



THE CAUSEWAY

## STEVENTON PARISH COUNCIL

Mrs. Angela Einon, Parish Clerk

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### Minutes of a Meeting of Steventon Parish Council held on Tuesday 5<sup>th</sup> March 2018 in the Village Hall Millennium Room

#### 1. APOLOGIES FOR ABSENCE

Apologies had been received from Mr R Bosley and Cllr M Fox-Davies (OCC)

#### 2. PRESENT

Dr C Wilding Chair, Mr J Bennett, Mrs C Brickwood, Mr J Clark, Mrs C Denton, Mr R Green, Mr J Spiller and Mr R Wilkinson. Mrs A Einon (Parish Clerk) and Cllr M Barber (VWHDC) were in attendance. There were eleven members of the public present.

#### 3. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER DECLARATIONS

To receive any declarations of disclosable pecuniary interests, and other declarations, in respect of items on the agenda for this meeting.

#### 4. PUBLIC PARTICIPATION

##### 4.1. Vote of thanks to Jon Spiller

Nick Thompson proposed a vote of thanks to Jon Spiller who is moving away from the village. He has worked hard for the Parish Council particularly on the Neighbourhood Plan. Seconded by the Parish Council. Both he and his wife Judy have done a lot for the village and we are very sad to see them go.

##### 4.2. The Copse

The current work carried out in the Copse was raised as to if the 2006 agreed schedule was being carried out. Mr Clark reported that a large ash tree had been felled as it was dangerous, and SSE had coppiced a very wide area under the electricity wires. The original maintenance plan is still being carried out.

##### 4.3. Mountain bike trail

William Haywood 14 put forward a suggestion for a mountain bike trail or at least some jumps near the Copse. The Parish Council supported in principal the idea which would need further investigation regarding the area concerned and its use by others, particularly the Allotment Warden. A meeting to discuss these possibilities and any alternative sites put forward to be arranged.

##### 4.4. Reservoir

GARD reported that Affinity had published their plan which incorporates a share of the reservoir. Update next month when responses will be needed.

##### 4.5. Linden development open spaces

It was reported that 7 of the eight dead trees on the Linden open space had been replaced. The contractors had said that the Council would be taking over the maintenance of the open space. Linden is still the subject of enforcement by the Vale concerning drainage and ditches, no application for discharge to date.

##### 4.6. Little Green parking

Mr Lifac raised the deep ruts at the side of the Little Green where cars have been parked, and the ownership and state of the track to the rear. The rear track is owned by Vale of White Horse DC and used under licence by residents to access the rear of their properties. The licence suggests residents are responsible for maintenance. Mr Lifac agreed to obtain prices to install grasscrete style material to the edge of the Little Green. Parking problems in the village have increased significantly and grass verges are being eroded. Road edges are also suffering particularly outside the School and the Hanney Road. The County Council and the Vale have no money for maintenance.

##### 4.7. Tree at the entrance to Field Gardens

The Clerk had written to the Diocese who were looking into the responsibility for the tree which is overgrown and affecting cars.

#### 5. REPORT FROM ANY COUNTY OR DISTRICT COUNCILLOR IN ATTENDANCE

Cllr Matthew Barber reported at the start of the meeting.

#### 6. APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the meeting held on 5<sup>th</sup> February, were accepted as a true record, with the following changes.

7.6 Insert before second paragraph: Hanney Road parking and verges

Proposed: Mr Bennett: Seconded: Mrs Denton

## 7. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS

### 7.1. Linden snagging

Dr Wilding had not yet spoken to Mr Gregory regarding plans for the use of the land. Ongoing

**Action 19/03/01: Dr Wilding**

### 7.2. Registration of Parish Council Land

Ongoing

### 7.3. Dangerous ditch Village Green

A permanent sign to be erected "Beware deep mud". The Clerk had ordered the sign.

**Action 19/03/02: Clerk**

### 7.4. Village Nature trail

Ongoing.

**Action 19/03/03: Mr Bosley**

### 7.5. Crossing at Barnett/Hanney Road

The traffic survey had been completed and the results would be published in Steventon News. A pedestrian survey would be beneficial to support the need. It would be held from 7 am to 7pm and would involve the school. At present the suggested date is Friday 15<sup>th</sup> March but this is in Science week and may not be possible. Volunteers would be needed, Mrs Denton had encouraged parents to be involved.

**Action 19/03/04: Dr Wilding**

### 7.6. Defibrillator and Training

The Clerk had arranged a training session for March 26<sup>th</sup> to be taken by Allen Mew. Details will be in the Steventon News and it is open to all.

## 8. ITEMS FROM RISK ASSESSMENT ACTION SCHEDULE

### 8.1 Bi-annual inspection by Council Specialist Tree Working Group

The inspection had been deferred to September. See 9.4 below

### 8.2 Annual inspection by the Council of unadopted roads, footpaths and waterways

Members of Open Spaces had been allotted areas to walk and report any problems.

## 9. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES

### 9.1 Finance and General Purposes Committee JB, CB, RB, JC, CW, RW, Clerk

Not met

### 9.2 Planning Committee RB, CD, RG, JS, CW, Clerk

Not met.

### 9.3 Burial Ground CD, CB, RW, Clerk

Not met

### 9.4 Open Spaces – Trees, Greens, Waterways and Footpaths RB, JC, CB, JS, RW,

The suggested work from the tree survey would be done by Ringrose at the beginning of September.

They had held the price quoted and suggested September as birds had begun nesting. They would also apply to the Vale for permission for the work which would take approximately six weeks to clear.

The Clerk had not received a response from Mr Gristwood regarding the grass cutting contract.

Heritage trail route under discussion, posts and plaques £200 to be funded by S106 art money.

### 9.5 Recreation and Leisure – Playground, Sports Hall RB, CD, RG, CW

Feedback from the School Association was still awaited. A further meeting had been postponed.

**Action 19/03/05: Dr Wilding/Mr Bosley**

### 9.6 Village Infrastructure – Railway, Roads, Drains JB, RB, RG, JS, CW

Not met.

### 9.7 Houses and Planning JC, CD, RG, JS, CW

Not met.

### 9.8 Sarinc RW, CD

Andrew had made a start on cutting back the hedge in the burial ground.

### 9.9 Neighbourhood Plan RB, CB, RG, JC, JS, CW, Clerk and volunteers: Lorraine Atkins, Laura Bosley, Nigel Goode, Caroline Miller, Nick Thompson.

A Neighbourhood Plan Steering group meeting with Sharon Brentnall on 7<sup>th</sup> February was very productive a further meeting on 28<sup>th</sup> was unfortunately cancelled. Hope to rearrange meeting for week beginning 18<sup>th</sup> March. The application for a locality grant had yet to be completed as the procedure for the year had not opened.

**Action 19/02/06: Mr Green**

9.10 **Resilience group** JB, JC, RG, CW volunteers Rosemary Howden, Simon Holloway.  
Ongoing.

**Action 19/03/07: Mr Green**

9.11 **Other representative reports**

Dr Wilding had attended a presentation at Sutton Courtenay by Damascus to the Milton Park Liaison group and the High Sherriff of Oxfordshire.

Truck meeting held in the village, not well advertised and attended by 8 members of the public. The set up this year would be the same as last the majority of access would be via Featherbed Lane. The main camping area would be at the top of the hill. Village tickets would be the same as last year, when they were not all sold.

**10. FINANCE**

10.1. **FINANCIAL REPORT 2018-19**

The financial report was discussed and agreed. Proposed: Mr Bennett. Seconded: Mr Wilkinson

**10.2. CHEQUES FOR SIGNATURE**

**11. CORRESPONDENCE**

11.1 Received

6/2/19	E	Planning Vale	Autoreply		
7/2/19	E	Martin Reade	Bollards		
8/2/19	E	clerk@milton pc	Re: Help please from local Clerks	2	
8/2/19	E	Town Parish Events	You Said, We Did - A Review of Oxfordshire County		
11/2/19	E	Philip Sutton	Application for the interment of the late Rod Ellis' ashes	3	
11/2/19	E	Graham Mundy	Re: Help please from local Clerks		
11/2/19	E	A Mew	Re: Vacant times	3	
11/2/19	E	Sales	Re: sign	6	
11/2/19	E	Emma Drozd	Re: Urgent attention required flood risk due to culvert damage		
11/2/19	E	steventonvillagehall bookings	Re: Vacant times	3	
12/2/19	E	Philip Sutton	Re: Defibrillaor		
12/2/19	E	Christine Ford - Ringrose Tree Services	Re: Your Quotation		
12/2/19	E	Sarinc	SARINC Signed minutes		
12/2/19	E	Anastasia Belokon	Re: WEL Medical LTD - Credit Account Sales	3	
13/2/19	E	Cross, Ruth	S106 application for funds		
13/2/19	E	archivist@obr	Michael Lloyd		
13/2/19	E	Drayton Clerk	Re: Help please from local Clerks		
13/2/19	E	Becki Ellis	Re: Application for the interment of the late Rod Ellis' ashes in Steventon		
14/2/19	E	Robert Green	FW: P17/V1154/LB		
14/2/19	E	Fermer, Paul - Communities	FW: Highway Maintenance - who does what	2	
15/2/19	E	Sam Greenwood - Ringrose Tree Services	Re: Your Quotation		
17/2/19		Anonymous	Hanney Road car access		
18/2/19	E	Vale of White Horse District Council	Vale of White Horse Local Plan 2031 Part 2 - Public Consultation		*
18/2/19	E	Turner, Lee - Communities	Zebra Crossing - Hanney Road, Steventon		
19/2/19	E	Robert Green	Re: Local traffic counts Hanney	2	
19/2/19	E	Area Operations South	FW: Oxfordshire County Council South Area Operations		

19/2/19	E	Matthew Barber	Police & Crime Bulletin February 2019		
20/2/19	E	Harwell Parish Clerk	Re: Help please from local Clerks		
20/2/19	E	Corrigan, Steven	Republication of Electoral Register		
20/2/19	E	Becky Crockett	The Oxfordshire Plan 2050: Vision & Objectives Cons		
21/2/19	E	Jonathan Spiller	Bellway Homes prospective site Abingdon Road		
22/2/19	E	regrequests@southandvale	Republished Register Requests - 5 March 2019		
23/2/19	E	Chris Wilding	Fwd: Copy of an email sent to Gordon Kelman regarding parking in Hanney road		
23/2/19	E	Chris Wilding	Re: Mud on the footpath		
25/2/19		Abingdon Marathon	Donation for inconvenience		*
25/2/19	E	1&1 IONOS Customer Serv	Upcoming Domain Renewal		
25/2/19	E	Sam Greenwood - Ringrose Tree Services	Re: Your Quotation		
25/2/19	E	Nigel & Paul Carter	Edward Carter Funeral Directors	2	
25/2/19	E	Helen James	Re: 73 Field Gardens Steventon		
26/2/19	E	Tony Kerry	FW: 73 Field Gardens Steventon		
28/2/19	E	Customer Services	ESE Direct Receipt		
28/2/19	E	Cllr Mike Fox-Davies	Re: Meeting 5th March		
1/3/19	E	Linda Martin	Re: Steventon village news		
1/3/19	E	Claire Rush	The Green		*
4/3/19	E	Janet Creighton	Fwd: William Haywood's mountain bike ideas	2	
4/3/19	E	Sarah Mageean	Paranormal Television Series		
4/3/19	E	Brian Leahy	Aircraft Hanger and access road R. Tyrrell?		*
4/3/19	E	Will mtb uk	mountain bike jumps		
5/3/19	E	rbosley@talktalk.net	apologies for tonight		
5/3/19	E	Elections	Electoral Register Data		*
5/3/19	E	Smith, Tracy	Re: Enforcement Investigation VE18/506	2	

11.1.1 Consultation on Part 2 of the Local Plan. Send any comments to the Clerk who would submit

11.1.2 Clare Rush had asked to hold outdoor fitness sessions on the village green. The Green is a space open to all the only conditions being that any event organised holds adequate insurance and does not interfere with the use by others.

11.1.3 Brian Leahy had raised the new road and aircraft hanger at Manor Farm. The area was under investigation by the Enforcement team at the Vale.

11.1.4 Electoral register had been received. Register numbers for election applicants available from the Clerk.

#### 11.2 Sent

6/2/19	E	Planning at Vale	Return forms P19/V0233/FUL and P19/V0215/FUL		
11/2/19	E	Philip Sutton	Re: Application for the interment of the late Rod Ellis' ashes		
11/2/19	E	Chris Wilding	Elections		
11/2/19	E	Philip Sutton	Defibrillaor		
11/2/19	E	Allan Mew	Fwd: Fwd: Re: Vacant times		
11/2/19	E	Falcon Signs	sign		
11/2/19	E	Emma Drozd	Re: Fw: Urgent attention required flood risk due to culvert damage	2	
11/2/19	E	Earl Ashford	Re: Ditch/waterway near Bakery		
11/2/19	E	steventonvillagehall bookings	Re: Vacant times		4
11/2/19	E	Anastasia Belokon	Re: WEL Medical LTD - Credit Account Sales Confirmation		2

12/2/19	E	Christine Ford - Ringrose Tree Services	Fwd: Re: Your Quotation	3
12/2/19	E	A Mew	Re: Vacant times	2
12/2/19	E	Dick Bosley	Trees	
13/2/19	E	Chris Wilding	Re: Steventon News report	
13/2/19	E	Steventon News	March issue	
13/2/19	E	Steventon News	Defib training	
14/2/19	E	Becki Ellis	Re: Application for the interment of the late Rod Ellis'	
18/2/19	E	Robert Green	Fwd: RE: Local traffic counts Hanney	2
19/2/19	E	Turner, Lee - Communities	9094Re: Zebra Crossing - Hanney Road, Steventon	
22/2/19	E	Sam Greenwood - Ringrose Tree Services	Re: Your Quotation	
22/2/19	E	regrequests@southandvale	Re: Republished Register Requests - 5 March 2019	
25/2/19	E	Nigel & Paul Carter	Re: Edward Carter Funeral Directors	2
25/2/19	E	helen.james@oxford.anglican	73 Field Gardens Steventon	
25/2/19	E	Sue Gristwood	Re: BGG INVOICE	
26/2/19	E	Cllr Mike Fox-Davies	Meeting 5th March	
28/2/19	E	Sales	Re: QUOTATION NO. Q6044/RAR	
28/2/19	E	Linda Martin	Re: Steventon village news	
4/3/19	E	Janet Creighton	Re: Fwd: William Haywood's mountain bike ideas	
5/3/19	E	tracy.smith@southandvale	Enforcement Investigation VE18/506	
5/3/19	E	Planning at Vale	Enforcement on website	
5/3/19	E	Smith, Tracy	Re: Enforcement Investigation VE18/506	2

## 12. PLANNING MATTERS

No applications

## 13. MATTERS FOR FUTURE DISCUSSION AND INFORMATION

Dr Wilding would contact Gordon Kelman regarding posts and the new access that had appeared at the proposed Bellway development.

Posts currently located with Martin Read would be relocated to the allotment shed for storage.

Projection at meetings. Mr Spiller had kindly donated the projector and other equipment he used to display the Agenda etc at Parish Council meetings. Mr Green would take over organising the content.

## 14. DATE OF NEXT MEETING 2<sup>nd</sup> April 2019

The meeting closed at 9.00 pm

**APPROVAL** Signed as a true record of the Meeting:

Name: Dr C R Wilding

Position: Chairman of the Parish Council

Signature:

Date: 2<sup>nd</sup> April 2019