



THE CAUSEWAY

STEVENTON PARISH COUNCIL

Mrs. Angela Einon, Parish Clerk

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Minutes of the Annual Meeting of Steventon Parish Council held on Tuesday 1st May 2018 in the Village Hall Millennium Room

1. ELECTION OF CHAIR FOR 18-19 YEAR

Dr C Wilding was unanimously elected chair for the year. Mr R Green was elected as Vice-Chair

2. APOLOGIES FOR ABSENCE

Apologies were received from Cllr M Fox-Davies(OCC)

3. PRESENT

Dr C Wilding Chair, Mr J Bennett, Mr R Bosley, Mrs C Brickwood, Mr J Clark, Mrs C Denton, Mr R Green, Mr J Spiller and Mr R Wilkinson. Mrs A Einon (Parish Clerk) and Cllr M Barber (VWH) were in attendance. There were fifteen members of the public present.

4. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER DECLARATIONS

To receive any declarations of disclosable pecuniary interests, and other declarations, in respect of items on the agenda for this meeting.

5. PUBLIC PARTICIPATION

5.1. Speed bump School Close

The rubber speed bump in School Close has been removed. Linden had originally agreed to incorporate it into the road. Mr Green would try to establish what had happened.

Action 18/05/01: Mr Green

5.2. Caravan in Stonebridge Road

Another caravan has now been parked opposite the junction of School Close and Stonebridge Road. There have been many near accidents in this location due to increased traffic and the caravan is creating an added danger.

5.3. Bridge and electrification

The Planning Committee of the Vale will be discussing the application to demolish the bridge on 9th May the officer had recommended approval. Historic England had withdrawn its objection.

5.4. Damage to ditches and verges

Verges and ditches were being damaged by lorries and random parking by utility companies and network rail.

5.5. Reservoir

The Parish council will be submitting a response. It is essential that as many objections as possible are made to get the reservoir removed from future Thames water plans.

6. REPORT FROM ANY COUNTY OR DISTRICT COUNCILLOR IN ATTENDANCE

Cllr Matthew Barber reported that the Local Plan part 2 was progressing on a agreed housing growth deal to beyond 2031. A requirement for a three year land supply rather than five. The Vale had responded criticising Thames Water for their calculations. The Oxford Cambridge expressway was under discussion and it was hoped that at the very least it would create improvements to the A34. Cllr Barber is standing down as Leader of the Vale to take up full time role of deputy police and crime commissioner for the Thames Valley.

Cllr Mike Fox-Davies provided a written report in which he comments:

In response to the consultation the council has asked for more detail on Thames Water's calculations for growth in population and water usage for coming years that underpin the reservoir proposal. The council has also asked how much of the water from the reservoir would be sold to other water companies. A report to councillors also urged Thames Water to speed up their programme of leakage reduction' to 'delay the need for a reservoir as long as possible' as well as pointing out that there is a 'lack of clarity on whether potential sites have been assessed across the South East region

7. APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the meeting held on 3rd April, were accepted as a true record, with the following changes. 4.1 change thin to narrow. 4.2: Vale meeting change to: 29th March. 7.5 Jo Goulding. 8 reword to: .. possibly improve lighting

to light emitting diodes. 11 reword to: .. against removing the sleeper bridge on the allotments. 13.5 change to Mrs Brickwood. 13.9 expand to Jeremy Flawn, Bluestone Planning, and Sharon.
Proposed: Mr Spiller: Seconded: Mr Bennett.

8. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS

8.1. Linden snagging

The letter concerning outstanding items had not yet been written, Dr Wilding would write a letter to OCC the Vale and Linden's.

Action 18/05/02 : Dr Wilding

8.2. Registration of Parish Council Land

No further progress at present.

Action 18/05/03: Mr Green

8.3. Joint Parish Liaison

Dr Wilding had been fact finding and would write a letter to affected parishes.

Action 18/05/04: Dr Wilding

8.4. Data protection new legislation from March

The email addresses available from talk talk were @talktalk. The gmail addresses could be clerk@steventonparish.

Action 18/05/05: Clerk

8.5. Causeway bank

The contact at Highways from Cllr Fox-Davies had not been received.

Action 18/05/06: Dr Wilding

8.6. Bi-annual inspection by the Council of unadopted roads, footpaths and waterways

Mr Bosley would arrange a walk about, when weather improved.

Action 18/05/08: Mr Bosley

9. REPRESENTATIVE MEMBERS TO COMMITTEE, SUB-COMMITTEE, WORKING GROUP AND INDIVIDUAL REPRESENTATIVES FOR YEAR 2018-19

The representatives to remain the same as 17-18.

10.

11. ITEMS FROM RISK ASSESSMENT ACTION SCHEDULE

11.1 Standing Orders revised model

The revised model was circulated and adopted.

11.2 Bi-annual check to ensure the latest [most suitable] anti-virus software is being used.

The anti-virus used was McAfee

12. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES

12.1. Finance and General Purposes Committee JB, CB, RB, JC, CW, RW, Clerk

Not met

12.2. Planning Committee RB, CD, RG, JS, CW, Clerk

Not met.

12.3. Burial Ground CD, CB, RW, Clerk

Not met.

12.4. Open Spaces – Trees, Greens, Waterways and Footpaths RB, JC, CB, JS, RW,

The report from Thinktrees seemed very useful. A quote had been received from Russ Gooding for between £1100 and £1400 to do the urgent work. Further quotes were required. Confirm the work with the Tree Officer, ask if he would like to meet up.

12.5. Recreation and Leisure – Playground, Sports Hall RB, CD, RG, CW

Dr Wilding and Mr Bosley had a useful meeting with the Headmaster, regarding school usage of the possible sports hall. Milton Heights had recently completed a structure and they would visit.

12.6. Village Infrastructure – Railway, Roads, Drains JB, RB, RG, JS, CW

See 4.2. re railway. The report commissioned from Solka did not support demolition of the bridge but suggested alternatives.

12.7. Houses and Planning JC, CD, RG, JS, CW

Not met.

12.8. Sarinc RW, CD

Dawn Clements period of office had come to an end. She was willing to continue as a Parish representative. The Parish Council thanked her and accepted her offer to serve a further term. The access gate to the allotments from Hanney Road had a large drop and required some form of surface lifting and treatment.

12.9. Neighbourhood Plan RB, CB, RG, JC, JS, CW, Clerk and volunteers: Lorraine Atkins, Laura Bosley, Nigel Goode, Caroline Miller, Nick Thompson

Arrange a meeting to discuss drafts.

12.10. Resilience group JB, JC, RG, CW

Publicity in Steventon News report.

12.11. Other representative reports

None

13. FINANCE

13.1. **FINANCIAL REPORT 2017-18**

The financial report was discussed and agreed. Proposed: Mr Bosley. Seconded: Mr Bennett

13.2. Final account 2017-18 – Annual return Sections 1 and 2

Deferred to next meeting

13.3. **CHEQUES FOR SIGNATURE**

14. CORRESPONDENCE

14.1 Received

22.3.18		Oxfordshire Association for the Blind	Thank you for donation		
29.3.18		Be Free YC	Thank you for donation		
4.4.18		Thames Valley Air ambulance	Thank you for donation		
4.4.18	E	Robert Green	Community Resilience Plan presentation for AGM		
4.4.18	E	Robert Green	FW: Expert opinion on Steventon Bridge application		
4.4.18	E	crwilding, Green, Bennett, Clark	Re: Bench in churchyard	8	
4.4.18	E	crwilding	Open spaces and recreation & leisure note for the record atta		
5.4.18		Enrych	Thank you for donation		
5.4.18	E	Paul Melarange	Tree report		
5.4.18	E	Paul Melarange	Invoice		
5.4.18	E	Robert Green	Re: Speed enforcement.		
6.4.18		Homestart	Thank you for donation		
6.4.18	E	Clark, Jane - E&E	T5279 Steventon, The Causeway - Road Closure 30 April 2018 fo		
6.4.18	E	Robert Green	FW: Solka report		
6.4.18	E	Stewart Lilly	Re: Bridge Meeting at Steventon Village Hall		
9.4.18	E	ALCC	National Pay Award Update		
9.4.18	E	Steventon News	STEVENTON NEWS - Monday 16 April is the deadline		
9.4.18	E	Catherine Brickwood	Re: Fwd: OALC 1. Subs 2. training 3. Oxford- Cam Expressway 4. New		
9.4.18	E	Clark, Jane - E&E	T5271 Steventon, Stocks Lane - Road Closure 2 May 2018 for 3		
9.4.18	E	Nick Thompson	Re: Little Lane footpath		
10.4.18	E	Waste Team	Deep clean - Steventon Parish Council		
11.4.18	E	Martin Stimpson-Tame	Robert Green		
11.4.18	E	crwilding	Re: courses		
11.4.18	E	John Clark	Re: Fwd: Deep clean - Steventon Parish Council		
11.4.18	E	Martin Stimpson-Tame	Linden Homes The Pitchings		
11.4.18	E	OALC Event Bookings	Your Booking at http://www.oalc.org.uk		

11.4.18	E	Robert Green	Re: Linden Homes The Pitchings		
11.4.18	E	Catherine Brickwood	Re: Fwd: Your Booking at http://www.oalc.org.uk		
11.4.18	E	Power, Nathalie	20 Tatlings Road, OX13 6AT, Planning Application Ref. P18/V00		
13.4.18	E	Earp, Kerry	No May 2018 for South Oxfordshire & Vale of White Horse Dist		
13.4.18	E	Walker, Stuart	Re: Planning Application P18/V0800/DIS Attention of		
15.4.18	E	crwilding	Parish council report for Steventon News		
16.4.18		Mrs K McCann	Copy of letter to Planning re 20 Tatlings Road		
17.4.18	E	Steventon Webmasters	Fwd: FW: The Network Rail Stocks Lane Level Crossing (Variation) Orde		
18.4.18	E	Tracey Finn (Magnox	EA report for SSG meeting		
19.4.18	E	Mark Whitehead -	Linden Homes Development Perimeter Fencing		
19.4.18	E	Roxy Elford	PC Meeting		
20.4.18	E	crwilding	Level crossings		
20.4.18	E	Cllr Matthew Barber	Statement from Cllr Matthew Barber		
20.4.18	E	SARINC	SARINC Report for Annual Meeting		
20.4.18	E	SARINC	SARINC Minutes		
22.4.18	E	crwilding	Re: Level crossings		
23.4.18	E	OALC	Salary award		
23.4.18	E	crwilding	Thames Water resource management plan 2019		
24.4.18	E	Mrs Peggy Gentle	Speed of traffic using the Little Green road to avoid the junction.		*
25.4.18	E	Steventon Webmasters	Fwd: Information request on conditions placed on Steventon Storage De		
25.4.18	E	Robert Green	FW: Steventon Bridge		
25.4.18	E	Christopher Wilding	Steventon Railway Bridge		
26.4.18	E	OALC	Proposed amendment to Data Protection Bill exempting parish		
26.4.18	E	Taryn Booth	Bluestone Invoice 101479		
26.4.18	E	Cllr Mike Fox-Davies	Re: Agenda for meeting 1st May		
27.4.18	E	Worsley, Sally-Anne	Conversion of shop and flat formerly known as: Touch of Class,		
27.4.18	E	CPRE	HAVE YOUR SAY! Thames Water consultation closes 29 April CPRE		
27.4.18	E	OALC	OALC April Update		
27.4.18	E	Byers Alistair	The Causeway level crossing		
30.4.18		Mr & Mrs M Carter	Copy of objection letter re 19 Stonebridge Road		
30.4.18	E	rbosley	trees		
30.4.18	E	Paul Melarange	Fwd: Tree report		
30.4.18	E	Joseph Bennett	Network rail's clandestine tree-felling programme		
30.4.18	E	Matthew Barber	Policing in the Thames Valley April 2018 - Sajid Javid announced		
30.4.18	E	Town Parish Events	Invitation from Peter Clark, Chief Executive at Oxfordshire Coun		*
30.4.18	E	TheStorks	Re: Parish Council - Tuesday		
30.4.18	E	Ed Vaizey MP	Local News from Ed Vaizey MP		
30.4.18	E	DEREK STORK	Briefing on Thames Water dWRMP19		
30.4.18	E	crwilding	Re: Standing orders		

30.4.18	E	S.M. Rees	Village Hall Committee Report for Annual Meeting		
30.4.18	E	Joseph Bennett	Tomorrow's meeting		
1.5.18	E	Barber, Matthew	Lateness		
1.5.18	E	Sue Hunt	Oxfordshire Community Led Housing Conference 13 June - INV		*

14.1.1 Mrs Gentle – Speed on Little Green

Unfortunately little could be done. The barricades were already in use as much as possible.

14.1.2 Invitation to Town and Parish event – notify Clerk if any Councillor would like to attend.

14.1.3 Oxfordshire community led housing conference - notify Clerk if any Councillor would like to attend.

14.2 Sent

4.4.18	E	crwilding	Re: Planning returns		
4.4.18	E	crwilding	Re: Bench in churchyard		
4.4.18	E	Planning at Vale	return forms		
4.4.18	E	Nick Kirby	Re: Proposed Development by Bellway Homes, Abingdon Road, Steventon - P17		
6.4.18	E	Planning at Vale	P18/V0054/FUL return form		
6.4.18	E	Dick Bosley	Fwd: Tree report		
6.4.18	E	Robert Green:	Re: Community Resilience Plan presentation for AGM		
11.4.18	E	Martin Stimpson-Tame	Re: Robert Green		
11.4.18	E	Chris Wilding	courses		
11.4.18	E	registration	Planning Application P18/V0800/DIS Attention of Stewart Walker		
11.4.18	E	Catherine Brickwood	Fwd: Your Booking at http://www.oalc.org.uk		
13.4.18	E	Walker, Stuart	Re: Planning Application P18/V0800/DIS Attention of Stewart Walker		
16.4.18	E	crwilding	Re: Parish council report for Steventon News		
18.4.18	E	School Office St. Michael's, Village Hall, Sports & Social Club, Damascus, Sarinc, Parochial	Annual Meeting with the Parish 1st May 2018		
18.4.18	E	Hares John	Re: Fwd: The Network Rail Stocks Lane Level Crossing (Variation) Order		
20.4.18	E	Roxy Elford	Re: PC Meeting		
24.4.18	E	Mrs Peggy Gentle	Re: Speed of traffic using the Little Green road to avoid the junction.		
25.4.18	E	Cllr Mike Fox-Davies, Cllr M Barber	Agenda for meeting 1st May		
26.4.18	E	Jon Spiller	Re: Re The Annual Meeting with the Parish		
30.4.18	E	Jon Spiller	Tree report		
30.4.18	E	rbosley	Re: trees		
30.4.18	E	crwilding	Re: Standing orders		

15. PLANNING MATTERS

15.1 Applications

15.1.1 P18/V0998/PDH 19 Stonebridge Road Steventon Abingdon Oxfordshire OX13 6AS
Single storey flat roofed extension with glazed lantern light. Projecting 4 metres from the rear wall of the house. Depth 4m Height 3.5m Height to eaves 2.5m

No objection

15.1.2 P18/V0759/FUL 97 The Causeway Steventon ABINGDON OX13 6SJ

Erection of earth sheltered dwelling, garage, associated landscaping and bio-diversity works, demolish garage and garden building.

Object. Dangerous access not changed from previous rejected application

15.1.3 P18/V0901/HH Over House 6 The Green Steventon Abingdon OX13 6RP

Single storey rear extension and internal alterations plus replacing the roof of the existing extension and works to demolish an existing conservatory and chimney stack

No objection

15.1.4 P18/V0814/LB & P18/V0813/HH Thatched Barn 36 Milton Lane Steventon ABINGDON OX13 6SA
Proposed extension above existing garage and external alterations.

No objection agree with Conservation Officer

15.1.5 P18/V0800/DIS Steventon Phase 3 Land Off Hanney Road Steventon OX13 6AS

Discharge of condition 10 - detailed method statement for removal of groundwater on application ref. P15/V2016/FUL Erection of 18 affordable dwellings and 26 open market dwellings, with associated access road landscaping and public open space.

15.1.6 P18/V0758/LB Causeway Farmhouse 126 The Causeway Steventon Abingdon OX13 6SQ

Insert new stairs between the first and second floor, and a new partition at second floor level to separate the existing bedroom from the new stairs. Description taken from the additional letter, as the hand writing from the application can't be decoded

No objection agree with Conservation Officer

16. MATTERS FOR FUTURE DISCUSSION AND INFORMATION

Collate information on actions relating to Causeway

Integration of new developments with village

Defibrillator to south of railway

Mill Street damage

17. DATE OF NEXT MEETING 5th June 2018

The meeting closed at 9.35 pm

APPROVAL Signed as a true record of the Meeting:

Name: Dr C R Wilding

Position: Chairman of the Parish Council

Signature:

Date: 5th June 2018