



THE CAUSEWAY

STEVENTON PARISH COUNCIL

Mr.s. Angela Einon, Parish Clerk

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Minutes of a Meeting of Steventon Parish Council held on Tuesday 1st March 2016 at 7.00 p m in the Village Hall Millennium Room

1. APOLOGIES FOR ABSENCE

Apologies were received from Mrs C Denton and Cllr M Barber(VWH).

2. PRESENT

Mr. R Bosley, Mr. J Bennett, Mr. J Clark, Mr. R Green, Miss L Humphries, Mr. J Spiller, Dr C Wilding and Mr. R Wilkinson. Mrs A Einon (Parish Clerk) and Cllr S Lilly (OCC) were in attendance. There were twelve members of the public present. The meeting was attended by two representatives from the Vale of White Horse District Council, Ms Beth Elkins, who came to explain the S106 monies available, and Ms Abigail Brown, who advises on art projects, funds for which are provided by housing developers.

3. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER DECLARATIONS

To receive any declarations of disclosable pecuniary interests, and other declarations, in respect of items on the agenda for this meeting.

Dr C Wilding had an interest in the Sports and Social Club which would arise under the S106 provision discussions. He would not participate in any decisions relating to the Club.

4. PUBLIC PARTICIPATION

4.1. Average Speed Cameras

A request for the Parish Council to investigate purchase of average speed cameras for use in the village had been investigated. They have been advised that these cameras are unsuitable for village sites as they require straight roads with no side turnings. None of the roads in the village have no turn offs.

4.2. Network Rail status

The Parish had received no further contact from Network rail. OCC had asked for justification for the proposal to close Stocks Lane Crossing but they had not yet received any response.

Mr Green had asked for the information used at the Open meeting to be sent to the Parish and after receiving no response had asked Ed Vaizey to assist. A Freedom of information request would be submitted should they not respond.

Comment was made of the eyesores being erected in areas of outstanding natural beauty, by Network rail, both in the galvanised monstrosities to hold the cables and the concrete bridges replacing mellow stone and brick bridges.

4.3. Drainage and sewage

The Parish Council need evidence of problems, please report any difficulties to both Thames Water and the Parish Clerk, unless we have recorded data of incidents nothing will be done.

Item 8. S106 and Art was dealt with at this point to allow Ms Elkins and Brown to leave.

5. REPORT FROM ANY COUNTY DISTRICT OR VALE COUNCILLOR IN ATTENDANCE

Cllr S Lilly informed us of the lack of consultation between the Vale and the County which had led to the Vale revealing proposals for changes to the divisions that did not agree with the County's proposals for a unitary authority. No details of how funding or administration would cover the Fire Brigade and social services, currently covered by the County had been released.

The County Council had published seven additional park and ride sites around Oxford, taking the traffic further out of the city. A new river crossing from Culham to north of Didcot is in hand. The Milton interchange is on schedule to complete in April and by mid-September the Chilton slips should be completed. The Harwell link road stage 1 was hoped to start by September.

6. APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the meeting held on Tuesday 2nd February 2016 were accepted as a true record, with modification to the meeting date and the addition of April at 8.3.

Proposed: Dr Wilding. Seconded: Mr Spiller.

7. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS

7.1. Registration of Parish Council Land

The list of areas to be registered was distributed and agreed. The registration would be in the form of a marker on the register that the Parish council had an interest in the area should anyone else attempt to claim it.

Action 16/3/01: Mr. Green

7.2. Ditch clearance programme

White Horse construction hoped to schedule the work in early April. The weather had been such that a lot of damage to the green would have been caused if work had gone ahead earlier.

7.3. De-fibrillator for Steventon

The wording for the plaque had been agreed and was in hand.

Action 16/3/02: Clerk

7.5. Litter bins

The Clerk would find out why the bin installation had not been completed.

Action 16/3/03: Clerk

7.6. Review computer hardware, software and storage used by the Clerk

The printer had yet to be purchased as clarification was being sought on its Wifi capabilities.

Action 16/3/04: Clerk

7.7. Emergency services responses to calls south of the railway.

A meeting with the crossings manager, Alan Durham, and the emergency services on site was still to be arranged. There had been a successful prosecution by Network Rail of a driver that had jumped the red light at the Stocks Lane crossing.

Action 16/3/05: Mr. Green

7.9. Annual inspection by ROSPA

Mrs Denton was not present.

Action 16/3/06: Mrs Denton

7.10. Archive with OCC

Mr. Spiller volunteered to source some archive containers.

7.11. Flood contingency Plan

Mr. Green had found that an application for funds would need to be submitted by the end of the month. It was proposed to ask for funds to provide flood bags, high vis clothing, waders, and long handled rakes.

Sarinc would be asked to accommodate the tools and supplies in the allotment shed.

Action 16/3/07: Mr. Green

7.12. Tree safety

Mr. Bosley was meeting Mr. Hall next week to discuss the programme.

Action 16/3/08: Mr. Bosley

7.13. Traffic calming

Mr. Green had assessed 7 likely locations and had notified Highways and the Police of their map references.

Mr. Wilkinson had sourced a supply of bands suitable to fix the machine to telegraph poles.

Action 16/3/09: Mr. Green

7.14. Truck licencing panel

Mr. Bosley had attended the licencing panel meeting on Monday 8th February to consider the application by Truck to increase the number of persons attending. The panel had approved the increase in numbers based on the travel plan provided; which gained access from Featherbed Lane and did not go through the village.

7.15. Street Names request by VWH for Abbots Mead phase 2

The names put forward were Prior, Joyce and Ellaway. These names were three of those that appeared more than once on the war memorial, the names were drawn from a hat.

7.16. Hannah Walker

Dr Wilding had been in contact with Hannah Walker and the School to arrange participation in the monitoring of wildlife and water quality in freshwater streams and ditches

8. S106 AND ART IN STEVENTON

Beth Elkins explained that S106 funding came from developments of more than 10 houses and provided support for projects and for infrastructure. The money is paid to the Vale and released to the particular project on application but has to be spent within five years. Steventon propose to spend some of the money on a Sports Hall for use by the School and the residents.

Abigail Brown explained that also within S106 there was provision for Art. The specifics of the funds varied, some were for a piece of art within the area of houses to be built, others were more lenient as to its type and location. Art generally had a wide remit and could cover benches, paving, lighting as well as local artists and crafts.

The Parish had been asked for its support for applications by the Sports and Social Club to upgrade their facilities, for disabled toilets and baby changing facilities. The pitches also require work on drainage and general maintenance, though the scheduling of this was difficult. The Parish Council supports the attempts by the Sports and Social Club to upgrade the facilities.

9. FLOOD CONTINGENCY

Mr Bosley would ask in Steventon News for those that volunteered to be flood marshals on their questionnaire to get in touch. Also see 7.11 above

10. DITCHES

The safety of the village from flooding relied on the free flowing of the drainage ditches, some of these were not being maintained as well as in the past. The Parish Council to write to local landowners and developers to ask them to review their ditch clearance programme.

11. ITEMS FROM RISK ASSESSMENT ACTION SCHEDULE.

11.1. Insurances including Fidelity Guarantee.

The Parish Council is insured with Came and Co and has the recommended level of Fidelity Guarantee

11.2. Bi-annual inspection by Council Specialist Tree Working Group

Mr Bosley was organising with Mr Hall.

11.3. Bi-annual inspection by the Council of unadopted roads, footpaths and waterways

Councillors did this as an ongoing item to report any problems with footpaths and waterways they came across, while out and about in the parish.

12. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES

12.1. Finance and General Purposes Committee JB, RB, JC,LH,CW, Clerk

Not met

12.2. Planning Committee RB, CD, RG, JS, CW, Clerk

Not met

12.3. Burial Ground CD, LH, RW, Clerk

Not met

12.4. Neighbourhood Plan RB, RG, JC, JS, CW, Clerk and volunteers: Lorraine Atkins, Laura Bosley, Nigel Goode, Avril Ivin, Nick Thompson

The Open meeting on 18th February had been attended by sixty five members of the community. Fiona Mullins had explained the concept of Neighbourhood Plans and what was achievable with them. Progress was being made on the required scoping report and each working group will be meeting to

identify parts to draft. The timescale has slipped slightly but it was hoped to revise the schedule to a realistic conclusion.

David Potter, the original Planning Officer at the Vale who had now resigned, was available to employ to help with the submission. It was agreed to reserve £1500 of the budget for this. HR Wallingford had been approached to appraise surface water flooding in the village, this report would be of assistance in future planning applications for developments and to give an overall picture of the situation we are currently in. The Parish Council agreed that a sum of £5k should be spent on this if negotiation with HR could agree a specification. Proposed Robert Green. Seconded Chris Wilding. Unanimous vote from Parish Council to go ahead.

12.4.1 Open Spaces – Trees, Greens, Waterways and Footpaths RB, JC, LH, JS, RW,

Had met prior to Open meeting

12.4.2 Recreation and Leisure – Playground, Sports Hall RB, CD, RG,CW – Nigel Goode

Had met prior to Open meeting

12.4.3 Village Infrastructure – Railway, Roads, Drains JB, RB, RG,JS,CW – Nick Thompson

Had met prior to Open meeting

Mr. Green had no further information from Network Rail or Ed Vaizey on the slides and other information.

Action 16/3/10: Mr. Green

The footpaths and waterways at the end of Milton Lane were suffering from falling conifers.

12.4.4 Houses and Planning – RB,JC,CD,RG,JS,CW, - Laura Bosley, Avril Ivin

Had met prior to Open meeting.

12.5. Sarinc RW, CD

Nothing to report.

13. FINANCE

13.1. ACCOUNTS 2015-16

The accounts to date were circulated and discussed. Proposed: Mr. Clark. Seconded: Dr Wilding

13.2. Cheques for Signature

	Payable	Description	Net amount	vat	Total	cheque no
1	Mrs. A Turton	Litter collection February £190 plus gloves and bags Invoice 134	£193.06	£0.00	£193.06	2209
2	Angela Eion	Clerk's salary February £475.58 gross £380.58 plus Office expenses £16.67	£397.25	£0.00	£397.25	2210
3	South and Vale Carers Centre Didcot	Donation	£200.00	£0.00	£200.00	2211
4	Enrych (formerly Ryder-Cheshire volunteers)	Donation	£200.00	£0.00	£200.00	2212
5	Home Start Southern Oxfordshire	Donation	£200.00	£0.00	£200.00	2213
6	Thames Valley and Chiltern Air Ambulance Trust	Donation	£200.00	£0.00	£200.00	2214
7	Parochial Charities	Donation to Causeway maintenance	£600.00	£0.00	£600.00	2215
8	Angela Eion	Talk Talk January	£38.13	£0.00	£38.13	
9	Angela Eion	1 & 1 website	£38.97	£7.79	£46.76	
			£77.10	£7.79	£84.89	2216
10	OALC	Membership 2016-7	£241.60	£48.32	£289.92	2217

14. Correspondence

14.1. Received

2/2/16	E	Kevin Isaaks	Speed awareness wheelie bin stickers
3/2/16	E	CW<> RG & Brendan	Suggestion of HR Wallingford as a consultant
3/2/16	E	Corporate strategy	Town and Parish Forum final report
3/2/16	E	RG<> Brendan Luggan	Drainage Planning committee 27 th January
3/2/16	E	RG>Parish Council	Removal of condition 15 Barnett Road
3/2/16	E	Jennie Beesley	Highway Works in the Vale
4/2/16		The Planning Inspectorate	Decision on appeal Land at High St Steventon -refused
4/2/16	E	Robert Green to all	Sticker suggestions
4/2/16	E	1 & 1	Invoice
4/2/16	E	Laura Hudson	Removal of condition 15 Barnett Road does Parish wish to pursue given agreement with Highways

4/2/16	E	C Wilding	Skip attempted removal
5/2/16	E	Laura Hudson	Agreed path to be constructed by Highways under S106 funding
5/2/16	E	Caroline Miller	Defib
5/2/16	E	RG> Laura Hudson	Removal of condition 15
5/2/16	E	Jan Gossett	OALC training
5/2/16	E	RG>< Laura Hudson	Agreed removal of Parish objection provided path constructed
5/2/16	E	Planning Policy Vale	Consultation Botley
5/2/16	E	Ann Sing	Objection to increase numbers at Truck
5/2/16	E	Caira Morris	Village green use
5/2/16	E	Kate Fisher	Truck Festival Licencing hearing
6/2/16	E	RG>< Nia Griffiths	Network rail cheque in post
6/2/16	E	C Wilding	Skip with photos of damage
7/2/16	E	Kate Fisher	Thank you
7/2/16	E	N Thompson> Vale Planning	Thames Water input to local plan
11/2/16	E	Christine	Sustainable thermal imaging Didcot group
11/2/16	E	Cllr S Lilly	Emergency 40 mph speed restriction
12/2/16		VWH Planning	P16/V0200/FUL Change of use of showroom to dwelling house at The Gallery, By the Meadows Farm Steventon
12/2/16	E	N Thompson> Vale Planning	Thames Water input to local plan comments to be considered
12/2/16	E	N Thompson> E Vaizey	Alarmist press about reservoir
12/2/16	E	Sally Appleyard	P15/V3043/A - Land at Abingdon Road – Any comments to be submitted?
15/2/16	E	Doreen Goddard	Call to discuss plot reservation
15/2/16	E	N Thompson< Planning Vale	Not accepting comments
16/2/16	E	Cllr M Barber	Vale newsletter
16/2/16	E	Nick Thompson	Comments to Vale waste of time
16/2/16	E	Jon Spiller	Ditch clearance Agenda next meeting
16/2/16	E	Nick Thompson< Vale	Not a waste of time comments recorded
18//2/16	E	Shirley Abingdon Stone and Marble	Permit for memorial Broad
19//2/16	E	Hannah Worker	Thames Water for wildlife
16/2/16		Tower Mint	90 th Birthday commemorative medal for schools and councils
17/2/16	E	Vale	Vale Vision
19/2/16	E	Cllr S Lilly	Statement on budget
19/2/16	E	Cllr S Lilly	Apologies for April meeting
19/2/16	E	Cllr S Lilly	Note for Parish magazine
19/2/16	E	SLCC	News Bulletin
20/2/16	E	Steventon News	Note for Parish magazine too late for this month
21/2/16		J Macdonald	Application for exclusive right
22/2/16	E	Hannah Worker	Thank you attach leaflet
22/2/16	E	Anastasiu, Andreea - Corporate Services	Oxfordshire together
22/2/16	E	Jenny White	S106 approaching expiry
23/2/16	E	RG><	S106 approaching expiry
23/2/16	E	Beth Elkins	S106 approaching expiry
23/2/16	E	Abigail Brown	S106 approaching expiry
24/2/16	E	Jeremy Lloyd	Bias in decision making code of conduct
25/2/16	E	Cllr M Barber	Devolution proposal for the future
25/2/16	E	Sue Hunt – community first Oxfordshire	Neighbourhood Plan 16 th March
26/2/16		VWH Planning	P16/V0427/HH 13 Barnett Road Single storey rear extension
26/2/16	E	Communication	Oxfordshire Unitary Councils
26/2/16	E	1 & 1	Domain renewal
26/2/16	E	Fixmystreet	Confirm your report
26/2/16	E	John & Ann Wattam	Milton Park Liaison group next meeting?
26/2/16	E	B Tonks	Taylor burial

26/2/16	E	Cllr M Barber	Apologies for 1 st March meeting
26/2/16	E	Jan Gossett	OALC February update
26/2/16	E	Sally-Ann Worsley	Designation of annex as number 27 Stocks Lane
28/2/16		VWH Finance	Precepts 2016/7
29/2/16	E	Nicola Meurer	Decision notice Truck Festival
29/2/16	E	Stuart Fisher	SSSC S106 provision
29/2/16	E	CPRE	Lessons from Port Meadow
29/2/16	E	RG>Brendan + all	Re Linden Homes - Flooding
1/3/16	E	Ed Vaizey	Local newsletter

14.1.1 Stuart Fisher, Sports and Social Club request for support see 8 above.

14.2 Sent

5/2/16	E	Caroline Miller	Wording and road name	
6/2/16	E	Planning Vale	P15/V044/FUL return form	
6/2/16	E	Kate Fisher	Truck Festival hearing	
6/2/16	E	C Wilding	Skip	
11/2/16	E	Christine> Dick Bosley	Thank you for thermal imaging	
12/2/16	E	Nick Thompson	Alarmist press re reservoir	
12/2/16	E	Bill Temple	Planning decision	
15/2/16	E	Sally Ann Worsley	Road names for Barnett Road phase 2	
15/2/16	E	Planning Vale	Return forms Brewer Close and The Gables	
15/2/16	E	Planning Vale	Planning P16/V0200/FUL Attention Hanna Zembrzycka-Kisiel Return deadline The Gallery	
15/2/16	E	Sally Appleyard	Planning re signs at Abingdon Road	
18/2/16	E	Shirley Abingdon Stone and Marble	Copy of Memorial permit Broad	
20/2/16	E	Steventon News	Note for Parish magazines from Stewart Lilly	
20/2/16	E	Hannah Worker	Participate in Thames Water wildlife	
22/2/16		Stewart Lilly	Agenda and Minutes	Post
22/2/16		Matthew Barber	Agenda and Minutes	Post
25/2/16	E	Tonks Bros	Taylor	
25/2/16	E	R Green	Flood prevention sacks and prices	
28/2/16	E	B Tonks	Taylor	
28/2/16	E	Stuart Fisher	SSSC S106	

15. PLANNING MATTERS

15.1. Applications

15.1.1. P16/V0427/HH 13 Barnett Road Steventon Abingdon Oxfordshire OX13 6AJ

Single storey rear extension

No objection

15.1.2. P16/V0378/DIS Land off Barnett Road Steventon Oxfordshire OX13 6AJ

Discharge of conditions 8 - Sub-drainage, 9 - Drainage strategy, 10 - surface water drainage works, 13 - Ground levels, 20 - Traffic management plan from application P14/V1952/FUL.

No provision for the Parish to make a comment. However they object that insufficient information is available regarding the balancing ponds re depth and protection for children. Drainage requires further investigation.

15.1.3. P16/V0200/FUL The Gallery, By the Meadow Farm The Green Steventon Abingdon OX13 6RP

The change of use of a showroom with ancillary sales (Sui Generis) to a dwelling house (Class C3) at The Gallery, By The Meadow Farm, Steventon, Oxon, OX13 6RP

No objection

16. MATTERS FOR FUTURE DISCUSSION AND INFORMATION

Annual Parish Meeting

Wifi will be installed in the Village Hall prior to the next meeting.

17. DATE OF NEXT MEETING 5th April 2016

The meeting closed at 9.50 pm

APPROVAL Signed as a true record of the Meeting:

Name: R Bosley

Position: Chair of the Parish Council

Signature:

Date: **5th April 2016**