



THE CAUSEWAY

STEVENTON PARISH COUNCIL

Mrs. Angela Einon, Parish Clerk

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Minutes of a Meeting of Steventon Parish Council held on Tuesday 3rd January 2017 in the Village Hall Millennium Room

1. APOLOGIES FOR ABSENCE

Apologies were received from Mr J Bennett, Mr R Wilkinson and Cllr M Barber (VWH)

2. PRESENT

Dr C Wilding Chair, Mr R Bosley, Mr J Clark, Mrs C Denton, Mr R Green, Miss L Humphries, and Mr J Spiller. Mrs A Einon (Parish Clerk) and Cllr S Lilly (OCC) were in attendance. There were eleven members of the public present.

3. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER DECLARATIONS

To receive any declarations of disclosable pecuniary interests, and other declarations, in respect of items on the agenda for this meeting.

There were no declarations.

4. PUBLIC PARTICIPATION

4.1. Additional assistance for Allotment Warden

Additional work for the Allotment Warden would appear to have resulted from the new developments in the village and therefore should an assistant be considered. It was explained that the new developments and particularly their open areas would not be maintained by the Allotment Warden but would be run and maintained by Management Companies specific to the development. The Allotment Warden is in the employment of SARINC the charitable trust that maintains the allotments, who do have provision to employ casual additional workers, and regularly review the workload.

4.2. Verges and gullies

The recently laid turf on The Causeway at the side of the School had been ruined by contractors parking their lorries. Robert Green agreed to liaise with the School contractors and Linden to get the agreed work on the culvert and surrounds done.

Action 17/1/01: Mr Green

4.3. Railway electrification

No further information but a meeting to be held on 6th January. There has been no structural survey though Murphys have been seen looking at the bridge.

5. REPORT FROM ANY COUNTY OR DISTRICT COUNCILLOR IN ATTENDANCE

Cllr Stewart Lilly. The County Council have taken the procedural steps necessary to get cabinet to agree on any compulsory purchase that may be required. Mr Lilly would be attending the cabinet meeting where the full facts and details would be required before any cpo was prepared.

26 children had been taken into care over the Christmas period. A regional adoption agency is to be formed so that County boundaries do not restrict suitable fosterers. £300k has been provided from government.

A new website and toolkit for flooding had been provided by OCC.

The railway link had opened between Oxford and Oxford Parkway then on to Marylebone.

The Harwell bypass has started.

6. APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the meeting held on Tuesday 6th December, 2016, were accepted as a true record. Proposed: Mrs Denton. Seconded: Mr Bosley.

7. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS

7.1. Conservation Area

Mr Bosley and Mr Clark had inspected the willow tree on the Causeway, they agreed that it was causing an obstruction and required pruning and would consult with the Tree Officer.

Action 17/1/02: Mr Bosley/Mr Clark

7.2. Pavement graffiti

Mrs Denton had obtained the materials to remove the blue spray paint on the pavement, but had been unable to use it yet as it needed dry weather.

Action 17/1/03: Mrs Denton

7.3. Registration of Parish Council Land

Ongoing.

Action 17/1/04: Mr Green

7.4. Flood contingency Plan

Add to next meeting Agenda

7.5. Traffic calming

The monitor had been in the Hanney Road opposite the Folly for four weeks in November, two weeks in either direction. The top speed recorded had been 79 mph, there had been two instances of speeds in excess of 70 mph and 10% of the traffic exceeded 30 mph. The data had been sent to OCC and the PCSO. It was suggested that it be set up to monitor the traffic using Barnett Road for the data comparison to the traffic schedules submitted with the planning application.

Action 17/1/05: Mr Green/Mr Wilkinson

7.6. Grass cutting

The insurance and section had been sorted but the Contractor had yet to clarify his proposals. The requirements on deadlines and the implications of duration had yet to be established.

Action 17/1/06: Open spaces

7.7. Thames water leaks in the village

The village had been experiencing several leaks in recent weeks. The Clerk had written to Thames Water who had not yet responded.

7.8. Street lights

Mr Lilly had taken up the problem of lack of street lights, particularly the one outside the Coop by the zebra crossing which made it very difficult to see anyone waiting to cross. The lights were now operational.

7.9. Sports and Social Club

The broken goal posts had been removed.

7.10. Truck 2017

The Parish Council had suggested that a representative from the village should be invited to the meetings of the licensing committee. Local knowledge would be helpful for planning.

8. PRECEPT FOR 2017/8

The level of precept required for next year was discussed. It was decided to keep the requested level the same as last year, £24,500. This would effect a reduction in the Parish part of the Council Tax as there were now more properties to contribute to the amount.

9. ITEMS FROM RISK ASSESSMENT ACTION SCHEDULE.

9.1. Review Financial Report and agree Precept for next Year at the January Meeting.

See 8 above.

9.2. Check made quarterly to ensure no personal details of the general public are held on computer.

No personal details are kept on computer

9.3. Council to obtain and review statements of personnel's employment status annually.

The Council has no self-employed personnel.

10. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES

10.1. Finance and General Purposes Committee JB, RB, JC, LH, CW, Clerk

Not met

10.2. Planning Committee RB, CD, RG, JS, CW, Clerk

Not met

10.3. Burial Ground CD, LH, RW, Clerk

Not met

10.4. Open Spaces – Trees, Greens, Waterways and Footpaths RB, JC, LH, JS, RW,

An estimate from Simon Ringrose to fell the tree outside 8 The Green, for £695 was accepted. Ringrose to liaise with the Vale Tree Officer.

10.5. Recreation and Leisure – Playground, Sports Hall RB, CD, RG, CW

Not met

10.6. Village Infrastructure – Railway, Roads, Drains JB, RB, RG, JS, CW
Meeting with Network Rail OCC etc on 6th January.

10.7. Houses and Planning JC, CD, RG,JS,CW
Not met.

10.8. Sarinc RW, CD
Nothing to report.

10.9. Neighbourhood Plan RB, RG, JC, JS, CW, Clerk and volunteers: Lorraine Atkins, Laura Bosley, Nigel Goode, Avril Ivin, Nick Thompson

A housing needs survey would need to be done and to obtain quotes a framework was required. Meeting to be held on 16th January. Robert Green to allocate jobs to be done before the meeting.

Action 17/1/07: Mr Green

11. FINANCE

11.1. ACCOUNTS 2016-17

The accounts to date were circulated and discussed. Proposed: Mr Clark. Seconded: Mr Green

11.2. Cheques for Signature

12. CORRESPONDENCE

12.1. Received

07/12/16	E	Dick Bosley	paths	
07/12/16	E	Boylan, Hannah - E&E	TVERC Winter Newsletter 2016	
07/12/16	E	S.M. Rees	Steventon News - copy date for January 2017 issue	
07/12/16	E	Planning Vale	Automatic Reply	
07/12/16	E	Cllr Stewart Lilly	FW: High Street Lighting _ Steventon	
07/12/16	E	Cllr Stewart Lilly	Re: High Street Lighting _ Steventon	
07/12/16	E	Robert Green	Re: Grass Cutting - draft agreement for Steventon	
07/12/16	E	Robert Green	FW: Damage to stream bank outside 140 The Causeway	
07/12/16	E	Reg W Waite	Milton Park Liaison Group meeting	
07/12/16	E	Robert Green	FW: Steventon Bridge. Meetings we discussed.	
07/12/16	E	Robert Green	Re: Steventon: NR response on track lower	
07/12/16	E	Timothy McGrath	Re: Milton Park Liaison Group meeting	
07/12/16	E	Reg W Waite	Milton Park Liaison Group - List of Representatives	
07/12/16	E	Robert Green	Steventon: NR response on track lower	
07/12/16	E	Joseph Bennett	Re: Steventon: NR response on track lower	
07/12/16	E	Reg W Waite	Milton Park Liaison Group - minutes from last meeting	
07/12/16	E	Hughes Don	Re: Steventon: NR response on track lower	
08/12/16	E	Reg W Waite	MPLG - Minutes 08 September 2016	
08/12/16	E	Reg W Waite	Fwd: Milton Park Liaison Group and Didcot Garden Town team	
08/12/16	E	Wantage Deputy	Vehicle Activated Sign	
08/12/16	E	Wantage Deputy	Re: Vehicle Activated Sign	
08/12/16	E	Wantage Deputy	Re: Vehicle Activated Sign	
08/12/16	E	Robert Green	Re: FW: Steventon: NR response on track lower	
08/12/16	E	9313241 office.3241	Steventon Pre-School Consultation	
08/12/16	E	Oxfordshire Travel Choices	Work has started on the Harwell Link Road	
08/12/16	E	Mark Wells	Re: Steventon: NR response on track lower	
08/12/16	E	Glynn Davies	Re: Steventon: NR response on track lower	
09/12/16	E	Dick Bosley	Re: Steventon: NR response on track lower	
09/12/16	E	South Oxfordshire District Council	South News December 2016	

09/12/16	E	Vale of White Horse District Council	Vale News December 2016	
09/12/16	E	Wantage Deputy	Re: Vehicle Activated Sign	
09/12/16	E	Licensing Vale	TRUCK FESTIVAL, STEVENTON - NEW PREMISES LICENCE APPLICATION	
09/12/16	E	People Ponds and Water Office	People, Ponds & Water e-newsletter - eDNA results! December 2016	
09/12/16	E	John Clark	Chestnut on big Green	
09/12/16	E	Planning Policy Vale	Vale of White Horse Local Plan 2031 Part 1: Receipt of Inspect	
10/12/16	E	Chris Wilding	Re: Steventon: NR response on track lower	
10/12/16	E	John Clark	Re: Chestnut on big Green	
12/12/16	E	Hutchins Payne, Laura - E&E	Verge maintenance with Oxfordshire Together 2017 - 2018	
12/12/16	E	The Storks	Re: Steventon News - copy date for January 2017 issue	
12/12/16	E	Stuart Walker	FW: P16/V2478/FUL - Abingdon Road, Steventon	
12/12/16	E	Robert Green	Re: P16/V2478/FUL - Abingdon Road, Steventon	
12/12/16	E	Planning Vale	Automatic Reply	
12/12/16	E	Stuart Walker	Re: P16/V2478/FUL - Abingdon Road, Steventon	*
12/12/16	E	Steventon Webmasters	Fwd: Planning application - Little Lane Orchard	
12/12/16	E	Robert Green	Re: P16/V2478/FUL - Abingdon Road, Steventon	
12/12/16	E	Stuart Walker	Re: P16/V2478/FUL - Abingdon Road, Steventon	
12/12/16	E	Rex Hora	Telephone box removal	
12/12/16	E	Rex Hora	Phone box adoption	
12/12/16	E	Robert Green	Re: FW: Steventon: NR response on track lower	
12/12/16	E	OALC	Ombudsman to cover town and parish councils - consultation	
12/12/16	E	Communications	Vale of White Horse District Council media release - New changing	
12/12/16	E	Robert Green	Re: Revised meeting date at Steventon	
12/12/16	E	Hughes Don	Re: Revised meeting date at Steventon	
12/12/16	E	John Clark	Re: Your Quotation	
12/12/16	E	Dick Bosley	Re: Fwd: Telephone box removal	
12/12/16	E	S.M. Rees	Steventon News production schedule	
13/12/16	E	Christine Ford - Ringrose Tree Services	Re: Your Quotation	
13/12/16	E	Sue Hunt	Autumn/Winter Newsletter 2016	
13/12/16	E	harwell.ssg (MAG)	Letter to Harwell SSG	
13/12/16	E	Clr Stewart Lilly	FW: Christmas travel update 2016	
14/12/16	E	ARInvite@charitycommission.gsi.gov.uk	ANNUAL RETURN 2016: 300205 - RECREATION GROUND STEVENTON	
14/12/16	E	Beasley, Jenni - Oxfordshire Customer Services	Highway Works Vale Dec'16, Jan & Feb'17	
14/12/16	E	shirley b Abingdon Stone and Marble	Bell	
14/12/16	E	County Director - Corporate Services	Stakeholder Update - Local Government Reorganisation	
14/12/16	E	GUY CARTER	Re: Out of Office: SR3815176 & SR3911548	
14/12/16	E	Clr Matthew Barber	December 2016 Vale Newsletter - Vale Local Plan adopted...	
15/12/16	E	SARINC	SARINC Rep for Causeway Trustee	
15/12/16	E	Turner Richard (Comms)	Re: Out of Office: SR3815176 & SR3911548	
15/12/16	E	Planning Policy Vale	Notification of adoption of Vale of White Horse Local Plan 2031 Part	
15/12/16	E	Lucy Mori	Please comment on Didcot Garden Town by December 18th 2016 and 'save	
15/12/16	E	OALC	No capping for next year but restraint required by minister	

16/12/16	E	cameandcompany	Merry Christmas from Came & Company Local Council Insurance	
16/12/16	E	SLCC Membership	[SPAM]Your News Bulletin 16th December 2016	
16/12/16	E	shirley b	Re: Bell	
16/12/16	E	shirley b	Everill	
16/12/16	E	shirley b	Re: Everill	
16/12/16	E	Communications	PRESS RELEASE: South Oxfordshire tops the recycling tables again	
16/12/16	E	Robert Green	Re: Please comment on Didcot Garden Town by December 18th 2016 and 'save	
16/12/16	E	Communications	Vale of White Horse District Council media release - Oxford man fined	
16/12/16	E	Communications	Vale of White Horse District Council media release - Butcher fined fo	
16/12/16	E	Local Councils	Steventon Parish Council: Grass Cutting Contract	
16/12/16	E	S.M. Rees	Date of January Meeting	
16/12/16	E	Chris Wilding	Xmas	
16/12/16	E	Steventon Webmasters	Fwd: Unregistered piece of land adjacent to The Lanterns and The	
17/12/16	E	John Clark	Re: Fwd: Steventon Parish Council: Grass Cutting Contract	
17/12/16	E	Campaign to Protect Rural England Oxfordshire	Thanks to all our countryside champions - CPRE Oxon News Dec 2016	
17/12/16	E	Cllr Stewart Lilly	FW: December 2016, January, February 2017	
17/12/16	E	Cllr Stewart Lilly	FW: Some Christmas Cheer for all Councillors?	
17/12/16	E	Cllr Stewart Lilly	FW: PEM 771501 Damaged Kerbs & lines at junction of Stonebridge Rd &	
17/12/16	E	Cllr Stewart Lilly	FW: Letter to Government	
18/12/16	E	Dick Bosley	Re: Fwd: Fwd: Unregistered piece of land adjacent to The Lanterns and T	
19/12/16	E	Robert Green	Re: Fwd: Unregistered piece of land adjacent to The Lanterns and The Gr	
19/12/16	E	OALC	Re: Permitted expenditure	
19/12/16	E	Marcia Beviere	Electoral Register Data	
19/12/16	E	Marcia Beviere	Register data	
19/12/16	E	John Clark	Re: Fwd: FW: PEM 771501 Damaged Kerbs & lines at junction of Stonebridge	
19/12/16	E	Chris Wilding	Re: Unregistered piece of land adjacent to The Lanterns and The Gr	
19/12/16	E	John Clark	Re: Unregistered piece of land adjacent to The Lanterns and The Gr	
19/12/16	E	Robert Green	FW: Steventon News - copy date for January 2017 issue	
19/12/16	E	Robert Green	Re: PEM 771501 Damaged Kerbs & lines at junction of Stonebridge Rd & Hann	
20/12/16	E	OALC	Re: Permitted expenditure	
21/12/16	E	S.M. Rees	Re: Report from the Parish Council December 16	
21/12/16	E	Jeremy Lloyd	correct parish council details	
21/12/16	E	Hannah Worker	Ock Catchment Partnership Open Meeting - Feb 9th	
22/12/16	E	SLCC Membership	[SPAM]Merry Christmas from your SLCC	
22/12/16	E	Communications	PRESS RELEASE: Christmas waste all wrapped up	
22/12/16	E	Communications	PRESS RELEASE: GO Active Gold to benefit many more communities	
22/12/16	E	Daniel Palmer	December 2016 Report on S106 Funds	
22/12/16	E	Alex Taylor	OX14 4JL Alex Taylor 2-4 High Street	
22/12/16	E	Lindsey Bettison	Didcot Garden Town Stakeholder Meeting: Thursday 19th January 2017	
22/12/16	E	Ed Vaizey MP	Local News from Ed Vaizey MP	
23/12/16	E	SARINC	SARINC - Minutes	
23/12/16	E	Rachael Riach	Neighbourhood Planning conference 20th January	
24/12/16	E	Dick Bosley	Re: Fwd: Neighbourhood Planning conference 20th January	
25/12/16	E	John Clark	Re: Seasons Greetings	
26/12/16	E	Planning Registration	Automatic Reply	

27/12/16	E	Joseph Bennett	Re: Seasons Greetings	
28/12/16	E	Martin Reade	Thanks	
29/12/16	E	Jon Spiller]hello steventonpc	
29/12/16	E	Lindsey Bettison	Automatic reply: Re: Fw: Didcot Garden Town -	
30/12/16	E	BD Tonks	Burial	
30/12/16	E	BD Tonks	Re: Burial	
30/12/16	E	alert@neighbourhoodalert.	Stolen Defender From Harwell. 30/12/2016 20:20:53 [165250]	
31/12/16	E	ANITA EARL	Causeway Trustee	
31/12/16	E	Thames Water	Thank you for contacting Thames Water	
31/12/16	E	Do Not Reply	This is an Automated Response from Thameswater Customer Services in r	
31/12/16	E	ClIr Matthew Barber	Re: Tuesday meeting	
31/12/16	E	Alex Taylor	Re: OX14 4JL Alex Taylor 2-4 High Street	
31/12/16	E	ANITA EARL	Re: Causeway Trustee	
31/12/16	E	ClIr Stewart Lilly	Re: Tuesday meeting	
31/12/16	E	John Clark	Re: Tuesday meeting	
31/12/16	E	1&1 Internet Ltd.	Rate Your Recently Resolved Case C720699557: Are you satisfied with o	
01/01/17	E	ClIr Stewart Lilly	Yes - it is true!	
01/01/17	E	ClIr Stewart Lilly	January 2017 report from your County Councillor	

13.1.1 Licencing office re Truck

Write re problems with signage and traffic and suggest attendance at meeting.

13.1.2 Didcot Garden Town stakeholders meeting 19th January

Dr Wilding and Mr Green agreed to attend for the Parish Council.

13.1.3 Neighbourhood Planning conference 20th January

Mr Green would enquire from Will Sparling if attendance was required as it came from south Oxfordshire rather than the Vale.

13.1.4 Steventon Pre School Consultation

Thank you for consulting the Parish who would like to be kept informed of any decisions.

13.1.5 Unregistered piece of land by The Lanterns

Ownership had been raised as there were many potholes. It was felt that the legal requirement of access to the Lanterns must have been investigated for the purchasers. The clerk the ask Mr & Mrs Bitmead for their knowledge on this.

13.2 Sent

07/12/16	E	Stewart Lilly	High Street Lighting	
07/12/16	E	Planning at Vale	Return forms	
08/12/16	E	Dick Bosley	Fwd: Milton Park Liaison Group meeting	
08/12/16	E	Dick Bosley	Fwd: Milton Park Liaison Group - minutes from last meeting	
08/12/16	E	Wantage Deputy	Re: Vehicle Activated Sign	
08/12/16	E	Wantage Deputy	Re: Vehicle Activated Sign	
08/12/16	E	Wantage Deputy	Re: Vehicle Activated Sign	
08/12/16	E	ClIr Stewart Lilly	Re: High Street Lighting _ Steventon	
10/12/16	E	John Clark	Re: Chestnut on big Green	
12/12/16		VOWHDC	Planning application P16/V3065/FUL Willow Cottage Steventon Hill Steventon ABINGDON OX13 6AA Removal of existing mobile home and outbuildings and erection of detached dwelling with access, parking and amenity space	
12/12/16	E	Planning at Vale	Return form P16/V2765/FUL - Katie Cook	
12/12/16	E	Robert Green	Fwd: Fwd: Planning application - Little Lane Orchard	
16/12/16	E	shirley b	Re: Bell	

16/12/16	E	Robert Green	Fwd: December 2016 Vale Newsletter - Vale Local Plan adopted...	
16/12/16	E	Robert Green	Fwd: Vale of White Horse District Council media release - Have your s	
16/12/16	E	Robert Green	Fwd: Please comment on Didcot Garden Town by December 18th 2016 and '	
16/12/16	E	shirley b	Re: Everill	
16/12/16	E	cameandcompany.co.uk	Additional insurance cover	
16/12/16	E	OALC	Permitted expenditure	
16/12/16	E	Lindsey Bettison	Re: Fw: Didcot Garden Town -	
16/12/16	E	S.M. Rees	Re: Date of January Meeting	
19/12/16	E	John Clark	Fwd: FW: PEM 771501 Damaged Kerbs & lines at junction of Stonebridge	
19/12/16	E	Robert Green	Steventon News	
19/12/16	E	OALC	Re: Permitted expenditure	
22/12/16	E	Steventon Neighbourhood Plan	Fwd: OX14 4JL Alex Taylor 2-4 High Street	
24/12/16	E	Robert Green	Seasons Greetings	
26/12/16	E	registration@southandvale.gov.uk	P16/V1958/FUL - wrong plans on website	
29/12/16	E	Lindsey Bettison	Fwd: Re: Fw: Didcot Garden Town -	
30/12/16	E	BD Tonks	Re: Burial	
30/12/16	E	BD Tonks	Re: Burial	
31/12/16	E	Robin Wilkinson	Re: Causeway Trustee	
31/12/16	E	Stewart Lilly	Tuesday meeting	
31/12/16	E	Robert Green	Tuesday meeting	
31/12/16	E	CUSTOMER.FEEDBACK@THAMESWATER.CO.UK	"Water leaks in Steventon, Oxfordshire"	
31/12/16	E	Alex Taylor	Re: OX14 4JL Alex Taylor 2-4 High Street	
31/12/16	E	admin.vale@biffa.co.uk	broken green bin Mrs Terry	
31/12/16	E	John Clark	Re: Tuesday meeting	

13. PLANNING MATTERS

13.1. Applications

- 13.2. P16/V3065/FUL Willow Cottage Steventon Hill Steventon ABINGDON OX13 6AA Removal of existing mobile home and outbuildings and erection of detached dwelling with access, parking and amenity space.
No objection but strong reservations about access and insufficient parking. Views from the conservation area and disruption for the installation of services.

14. MATTERS FOR FUTURE DISCUSSION AND INFORMATION

Flood plan.

15. DATE OF NEXT MEETING 7th February, 2017

The meeting closed at 8.40 pm

APPROVAL Signed as a true record of the Meeting:

Name: Dr C Wilding

Position: Chairman of the Parish Council

Signature:

Date : 7th February 2017

Clerk's draft minutes