



THE CAUSEWAY

STEVENTON PARISH COUNCIL

Mrs. Angela Einon, Parish Clerk

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Minutes of a Meeting of Steventon Parish Council held on Tuesday 4th February 2020 in the Millennium Room of Steventon Village Hall

1. APOLOGIES FOR ABSENCE.

Apologies had been received from Cllr M Barber (VWH) and Cllr Mike Fox-Davies (OCC).

2. PRESENT

Dr C Wilding Chair, Mr J Bennett, Mrs C Brickwood, Mr J Clark, Mrs C Denton, Mr R Green, Mr J Rice, Mr M Stimpson-Tame and Mr M Tucker. Mrs A Einon (Parish Clerk) was in attendance. There were twelve members of the public present.

3. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER DECLARATIONS

To receive any declarations of disclosable pecuniary interests, and other declarations, in respect of items on the agenda for this meeting.

No declarations were received.

4. PUBLIC PARTICIPATION

4.1. Little Green

The potholes on the access road to the Little Green from High Street were now very large and vehicles were driving on the grass to avoid them. Mr Green had written and sent photographs to Biffa relating to erosion of the edge. The Clerk would obtain some quotes for repairs.

4.2. Planning application behind 31-33 The Causeway

No new decision date had been published. The Parish Council had heard from the Vale that if the project was considered for approval it would go to Committee, when the public would have an opportunity to speak.

4.3. Byway 16 – Station Lane

Concern was expressed that the lane was full of potholes and difficult to negotiate. The increased frequency of trains meant it was a lifeline to the rear of the village. In the event of emergency, it was the only way in or out if the level crossings were closed. Report to Highways and the Footpaths officer.

4.4. Footpath through the old factory

This route has been used for many years by villagers is it possible to make it official.

4.5. VE day 8th May

Plans were being developed jointly with the Church, Legion and public. Possible tea party in the Causeway or somewhere else with other activities in the church, Tyrrell museum, Sports and Social Club. The Parish Council would support and asked to be kept informed. Dr Wilding agreed to investigate any grant funding that may be available.

Action 20/02/01: Dr Wilding

5. REPORT FROM ANY COUNTY OR DISTRICT COUNCILLOR IN ATTENDANCE

No councillor in attendance.

6. APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the meeting held on 7th January, were accepted as a true record. With the following modifications:

4.2 Remove “or not” replace “nor disapproved”. Insert £ before 450.

4.4 Abbots Meadow

4.6 remove “or the” replace “or to”.

8. Insert Lane after Sheepwash.

10.4 Insert after North Star:

12.1.1. Remove principal replace principle.

13.1.1 two storey with bungalows.
Proposed: Joe Bennett. Seconded: Mr Tucker

7. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS

7.1. Linden snagging

Response from Graham Gregory still awaited. Land still not registered to Parish Council.

Action 20/02/02: Dr Wilding

7.2. Abotts Meadow

Three burglaries and attempted car theft has resulted in frequent police presence and is of serious concern to the residents. Mr Barber had agreed to meet with Mr Tucker and other residents to talk about the problems.

7.3. Network rail crossing gates

Mr Green had not received a response to his enquiry but would chase with a further email.

Action 20/02/03: Mr Green

7.4. Parish council land

A list of the land to be considered for registration had been circulated. Mr Green would find out about submitting a bulk enquiry to the Land Registry. The Clerk had sent an enquiry to the Land Registry for details of any land registered to the Parish Council.

Action 20/02/04: Mr Green

8. ITEMS FROM RISK ASSESSMENT ACTION SCHEDULE

8.1 Code of Conduct (Practice.)

The Code of Conduct was circulated discussed and agreed.

8.2 Review and agree Grants/Donations to be made for the year and check against current Regulations.

Applications had been received from:

South and Vale Carers Centre Didcot	Advice, information and practical support for young carers
Home Start Southern Oxfordshire	Visit families in the home providing support for those with at least one child, help and advice
Oxfordshire South and Vale Citizens Advice	50% funded by District Council raise the remainder
Thames Valley Air Ambulance	No funding from government
Oxfordshire Association for the Blind	County Council funding reduced Support people to live independent and active lives increasing need.
Wantage Independent Advice Centre	Wantage Independent Advice Centre provides a range of services to residents living in the Vale of White Horse district. Although our office location is in the centre of Wantage, our services are very much geared towards being “In” the Vale and “For” the Vale. Provides advice, support, transport

The Parish Council agreed to donate £250 to each of the applicants.

8.3 Bi-annual check to ensure duplicates of critical files are stored away from Clerk`s house.

No critical files are stored.

9. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES

9.1 **Finance and General Purposes Committee JB, JC, CB, JR, CW, Clerk**

Not met

9.2 **Planning Committee JB, CD, RG, CW, Clerk.**

Not met

9.3 **Burial Ground CD, JC, MT, MST, Clerk**

Not met.

9.4 **Recreation and Open Spaces – Trees, Greens, Waterways, Footpaths, Playground, Sports Hall. JC, CB, CD, RG, JR, MT, MST, CW**

Revised quotes had been received from the three companies asked to resubmit. The S106 application had been submitted to the Vale of White Horse DC for funding.

Action 20/02/05: Mr Tucker/Recreation and Open Spaces

Assets of community value

The North Star: Recreation, and possibly planning, to meet to complete the application form.

Action 20/02/06: Recreation/planning

9.5 Village Infrastructure & Resilience – Railway, Roads, Drains JB, RG, JR, MT, CW. Resilience volunteers Rosemary Howden, Simon Holloway

Community resilience working party met 30th January. Simon Holloway drafting an item for Steventon News asking for expertise and resources with a view to finding out what is already available and where further work is required.

Action 20/02/07: Infrastructure

Pedestrian crossing

The Decisions Meeting at County Hall on Thursday 16th January 2020 where Cllr Constance had considered the objections to the scheme and agreed that it should go ahead. Arrangements had been made to close the Hanney Road for up to a week from 24th February. There were concerns that Stonebridge Road and the Causeway would become rat runs.

9.6 Sarinc CD

Mrs Denton reported that Sarinc had discussed the request from the Parish Council to reinstate the mowing schedule previously agreed with the Parish Council, for the benefit of any water-voles remaining in the village.

9.7 Neighbourhood Plan CB, RG, JC, CW, Clerk and volunteers: Lorraine Atkins, Laura Bosley,. Dick Bosley, Nigel Goode, Caroline Miller, Jon Spiller, Nick Thompson

The Neighbourhood plan working group had met on 13th January. The quote from Leech for printing had been considerably higher. It was agreed that £250 should be spent with Steventon News to get 1,000 copies of the questionnaire printed. Distribution to be arranged and delivery before 4th February, the deadline for returns is 16th February. Reminders of the return date to be posted on social media and by posters around the village. Responses were coming in slow but steady.

9.8 Website group CB, RG, JR, Clerk

Met on Thursday 9th January and agreed the outline and content required for initial set up by providers. Notified Parish Online of our requirements. Clerk would chase when the draft would be available.

9.9 Other representative reports

9.9.1 Milton Park Forum CW, CB

A meeting was held on Thursday 9th January. Dr Wilding and Mrs Brickwood would attended. There is to be an icloud server on Milton Park.

10. FINANCE

10.1. FINANCIAL REPORT 2018-19

The accounts for this month were discussed and approved
Proposed Mr Clark. Seconded Mrs Brickwood

10.2. CHEQUES FOR SIGNATURE

11. CORRESPONDENCE

11.1 Received

09/01/2020	E	Parish Precept	Re Precepts		
08/11/2020	E	Sara Collins	Hanney Road		
10/01/2020	E	Richard Cocker	Playground facilities quote		
10/01/2020	E	Didcot Garden Town	didcotgardentown		
10/01/2020	E	Eibe	Revised playground quote		
10/01/2020	E	Redlynch	Redlynch revised quote		
13/01/2020	E	TTRO	Hanney Road closure		
13/01/2020	E	Planning at Vale	Permissions		
14/01/2020	E	defib	Thank you for registering		
14/01/2020	T	Thinktrees	Trees on the green		
14/01/2020	E	Lee Turner	Zebra crossing decisions meeting		
16/01/2020	E	Martin Reade	Little Green		
16/01/2020	E	Planning at Vale	RE: P19/V2459/O attention Luke Veillet		
16/01/2020	E	Infrastructure Claims	RE: S106 application - ref: P20/V0159/106		
17/01/2020	E	Rev Phil Sutton	RE: Fwd: Defibrillator @ St Michael's Church Hall		
17/01/2020	E	Sue Rees	Re: Cycle parking at the village hall		
17/01/2020	E	Leslie Tate	Invitation to a Water Resources Forum hosted by Affinity Water and Thames Water on Wednesday 26 February 2020		
18/01/2020	E	Beverley & Ian Newman	Hedge running between the Car Park, Millbank Way, Steventon / 12 School Close Steventon.	3	
20/01/2020	E	B D Tonks	Interment - Sunday 1st March		
20/01/2020	E	Community first Oxfordshire	Membership from April 2020		
20/01/2020	E	OPNA	joining Oxfordshire Neighbourhood Plans Alliance		
22/01/2020	E	Sarinc	Agree water vole mowing		
23/01/2020	E	Dave Cookson	RE: S106 application - ref: P20/V0159/106	6	
24/01/2020	E	Planning policy	Note on neighbourhood planning funding review		
24/01/2020	E	Alex Freeman	Re: Water Voles		
24/01/2020	E	Town & Parish websites	Re: Getting started with your website		
27/01/2020	E	Lee Turner	Zebra agreed invoice to follow		
29/01/2020	E	Kathryn Blofeld	Notification of Road Closures: A34 West Berkshire/Oxfordshire – Road Marking and Road Stud Replacement – UPDATE		
29/01/2020	E	Joe Bennett	New bin on abingdon road?		
30/01/2020	E	Waste team	RE: Re: Litter and dog waste bins		
30/10/2020	E	Edward Carter Wantage	Ellis memorial		
31/01/2020	E	Mark Whitehead	FW: Att:Mr Mark J Francis, Reference TTRO for construction of pedestrian crossing Hanney Road Steventon		
03/02/2020	E	C Wilding to M Barber	Re: Burglary and theft in Steventon		
04/02/2020	E	Corporate Services	New Crowmarsh building - exhibition and feedback day		

11.1.1 Hedge at School Close

The hedge between 12 School Close and the school car park is very overgrown. The area is part of the transfer from Linden to the Parish Council but there is no transfer or proof of ownership. The Clerk to

write to Linden to ask for action and copy in the management company. Mr Clark and Mr Stimpson-Tame agreed to trim the shoots that are obstructing the path.

Action 20/02/08: Mr Clark/Mr Stimpson-Tame

11.2 Sent

08/01/2020	E	Parish Precept	Precepts		
08/01/2020	E	Planning Vale	Return forms attached		
08/01/2020	E	Ruth Beams	Re: Munchies of Steventon		
08/01/2020	E	Planning Vale	P19/V2459/O attention Luke Veillet		
13/01/2020	E	Planning Vale	Permissions		
13/01/2020	E	defib scas	defibrillator registration		
14/01/2020	E	Rev Phil Sutton	defibrillator guardian		
14/01/2020	E	Lee turner	Hanney Road zebra crossing	2	
15/01/2020	E	Infrastructure claims	S106 application	4	
17/01/2020	E	Village hall committee	Cycle parking		
24/01/2020	E	Parish-council website	Re: Getting started with your website	2	
24/01/2020	E	Alex Freeman	Water voles		
24/01/2020	E	Beverley Newman	Re: Hedge running between the Car Park, Millbank Way, Steventon / 12 School Close Steventon.	4	
30/01/2020	E	Edward Carter Wantage	Memorial		
31/01/2020	E	Sarinc	St Michael's play area		
29/01/2020	E	Waste Team	Litter bins		
04/02/2020	E	Sarinc	Mowing		

12. PLANNING MATTERS

12.1. Applications

12.1.1 P20/V0179/FUL Land at 23 High Street Steventon Abingdon OX13 6RZ

Demolition of the existing buildings and the erection of a single building comprising four one-bedroom apartments with parking and amenity space.

No objection but concern over the number of traffic movements over a single car width driveway onto a busy main road. No provision for visitor parking or more than one car per unit.

13. MATTERS FOR FUTURE DISCUSSION AND INFORMATION

Pro active Lee Magnum Site

14. DATE OF NEXT MEETING 3RD MARCH 2020

The meeting closed at 9.00 pm

APPROVAL Signed as a true record of the Meeting:

Name: Robert Green

Position: Vice-Chairman of the Parish Council

Signature:

Date: 3rd March 2020