



THE CAUSEWAY

STEVENTON PARISH COUNCIL

Mr.s. Angela Einon, Parish Clerk

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Minutes of a Meeting of Steventon Parish Council held on Tuesday 5th July 2016 in the Village Hall Millennium Room

1. APOLOGIES FOR ABSENCE

Apologies were received from Miss L Humphries, Cllr M Barber (VWH) and PCSO Gary Kirby

2. PRESENT

Dr. C Wilding (Chairman), Mr J Bennett, Mr R Bosley, Mr J Clark Mrs C Denton, Mr R Green, Mr J Spiller and Mr R Wilkinson. Mrs A Einon (Parish Clerk) and Cllr S Lilly (OCC) were in attendance. There were eight members of the public present.

3. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER DECLARATIONS

To receive any declarations of disclosable pecuniary interests, and other declarations, in respect of items on the agenda for this meeting.

There were no declarations.

4. PUBLIC PARTICIPATION

4.1. Network Rail

The Parish Council was writing to the Secretary of State for Transport with copies to Ed Vaizey, OCC and VWH regarding Network Rail's total lack of information regarding plans for Stocks Lane crossing and electrification in general, as one year on from the original Open meeting we are still waiting to be told their plans.

4.2. Litter collection

On this week's litter collection gas canisters had been found in and around the bin on the Green, and in the bin in High Street. The Clerk would inform the PCSO and while writing mention traffic congestion at the High Street/Causeway junction due to parked cars.

4.3. School car park hump

The hump in the school car park was difficult to see and had caused problems to people walking. It was proposed that white sharks teeth be spray painted.

5. REPORT FROM ANY COUNTY OR DISTRICT COUNCILLOR IN ATTENDANCE

Cllr Stewart Lilly informed us that the Hagbourne alterations to the road would open tomorrow. The new junction to the A34 at Chilton would open in September. Richard Warren had met with Network Rail but there had been no progress or information gained. 55 parentless immigrants were being supported by Oxfordshire County Council. The problems with synchronizing Milton lights had now been corrected. The land acquisition for the modifications to Featherbed Lane and ongoing to Steventon lights is progressing but very slowly. The proposal by County to create a district incorporating South Northampton and South Cotswold had been dropped as it was illegal to cross boundaries. Oxfordshire had been nominated 3rd best in the UK for their children's social care.

6. APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the meeting held on Tuesday 5th June 2016 were accepted as a true record, with amendments to item 4.1 The Parish Council require an equivalent period of time as that taken by Network Rail to respond to the eventual plan; and 4.3 6500 to 9,999 not 10000. Proposed: Mr Bennett. Seconded: Mr Bosley

7. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS

7.1. Registration of Parish Council Land

Mr Keith Jackson at the Land Registry had been assigned to advise us on the identification and applications required.

Action 16/7/01: Mr Green

7.2. Ditch clearance programme

A meeting had been held on Thursday 9th June with representatives from the Environment Agency, BBOWT and the Parish Council. Technically the Parish Council were guilty of a criminal act in disturbing the vole population however the work had been inspected closely and only a few holes had been damaged, these may well have been inactive so in this instance no further action would be taken. There was discussion about the best way to maintain the ditches in future, it was suggested that removal of the silt did not improve the flow as it was regulated by the height of the bed at exit, i.e. in this instance at the north-west corner of the green. Digging out silt to a lower level only regenerated the soft bottom and ultimately increased the depth of silt and disturbed the voles, any digging must be done with a narrow bucket that did not affect the sides of the ditch, however backfilling with gravel would stop the silt build up and keep a clean flow with clear banks for the water voles. Culverts must be kept clear and any weed growth in the channels to be removed by hand. Mowing should be done on alternate sides of the ditches to allow regrowth before the other side was cut. HR Wallingford had been asked to quote to survey the ditches.

7.3. Annual inspection by ROSPA

The swivels on the swings would be replaced, but there appeared to be no wear on the actual chains. Wet pour repairs and repair to the fence around the basketball court were in hand. The inspector had yet to notify us of the inspection date.

Action 16/7/02: Clerk

7.4. Flood contingency Plan

Mr Green had the application for funds form which had a deadline of September.

Action 16/7/03: Mr Green

7.5. Tree safety

Mr Bosley had met with Mr Hall who had agreed to inspect any trees that were near footpath and advise.

7.6. Traffic calming

The machine had been sited in the Hanney Road, between the chicane and Stonebridge Road, for twelve days before the battery went flat. The numbers recorded did not seem to be correct, however the data says that 30% exceeded 30 mph, 13% exceeded 35 mph and one did 68 mph at 4.50 pm on Wednesday. It would then move to Abingdon Road provided the traffic lights by Miller Homes had been removed. It would be located at the Causeway for the weekend prior to, and of Truck, plus a few days either side, to provide data that could be compared.

Action 16/7/05: Mr Green/Mr Wilkinson

7.7. Works of art

The Parochial charities had still not met.

Action 16/7/06: Mr Clark/Mr Bosley

8. LINDEN HOMES AGREEMENT

The School had still items of snagging with Linden, on Sports day the rough ground had proved dangerous. Mr Green and Dr Wilding would walk around the site and meet with Linden. The culvert at the Causeway was slowly disintegrating; the new building at the School was being accessed this way. Land registry ownership had not been received by the Clerk; Mr Green would check the situation with Mr Hornsby. The bund built at the back of Stonebridge road was now covered with thistles and the open area had not been maintained.

9. ITEMS FROM RISK ASSESSMENT ACTION SCHEDULE.

9.1. Risk Register.

The schedule was distributed and it was decided that Councillors should read after the meeting and bring any comments to the next Parish Council, when the item would be on the Agenda again.

9.2. Check made quarterly to ensure no personal details of the general public are held on computer. No personal details were held on computer.

11. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES

11.1. Finance and General Purposes Committee JB, RB, JC,LH,CW, Clerk

Not met

11.2. Planning Committee RB, CD, RG, JS, CW, Clerk

Not met

11.3. Burial Ground CD, LH, RW, Clerk

Not met.

11.4. Open Spaces – Trees, Greens, Waterways and Footpaths RB, JC, LH, JS, RW, RW

Not met.

11.5. Recreation and Leisure – Playground, Sports Hall RB, CD, RG,CW

Discussed under 7.3 above

11.6. Village Infrastructure – Railway, Roads, Drains JB, RB, RG, JS,CW

Not met. Mr Bosley reported that he would be attending a meeting in Milton Park on 13th July where the possible cycle path to Milton would be discussed.

11.7. Houses and Planning JC, CD, RG, JS, CW

Not met

11.8. Sarinc RW, CD

Nothing to raise.

11.9. Neighbourhood Plan RB, RG, JC, J S, CW, Clerk and volunteers: Lorraine Atkins, Laura Bosley, Nigel Goode, Avril Ivin, Nick Thompson

The Steering Group had met with David Potter who had been very helpful in suggesting ways forward. He had experience from both sides of Neighbourhood Plan in that he had worked for the Vale and completed a plan for Lechlade. He is now working part time for CFO and freelancing. Ultimately the plan would have to be in planning speak but the community would also need to understand how it is written. An Open meeting would explain the language.

HR Wallingford had provided a report on the SUDS a meeting was scheduled for Tuesday 12th July to discuss the findings.

CFO had been asked to quote for the work entailed in completing the Neighbourhood Plan and had come back with a figure of £13,500. Long Wittenham had said that their quote had been less but they had agreed extras which ultimately cost more. The sustainability report had been returned to Fiona at CFO and a meeting was scheduled for 7th July. The Vale of White Horse District had not been providing back up for Neighbourhood plans.

12. FINANCE**12.1. ACCOUNTS 2016-17**

The accounts to date were circulated and discussed. Proposed: Mr Bosley. Seconded: Mr Wilkinson

12.2. Cheques for Signature**13. Correspondence****13.1. Received**

8/6/16	E	Matt Harrap	Thank you for allowing me to speak at meeting	
8/6/16	E	Cllr M Barber	Copies of two missing letters	
8/6/16	E	Play area	Inspection due in July	
9/6/16	E	Ronan Leydon	Confirmation of contact address for circulation	
9/6/16	E	Ronan Leydon	Request return email to acknowledge receipt	
9/6/16	E	Vale alert	Have your say communication with residents	
10/6/16	E	Planning policy Vale	Vale of White Horse Local plan update	
10/6/16	E	Jeremy Lloyd Vale	Changes to planning policy	
10/6/16	E	Ronan Leydon	Circulated plan update please confirm receipt	
11/6/16	E	Jasmine Pandher	Noticeboard at Coop	
12/6/16		Vale White Horse	Planning application P16/V1353/HH 30 Stonebridge Road single storey front and side extension	
13/6/16	E	Cllr S Lilly	Unitary meetings schedule	
13/6/16	E	B D Tonks	Memorial	
14/6/16	E	Francesca Taylor	Thanks for meeting last week	

15/6/16	E	Planning Policy Vale	Update plus report of inspector link	
15/6/16	E	Cllr S Lilly	Agenda for unitary meetings	
15/6/16	E	Rebekka Swift	Paddock	
16/6/16	E	Cllr M Barber	Newsletter	
29//6/16	E	Sally Ann Worsley	Street names required	*
29//6/16	E	1&1 hosting	Phone communication required to solve problem	
16/6/16		Clerks & Councils Direct	Newsletter	
17/6/16	E	aedwards@rosplaysafety	Play inspection schedule	
17/6/16	E	Becks Smith	Paddock	
17/6/16	E	Rospa playsafety	Mila Yearly will contact with inspection date	
17/6/16	E	R Bosley	Forward to BBOWT details of mink sighting on the Ginge	
19/6/16	E	R Wilkinson> R Green	Turned speed camera around	
20/6/16	E	Parish Forum	Reminder to book	
20/6/16	E	Policy partnership	Thank you for booking	
20/6/16	E	Hanna Worker	Talk 29 th July The Thames and tributaries clean water	
20/6/16	E	Julia Lofthouse BBOWT	Thank you for notification not good news	*
21/6/16	E	Reg Waite	Minutes of Liaison meeting	
21/6/16	T	Betty Webb	Markings on hump in school car park	*
22/6/16	E	R Waite	Milton Park Liaison Agenda	
22/6/16	E	TTRO	Closure of Drayton Road	
22/6/16	E	Sarah Stokes	Police and Crime Commissioners survey	
22/6/16	E	Susan Harbour Vale	Complaint processing	
22/6/16	E	Alison Jarrett	Agree internal audit	
24/6/16	E	BDO	Reschedule return date	
24/6/16	E	Jan Gosset	Oxford flood alleviation planned route	
25/6/16		Vale White Horse	Planning application P16/V1502/HH Detached garage and garage conversion to annex. Highfield Steventon Hill	
27/6/16	E	C Wilding	HR Wallingford SUDS	
27/6/16	E	A Jarrett	Audit complete	
27/6/16	E	John Clark	Monitor not working	
27/6/16	E	Francesca Taylor	Re meeting prior to holiday	
28/6/16	E	Harwell ssg meeting	7 th September not for diary	
28/6/16	E	Jan Gosset	OALC AGM 4 th July	
28/6/16	E	Support 1 &1	Will respond to enquiry	
29/6/16	E	B Pidgeon TTRO	Cancelled Drayton closure	
29/6/16	E	CPRE	Victory for Vale landscape	
29/6/16	E	Jan Gosset	Newsletter	
29/6/16		Abingdon Stone and Marble	Memorial revision for Ireson	
30/6/16		Mrs A Turton	Damage to bin in St Michaels play area	
1/7/16	E	Slcc	Membership renewal due	
1/7/16	E	Ed Vaizey	Local news	
1/7/16	E	Jan Gossett	Consultation on Culham science park use	
2/7/16	E	C Wilding	Planning response not showing	
4/7/16	E	C Wilding	Draft SUDS letter	*
4/7/16	E	Cllr M Barber	Apologies for July meeting	
4/7/16	E	RG>Richard Warren	Steventon crossing closure	
4/7/16	E	Planning Vale	Return not displayed	
4/7/16	E	Martin Read	Draft minutes not on website	
4/7/16	E	L Humphries	Suggested name for road Harding Way	
5/7/16	E	Martin Read	Thanks	

13.1.1 Street Names

The Vale had asked for three street names to be proposed for the Linden Homes phase 3. After discussion it was decided to put forward, Harding Way, Smith Close and Fletcher Close.

13.1.2 Harwell Parish comment on Unitary to Vale and OCC

The Parish council supported the comments made by Harwell that District and County should get together on reform and stop wasting public money on different consultants.

13.1.3 Dr Wilding had circulated a draft letter to The Vale concerning the SUDS comments by HR Wallingford. A suggestion that clarification of who HR Wallingford were and their knowledge base on SUDS should be included. It was agreed that the Clerk should send the letter.

13.2 Sent

9/6/16	E	Matthew Barber	Received Planning but not Local Plan update	
9/6/16	E	Ronan Leydon	Confirm receipt of planning but not local plan	
10/6/16	E	Ronan Leydon	Local Plan update received safely	
10/6/16	E	Planning Vale	Return forms re applications	
13/6/16	E	Jasmine Pander	Coop noticeboard accessible via counter	
13/6/16	E	B D Tonks	Memorial details received and acceptable	
14/6/16	E	Francesca Taylor	Thank you for interesting meeting	
16/6/16	E	Rebekah Swift	Cheque received Thank you information on paddock fence	
17/6/16	E	Playsafety rospa	A member of the Council would like to attend the inspection	
17/6/16	E	Julia Lofthouse	Mink on the Ginge	
20/6/16	E	Policy Partner	Registration document for Town and Parish Forum	
21/6/16	E	Council audits	Date for return	
21/6/16	E	Alison Jarrett	Internal audit	
28/6/16		Stewart Lilly	Agenda and Minutes	Post
28/6/16		Matthew Barber	Agenda and Minutes	Post
28/6/16	E	Support 1&1	FTP transfer not working	
28/6/16	E	BDO Stoy	Audit return for 15/16	Post
1/7/16	E	Sales Wicksteed	Response please on query re wetpour	
4/7/16	E	Martin Read	Agenda and Minutes website not working	
4/7/16	E	Planning Vale	Return form not displayed	

14. PLANNING MATTERS

14.1. Applications

14.1.1. P16/V1641/FUL 75 Abingdon Road Steventon ABINGDON OX13 6RW

Proposed demolition of existing double garage and workshop to make way for erection of two storey dwelling

No objection

14.1.2. P16/V1594/DIS Land at Abingdon Road Steventon

Erection of 57 new dwellings and a bakery with associated access and public open space. (As amended by plans received on 08.05.15) P14/V2704/FUL Conditions(s) 23 - Drainage 24 - Vehicle Access 29 - Travel Plan Statement

Travel Plan meaningless does not meet the requirements of the travel plan stated objective.

14.1.3. P16/V1536/T28 PCP024 - OPP 130 The Causeway Steventon Abingdon OX13 6SQ

The proposal incorporates the installation of 1x DSLAM equipment cabinet olive green, the dimensions of which are: Height 1300mm x Length 1430mm x Depth 450mm

The siting appears to close to the tree and has an adverse effect on the conservation area. Location closer to the railings of the level crossing would be less intrusive.

14.1.4. P16/V1502/HH Highfield Steventon Hill Steventon Oxon OX13 6AA

Detached garage and garage conversion to annex

No objection, but not to be used as a separate residence.

14.1.5. P16/V1353/HH 30 Stonebridge Road Steventon ABINGDON OX13 6AU

Single storey front and side extension.

No objection

15. MATTERS FOR FUTURE DISCUSSION AND INFORMATION

16. DATE OF NEXT MEETING 2nd August 2016

The meeting closed at 8.50 pm

APPROVAL Signed as a true record of the Meeting:

Name: Dr C Wilding

Position: Chairman of the Parish Council

Signature:

Date: 2nd August **2016**

Clerk's Draft