1/17	E	By The Meadow farm	Access from Abingdon Road	
6/1/17	E	Richard Brown	"Re: Fw: TRUCK FESTIVAL, STEVENTON - NEW PREMISES LICENCE APPLICATION"	
6/1/17	E	Christine Ford - Ringrose Tree Services	Re: Your Quotation	
6/1/17	E	Sarinc	Fwd: Re: Your Quotation	
6/1/17	E	parish.precepts	Precept return	
7/1/17	E	SARINC	Re: Your Quotation	
7/1/17	E	SARINC	Re: SARINC Rep for Causeway Trustee	
7/1/17	E	Mary Malin	Parochial Charities Parish Rep	
7/1/17	E	wardosteve	Parochial charities	
13/1/17	E	grove.funeral	Doroth Stanton	
13/1/17	E	S.M. Rees	Re: Possible link to website ?	
13/1/17	E	Simon Ringrose - Ringrose Tree Services	Re: Ringrose trees Your Quotation	
16/1/17	E	crwilding	Re: Parish Council report	
16/1/17	E	crwilding	Re: Parish Council Report	
18/1/17	E	Parish Councillors	Good News	
18/1/17	E	Robert Green	Re: Good News	
21/1/17	E	Stewart Lilly	Bus stop	
21/1/17	E	Yolanda.Vazquez	Commons registration Steventon	
23/1/17	E	John Clark	Re: Fw: Copse Tree Inspection.	
24/1/17	E	John Clark	Re: Copse tree	
25/1/17	E	Joe Bennett	Fwd: A417 & surrounds highway group	
26/1/17	E	Simon Ringrose	Fwd: Re:Re: Your Invoice	
26/1/17	E	Mary Malin	Fwd: Re: Your Invoice	
27/1/17	E	Kerry Earp	Re: Electoral Register Monthly Changes - January 2017	
28/1/17	E	owentd	Re: Land at Brewer Close	
29/1/17	E	Cllr Stewart Lilly	Re: 2017 Meeting dates	
30/1/17	E	Mark Hewer	Re: Fw: Fw: Didcot Garden Town - Meeting with Steventon PC	
30/1/17	E	Robert Green	Re: My Invoice	
30/1/17	E	Kerry Earp	Re: Electoral Register Monthly Changes - January 2017	
30/1/17	E	Robert Green	Re: My Invoice	

30/1/17	E	Mark Hewer	Re: Fw: Fw: Fw: Didcot Garden Town - Meeting with Steventon PC	
30/1/17	E	Solka_Engineering	order form	
30/1/17	E	Jon Spiller	Fwd: Fw: Fw: Fw: Didcot Garden Town - Meeting with Steventon PC	
30/1/17	E	Chris Wilding	Fwd: order form	
31/1/17	E	Commonland - Corporate Core	Fwd: Commons registration Steventon	
31/1/17	E	Alison smith	Re: Parish Council meeting Tuesday 7th Feb	
31/1/17	E	Cllr Stewart Lilly	Re: A417 & surrounds highway group	
31/1/17	E	Tracey Prior	Re: Abingdon Marathon	
1/2/17	E	Commonland - Corporate Core	Re: FW: Commons registration Steventon	
4/2/17	E	Parish Councilors	Suggestions please	

14. PLANNING MATTERS

14.1. Applications

14.1.1. P17/V0086/HH 3 Brind Close Steventon ABINGDON OX13 6FG Single storey rear garden/side extension
Object on the basis it would be overdevelopment. The previously agreed home office does not feature on the plans

14.1.2. P17/V0278/AG_Manor Farm Church Road Steventon Abingdon OX13 6SN Agricultural building
No objection

14.1.3. P17/V0217/LB The Cottage 19 The Causeway Steventon ABINGDON OX13 6SE Proposed outlet flue for a
combination boiler.

No objection

14. MATTERS FOR FUTURE DISCUSSION AND INFORMATION

None were put forward

15. DATE OF NEXT MEETING 7th March, 2017

The meeting closed at 9.30 pm

APPROVAL Signed as a true record of the Meeting:

Name: Dr C Wilding

Position: Chairman of the Parish Council

Signature:

Date : 7th March 2017