



THE CAUSEWAY

STEVENTON PARISH COUNCIL

Mrs. Angela Einon, Parish Clerk

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Minutes of the Annual Meeting of Steventon Parish Council held on Tuesday 2nd May 2017 in the Village Hall Millennium Room after the Annual Meeting with the Parish.

1. ELECTION OF CHAIR AND VICE-CHAIR

Dr Wilding was nominated to Chair and Mr Green to Vice Chair for the year. Members of the Parish Council voted unanimously in favour of their appointments.

2. APOLOGIES FOR ABSENCE

Apologies were received from Mrs Carole Denton, Miss Linda Humphries and Cllr M Barber(VWH)

3. PRESENT

Dr C Wilding Chair, Mr J Bennett, Mr R Bosley, Mr J Clark, Mr R Green, Mr J Spiller and Mr R Wilkinson. Mrs A Einon (Parish Clerk) and Cllr S Lilly(OCC) were in attendance. There were twenty-four members of the public present.

4. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER DECLARATIONS

To receive any declarations of disclosable pecuniary interests, and other declarations, in respect of items on the agenda for this meeting.

No declarations had been received.

5. PUBLIC PARTICIPATION

Cllr Stewart Lilly was presented with a framed map of Steventon and thanked for his input while our Councillor for the past eight years. We wish him a long and happy retirement.

5.1 Linden homes appear to have been laying drainage pipes across the open/space recreation area. It is not in a suitable state for wildlife or children. Mr Green would take this up with Linden.

Action 17/5/01: Mr Green

6. REPORT FROM ANY COUNTY OR DISTRICT COUNCILLOR IN ATTENDANCE

Cllr. S Lilly reported that discussion had been held to build a new footbridge over the A34. Milton had been allocated 750 houses, and Harwell Campus 1000, in the local plan stage 2.

7. APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the meeting held on Tuesday 4th April 2017, were accepted as a true record, with the following modifications: Item 5 sites not sights: Item 7.3 deployment not deploy.

Proposed: Mr Bosley. Seconded: Mr Clark

8. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS

8.1. Verges and gullies

Waiting for Linden to arrange a meeting. The reinstatement of Hanney Road verges was not acceptable.

Action 17/5/02: Mr Green

Biffa had swept the east side of Abingdon Road by the Green but the curbs were still not visible as the debris had compacted.

8.2. Registration of Parish Council Land

A new meeting date to be arranged with Mr Dew regarding village history on land access.

Action 17/5/03: Mr Green

8.3. Traffic calming

The manufacturers of the monitor had agreed that it would record the speed of trains.

Action 17/5/04: Mr Green/Mr Wilkinson

8.4. Grass cutting

Mr Bosley had sent a map of the grass cutting locations to Mr Griswold for a quote but so far had not received a response.

Action 17/5/05: Open spaces

8.5. Brewers Close appeal

Dr Wilding would attend and speak to the Parish on 9th May. He would draft his proposed responses and circulate to Councillors prior to the meeting.

Action 17/5/06: Dr Wilding

8.6. Flood contingency plan

Nothing more had been heard about submission dates.

Action 17/5/07: Mr Green

8.7. Bi-annual inspection by the Council of unadopted roads, footpaths and waterways

The inspections were almost complete

9. REPRESENTATIVE MEMBERS TO COMMITTEE, SUB-COMMITTEE, WORKING GROUP AND INDIVIDUAL REPRESENTATIVES FOR YEAR 2017-18

The Committee, Sub-Committee, working groups and individual representatives for the year 2017-18 to remain the same as 2016-17.

10. ITEMS FROM RISK ASSESSMENT ACTION SCHEDULE

10.1. Standing Orders.

Standing orders were distributed and agreed for a further year.

10.2. Bi-annual check to ensure the latest [most suitable] anti-virus software is being used. (s).

The Parish Computers are protected by an up to date McAfee software package.

11. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES

11.1. Finance and General Purposes Committee JB, RB, JC, LH, CW, Clerk

Not met

11.2. Planning Committee RB, CD, RG, JS, CW, Clerk

Not met A meeting to be arranged to discuss the application to demolish Steventon Bridge.

11.3. Burial Ground CD, LH, RW, Clerk

Meeting arranged for Saturday 27th May

11.4. Open Spaces – Trees, Greens, Waterways and Footpaths RB, JC, LH, JS, RW,

Quotes for tree work still awaited.

Action 17/5/08: Mr Bosley

The Environment Agency to be informed that a tree had fallen across the Ginge near Kennel Lane. A footbridge on the Hill Farm to Hendred footpath bridge was missing slats.

Open Spaces had met to discuss policies for the neighbourhood plan.

11.5. Recreation and Leisure – Playground, Sports Hall RB, CD, RG, CW

Not met

11.6. Village Infrastructure – Railway, Roads, Drains JB, RB, RG, JS, CW

Mr Bennett had drafted a media release, which was delegated to the railway working group for release. Mr Green to talk to local businesses and explore donations towards a fund to finance professional computer simulation and modelling of the bridge. An application to Sarinc for a contribution towards funds was agreed.

Action 17/5/09: Mr Bennett/Mr Green

11.7. Houses and Planning JC, CD, RG, JS, CW

The questionnaire on housing and needs had been delivered to all houses in the village a return of 22% had been achieved. There had been lots of comments the majority had been positive suggestions.

11.8. Sarinc RW, CD

Nothing to report

11.9. Neighbourhood Plan RB, RG, JC, JS, CW, Clerk and volunteers: Lorraine Atkins, Laura Bosley, Nigel Goode, Avril Ivin, Nick Thompson

A further meeting of the Steering Group with Will Sparling from VWHDC to progress the draft to be arranged in three weeks time.

12. FINANCE

12.1. FINANCIAL REPORT 2017-18

The financial report was discussed and agreed. Proposed: Mr Wilkinson Seconded: Mr Spiller

12.2. FINAL ACCOUNT 2016-17 – ANNUAL RETURN SECTIONS 1 AND 2

This item was deferred to the June meeting.

12.3. CHEQUES FOR SIGNATURE

13. CORRESPONDENCE

13.1. Received

5/4/17	E	John Clark	Questionnaire	
5/4/17	E	Eric WEBB	List of Village roads	
5/4/17	E	The Old Farmhouse Bakery	Spring at The Old Farmhouse Bakery	
5/4/17	E	Robert Green	Re: This evening's meeting in St Michaels Hall	
5/4/17	E	Mary de Vere	Fwd: Newsletter	
5/4/17	E	Planning Vale	Automatic Reply	
5/4/17	E	Chris Wilding	Re: Questionnaires	
5/4/17	E	Chris Wilding	Re: List of Village roads	
5/4/17	E	Robert Green	Re: List of Village roads	
5/4/17	E	Chris Wilding	Re: List of Village roads	
5/4/17	E	Alastair Scott	Re: Fwd: 3 Brind Close P17/V0086/HH - Single storey side extension	
5/4/17	E	Jen Tolton (Capita)	BACS Remittance	
5/4/17	E	Cllr Stewart Lilly	FW: Apologies PLUS---- T4812 T4813 T4847	
5/4/17	E	Robert Green	Re: Apologies PLUS---- T4812 T4813 T4847	
5/4/17	E	Cllr Stewart Lilly	FW: Response to the Phase 1 Big Health and Care Transformation Consul	
5/4/17	E	Chris Wilding	Re: Questionnaires	
5/4/17	E	Robert Green	FW: Apologies PLUS---- Steventon Parish Railway	
6/4/17	E	Mark Whitehead	Road junction Stonebridge Road and School Close	
6/4/17	E	registration@southandvale.gov.uk	Planning Decision Notice - P16/V2478/FUL	
6/4/17	E	Stokes Sarah	New Thames Valley Police and Crime Plan 2017 - 2021	
7/4/17	E	Robert Green	NR pending LBC application Steventon Bridge	
7/4/17	E	Joseph Bennett	Crossing incident report	
7/4/17	E	Robert Green	Re: Crossing incident report	
7/4/17	E	Robert Green	FW: Crossing incident report	
7/4/17	E	Joseph Bennett	Re: Crossing incident report	
7/4/17	E	Robert Green	FW: Crossing incident report April 7th	
7/4/17	E	Peter Brampton	Re: NR pending LBC application Steventon Bridge	
7/4/17	E	Robert Green	FW: P17/V0571/O - Bramble Grange	
7/4/17	E	Highway Enquiries - E&E	Thank you for contacting Oxfordshire County Council Highway Enquiries	
7/4/17	E	registration@southandvale.gov.uk	Planning Decision Notice - P17/V0328/FUL	
8/4/17	E	Dick Bosley	trees	
8/4/17	E	Robert Green	Questionnaire	
8/4/17	E	registration@southandvale.gov.uk	Planning Decision Notice - P17/V0326/FUL	
8/4/17	E	Chris Wilding	Re: Questionnaire	
8/4/17	E	registration@southandvale.gov.uk	Planning Consultation - P17/V0897/AG	
8/4/17	E	registration@southandvale.gov.uk	Planning Decision Notice - P17/V0368/HH	
9/4/17	E	Planning Registration	Automatic Reply	
9/4/17	E	Chris Wilding	Re: Planning Consultation - P17/V0897/AG	

9/4/17	E	Sue Greatbanks	Harwell Village Hall Opening Celebration	
10/4/17	E	John Clark	Re: Planning Consultation - P17/V0897/AG	
10/4/17	E	CSC - Liaison Team	Re: Road junction Stonebridge Road and School Close	
10/4/17	E	Jonathan Spiller	Re: Planning Consultation - P17/V0897/AG	
10/4/17	E	Katie Cook	FW: Planning Application P17/V0897/AG	
10/4/17	E	Communications	Vale of White Horse District Councils Media Rel	
10/4/17	E	Cllr Stewart Lilly	County Councillors report for April	
10/4/17	E	Cllr Stewart Lilly	FW: New Thames Valley Police and Crime Plan 2017 - 2021	
11/4/17	E	Robert Green	Re: Planning Consultation - P17/V0897/AG	
11/4/17	E	alert@neighbourhoodalert.co.uk	Neighbourhood Policing Newsletter 11/04/2017 13:08:1	
11/4/17	E	OALC	proposed new clerks contract - further information	
11/4/17	E	Mariah Splawska	Donation	
12/4/17	E	Kathryn Blofield	M4 Junctions 12 to 13: Bridge Refurbishment Weekend Closures	
12/4/17	E	DEREK STORK	"GARD Interview on Radio Oxford, and local opposition to reservoir"	
12/4/17	E	Becky Crockett	Vale of White Horse Local Plan Part Two - from CPRE Oxfordshire	
12/4/17	E	SARINC	SARINC minutes	
13/4/17	E	Cllr Matthew Barber	"April 2017 Vale Newsletter - **NEW** video update, free digital works"	
13/4/17	E	Robert Green	FW: NR pending LBC application Steventon Bridge	
13/4/17	E	Durham Alan	Re: Crossing incident report April 7th	
13/4/17	E	registration@southandvale.gov.uk	Planning Decision Notice - P17/V0358/HH	
13/4/17	E	harwell.ssg (MAG)	Harwell SSG meeting - 18 May 2017	
13/4/17	E	SLCC Membership	[SPAM]News Bulletin 13th April 2017	
13/4/17	E	Cllr Stewart Lilly	FW: New High Sheriff of Oxfordshire	
13/4/17	E	alert@neighbourhoodalert.co.uk	Wonga Data Breach 13/04/2017 16:16:39 [176592]	
13/4/17	E	newsletter@cameandcompany	Spring Council Matters 2017	
14/4/17	E	Chris Wilding	Re: Planning Consultation - P17/V0897/AG	
14/4/17	E	Chris Wilding	Report from Parish Council attached	
16/4/17	E	Chris Wilding	Housing Questionnaire	
17/4/17	E	planning@southoxon.gov.uk	Weekly Receipts List between 10/04/2017 and 16/04/2017	
17/4/17	E	S.M. Rees	Steventon News May Issue - Neighborhood Plan update ?	
18/4/17	E	Robert Green	Re: Steventon News May Issue - Neighborhood Plan update ?	
18/4/17	E	Robert Green	Re: Quick update	
18/4/17	E	Cllr Stewart Lilly	Re: Quick update	
18/4/17	E	Michael Harvey	parish Council	
19/4/17	E	Pitt-Pitts, Alice - E&E	Highways Newsletter April/May/June 2017	
19/4/17	E	registration@southandvale.gov.uk	Planning Consultation - P17/V0981/MPO	
19/4/17	E	Chris Corr	Housing survey	
19/4/17	E	Emma Horwill	Truckfest 2017 Traffic Management	
20/4/17	E	Chris Corr	Re: Housing survey	
20/4/17	E	OALC	OALC Dispute Resolution Process	

20/4/17	E	registration@southandvale.gov.uk	Planning Consultation - P17/V0599/FUL - MLT	
20/4/17	E	Mary Malin	Re: Annual Meeting with the Parish 2nd May 2017	
21/4/17	E	Highway Enquiries - E&E	Thank you for contacting Oxfordshire County Council Highway Enquiries	
21/4/17	E	John Clark	Re: Fwd: RE: Annual Meeting with the Parish 2nd May 2017	
21/4/17	E	OALC	Social Media training few places left and Transparency Code grants	
21/4/17	E	Highway Enquiries - E&E	Re: State of B4017 through Steventon	
21/4/17	E	Robert Green	Re: Steventon Level Crossings	
21/4/17	E	Oxfordshire Travel Choices	Latest news from the Harwell link road team	
22/4/17	E	SARINC	Re: Annual Meeting with the Parish 2nd May 2017	
22/4/17	E	Jo Rolstone	Complaint : Aeroplane Acrobatics	*
24/4/17	E	Robert Green	Meeting 24th April Cancelled	
24/4/17	E	planning@southoxon.gov.uk	Weekly Receipts List between 17/04/2017 and 23/04/2017	
24/4/17	E	"DICKSON, Charlotte E "	Re: Meeting Steventon 20th March 2017	
24/4/17	E	Robert Green	Re: Meeting Steventon 20th March 2017	
24/4/17	E	Robert Green	Re: Meeting Steventon 20th March 2017	
25/4/17		Lisa Melotti	Assurance on the siting of the bench	*
25/4/17	E	harwell.ssg (MAG)	Harwell SSG meeting 18 May cancelled	
25/4/17	E	Cllr Stewart Lilly	Re: Meeting Steventon 20th March 2017	
25/4/17	E	Eleanor Bunn	Food waste tour 09/05/17	
25/4/17	E	Chris Wilding	Re: Food waste tour 09/05/17	
26/4/17	E	Nick and Mary Thompson	Re: Thames Water	
27/4/17	E	Highway Enquiries - E&E	PEM 790016 State of B4017 through Steventon	
27/4/17	E	Waste Team	Automatic reply: ABANDONED VEHICLE	
27/4/17	E	Chris Wilding	Re: Housing Questionnaire	
27/4/17	E	Elections	Alterations to the electoral register	
27/4/17	E	Elections	Register Data	
27/4/17	E	Waste Team	Re: ABANDONED VEHICLE	
27/4/17	E	Chris Wilding	Fwd: Electrification in Steventon	
27/4/17	E	Robert Green	Re: Electrification in Steventon	
27/4/17	E	Cllr Stewart Lilly	FW: Oxfordshire County Councils final response to P17/V0571/O Brambl	
27/4/17	E	OALC	OALC April Update for member councils.	
27/4/17	E	Communications Team (RNU) Oxford	Vote in the 2017 Council of Governor Election please share	
28/4/17	E	SARINC	SARINC - Annual report	
28/4/17	E	Campaign to Protect Rural England Oxfordshire	When I go out into the countryside...	
28/4/17	E	Robert Green	FW: NR pending LBC application Steventon Bridge	
28/4/17	E	Robert Green	Re: Crossing incident report April 7th	
28/4/17	E	Holly Bates	Re: NR pending LBC application Steventon Bridge	
28/4/17	E	Robert Green	Re: NR pending LBC application Steventon Bridge	
28/4/17	E	Wright, Sarah - E&E	2017 calendar of events on The Ridgeway	

28/4/17	E	Byers Alistair	Steventon High Street bridge - Steventon Parish Council Enquiries
28/4/17	E	Robert Green	Re: Steventon High Street bridge - S
28/4/17	E	Holly Bates	Re: NR pending LBC application Steventon Bridge
28/4/17	E	S.M. Rees	Village Hall Committee report for Annual Parish Meeting
28/4/17	E	Jonathan Spiller	Re: New planning applications in Vale of White Horse
29/4/17	E	Chris Wilding	Re: New planning applications in Vale of White Horse
1/5/17	E	planning@southoxon.gov.uk	Weekly Receipts List between 24/04/2017 and 30/04/2017
1/5/17	E	S.M. Rees	Parish Meeting Tues 2 May
1/5/17	E	Rita Atkinson	Re: Annual Meeting with the Parish 2nd May 2017

13.1.1 Email re aircraft noise – forward to Environmental Health.

13.1.2 Letter from Lisa Melotti re bench – Mr Bosley will contact

Action 17/5/10: Mr Bosley

13.1.3 Crossing closure re incident with School children – Alan Durham will respond in detail when he has had an opportunity to closely examine the CCTV. His initial reaction was that procedure had been followed.

Action 17/5/11: Mr Green

13.2 Sent

5/4/17	E	Robert Green:	Fwd: List of Village roads
5/4/17	E	Eric WEBB	Re: List of Village roads
5/4/17	E	Robert Green:	Church hut
5/4/17	E	Robert Green	Re: This evening's meeting in St Michaels Hall
5/4/17	E	Planning at Vale	Planning returns
5/4/17	E	Chris Wilding	Questionnaires
5/4/17	E	Chris Wilding, robertgreen	Re: List of Village roads
5/4/17	E	Chris Wilding	Re: Questionnaires
7/4/17	E	Stuart Walker	Bramble Grange
7/4/17	E	Chris Wilding	Fwd: Re: Crossing incident report
7/4/17	E	Chris Wilding	Fwd: FW: Crossing incident report April 7th
7/4/17	E	Highway Enquiries - Environment & Economy	Fwd: Road junction Stonebridge Road and School Close
9/4/17	E	Robert Green	Re: Questionnaire
9/4/17	E	registration@southandvale.gov.uk	Planning Application P17/V0897/AG
9/4/17	E	Dick Bosley	Re: trees
19/4/17	E	Michael Harvey	Re: parish Council
19/4/17	E	Chris Corr	Re: Housing survey
20/4/17	E	Rita Atkinson	Annual Meeting with the Parish 2nd May 2017
20/4/17	E	Chris Wilding, robertg, rbosley,jspiller	Re: Housing Questionnaire
21/4/17	E	John Clark	Fwd: RE: Annual Meeting with the Parish 2nd May 2017
21/4/17	E	Highway Enquiries - Environment & Economy	State of B4017 through Steventon
22/4/17	E	John Clark	Re: Fwd: RE: Annual Meeting with the Parish 2nd May 2017
22/4/17	E	Hilary Otterburn	Annual Meeting with the Parish 2nd May
25/4/17	E	Nick Thompson	Thames Water
27/4/17	E	Highway Enquiries - E&E	Re: PEM 790016 State of B4017 through Steventon

27/4/17	E	Chris Wilding, robertg, rbosley,jspiller	Re: Housing Questionnaire
27/4/17	E	CSC - Liaison Team	Re: Road junction Stonebridge Road and School Close 789034.
27/4/17	E	waste.team@southandvale.gov.uk	ABANDONED VEHICLE
28/4/17	E	SARINC	Re: SARINC - Annual report
2/5/17	E	S.M. Rees	Re: Parish Meeting Tues 2 May
2/5/17	E	Chris Wilding	Fwd: Re: Annual Meeting with the Parish 2nd May 2017
2/5/17	E	Robert Green:	Annual Meeting

14. PLANNING MATTERS

14.1. Applications

14.1.1. P17/V1000/HH Peartree Barn The Causeway Steventon ABINGDON OX13 6SQ

Addition of Glass Room to rear elevation of property

No objection, permitted development not affecting the conservation area.

14.1.2. P17/V0981/MPO Land at Abingdon Road Steventon

Modification of S106 planning obligation relating to planning application P14/V2704/FUL

Strongly object to the removal of the agreed footpath from the Miller development to the bus stop on the east side of Abingdon Road.

15. MATTERS FOR FUTURE DISCUSSION AND INFORMATION

Additional litter bin

16. DATE OF NEXT MEETING 6th June 2017

The meeting closed at 9.25 pm

APPROVAL Signed as a true record of the Meeting:

Name:

Position: Chairman of the Parish Council

Signature:

Date: 6th June 2017