



THE CAUSEWAY

STEVENTON PARISH COUNCIL

Mrs. Angela Einon, Parish Clerk

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Minutes of a Meeting of Steventon Parish Council held on Tuesday 1st November 2016 in the Village Hall Millennium Room

1. APOLOGIES FOR ABSENCE

Apologies were received from Mr J Bennett and PCSO Gary Kirby

2. PRESENT

Dr C Wilding (Chairman), Mr R Bosley, Mr J Clark, Mrs C Denton, Mr R Green, Miss L Humphries, Mr J Spiller and Mr R Wilkinson. Mrs A Einon (Parish Clerk), Cllr M Barber (VWH) and Cllr S Lilly (OCC) were in attendance. There were nineteen members of the public present.

3. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER DECLARATIONS

To receive any declarations of disclosable pecuniary interests, and other declarations, in respect of items on the agenda for this meeting.

There were no declarations.

4. PUBLIC PARTICIPATION

4.1. GARD

Derek Stork updated the meeting on the current position of Thames Water regarding the reservoir. In 2010 after a public enquiry Thames Water were defeated in their plan to build a reservoir covering 4 square miles with 100 foot embankments. They were told to justify, show the need and investigate all other sources. Thames Water's latest proposals include a reservoir the same size as that dismissed previously possibly done in 2 phases which would extend the disruption to twenty years. It is likely that the reserved area at Longworth for a smaller reservoir will be removed. The proposed reservoir is the same size as that held by the Mona Dam destroyed in the second world war! GARD require volunteers and support.

4.2. Railway electrification

Gantries are going up and approaching Steventon from both directions. Nothing further has been heard from Network Rail about the proposal to lower the track nor the application to the Department of Transport to close Stocks Lane crossing. Cllr Lilly was working on the links between OCC, the Parish and Network Rail. OCC had looked at the bridge though not a proper survey but it suggests that work is required.

Chris Wilding had personally written to Network Rail to ask for copies of key documents. Mr. Robson had received a letter from Ben Vosper, Senior Surveyor, Network Rail, regarding options for negotiations of the acquisition of land. It seems that as always one part of Network Rail has no idea what the others are doing!

The Parish Council would like to thank all residents that had written to object to the plans.

4.3. Chicane Hanney Road

There is a proposal under consultation at present to take out one side of the chicane in the Hanney Road. This would mean that HGV's could fit past without demolishing the keep left on a regular basis, priority would be for those leaving the village and a bicycle bypass would be part of the design.

5. REPORT FROM ANY COUNTY OR DISTRICT COUNCILLOR IN ATTENDANCE

Cllr Matthew Barber. Linden 3 has been issued with a stop notice that will be effective until 28th November, hopefully time to resolve the issues. If the conditions are complied with work will recommence, if not further stop notices cannot be issued but the Vale will go to court for an injunction. SuDs are going to be investigated, what has been done so far and make sure future are fit for purpose. Planning cannot be refused on SuDS only conditions included and because changes to the flood act were not adopted no one is responsible for maintenance.

Longworth reservoir will stay at present as it is in the Local plan.

There have been issues with bin collection in that the fleet is old, Biffa have put in place a plan to replace.

Cllr Stewart Lilly. Attempting to arrange a meeting with OCC, Network Rail, the Parish Council representatives and Ed Vaizey to discuss the bridge, talking round a table would lead to a coordinated response instead of chasing letters. Didcot Garden Town holding an Open Day on 9th November at the Cornerhouse Arts Centre in Didcot. It

was hoped that the cooperation of the Vale and South Oxfordshire on this would enable money to be obtained from the government.

Two volunteers had come forward to make enquiries about fostering or adopting in the Parish.

Ed Vaizey had been involved in the A34 action group and it was hoped that something would be proposed. The Oxford to Cambridge expressway which goes through all strategic areas of growth is proposed to reinstate the railway link closed by Beeching.

Mr Habgood the new Police and Crime commissioner for the Thames Valley has reported that the Police will be losing their helicopter which will be replaced by a fixed wing plane. Cyber-attacks are increasing and need more funds, antisocial behaviour has gone up by 30%. The police cadet force is to be reinstated. Drug dealing cartels are coming to the countryside, gangs from London and Bristol hire properties for sourcing.

The Chilton slips are due to open on 10th November.

6. APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the meeting held on Tuesday 4th October, 2016, were accepted as a true record, with the removal of Mr Wilkinson from those present. 4.3 remove "on the". 7.6 change to ... moved. It would be incorporated... 11.9 replace the sentence with: A site assessment of areas in the village for possible future housing was not proving robust enough to challenge developers. Proposed: Mr Clark . Seconded: Miss Humphries.

7. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS

7.1. Registration of Parish Council Land

Mr Green proposed to put an appeal in Steventon News for long term residents, more than 25 years, to write a statement about land usage and maintenance in the areas for registration.

Action 16/11/01: Mr Green

7.2. Ditch clearance programme

Mr Wilkinson had passed on the information regarding bank cutting for the benefit of voles. The Warden would be advised to cut alternate sides of the ditches with water flowing to facilitate the voles' habitat.

7.3. Flood contingency Plan

Ongoing The application would be submitted before the meeting in March.

Action 16/11/02: Mr Green

7.4. Traffic calming

The monitor in the Hanney Road appeared to be responding slowly. This would be checked.

Action 16/11/03: Mr Green/Mr Wilkinson

7.8. Hanney Road

Approximate costs provided by County to install a zebra crossing £30,000 to £40,000 or a puffin crossing (with lights) £60,000 to £80,000, both would require extensive research on current speeds, exact location, and usage. Data from 2012 indicated average speed of 35 mph which is more than that suitable for a zebra. Results from the Parish traffic monitor suggest that due to the speeds reached in the Hanney Road a puffin crossing would be necessary, unless additional calming were installed i.e. pillows, at an approximate cost of £15k each, to slow the traffic. A requirement of 20 metres from an existing side road would be decisive on location.

Parents are using their cars to get across the village to bring children to school because of the dangerous roads. A possible school patrol officer was suggested. The infrastructure working group to discuss further.

Action 16/11/04: Infrastructure group

7.9. SuDS

A response dated 18 October had been received from Emma Turner at the Vale attaching a report by Monson in answer to our HR Wallingford investigation. Both reports are available to read on the Neighbourhood Plan page of the website. Click to open link [Reports](#). The response is very concerning as it appears that no provision is made for future maintenance and little if any checking is done on the installation. The Vale promise to address the situation.

7.10. Linden 3

See above under 5. Investigations to be carried out by the Enforcement Officer of the Vale on the drainage installed and in collaboration with OCC Highways on the road installation. Residents would send any information of breach to the Enforcement Officer.

7.11. White lines Stonebridge Road

The Clerk had reported to Highways the lack of markings on roads leading into Stonebridge Road.

7.12. Field Gardens

The Clerk had reported to the PCSO who would keep an eye out for obstructing vehicles.

7.13. Grass cutting

The Open spaces working group had met with Laura Payne-Hutchins (OCC) to discuss grass cutting in the parish. OCC currently employ Scanska. A map provided of the areas cut by Scanska under the contract appeared to cover a lot of areas that are maintained by the residents of the village or Sarinc. They are currently paid £1774 pa the

County would pay the Parish a similar amount but would require the grass to be cut twice a year rather than the once on the current contract. A blank agreement would be supplied to enable further investigations to be made. The agreement would be sent to the Parish Insurers to ensure that any work would be covered. There was also a possibility of extending the cutting to the Parish boundary at so much a metre. Open spaces would consider the map and the locations.

Action 16/11/05: Open spaces

8. PARISH REPRESENTATIVE FOR PAROCHIAL CHARITIES

Mrs Francis Silk had written to tender her resignation as a Parish representative on the Parochial Charities. Mrs Silk has worked tirelessly for many years in this role and the Parish Council would like to thank her for the many hours she had put into the role. Discussion as to a successor suggested that a current Sarinc trustee may take on the role to extend the links between the charities in the village and the Parish Council. Mr Wilkinson would raise at the next meeting of Sarinc.

Action 16/11/06: Mr Wilkinson

9. OPENING GROVE RAILWAY STATION

Recent items in the local press reported that Ed Vaizey was supporting the reopening of Grove Railway Station. The Parish Council agreed that a letter should be sent expressing their concern that a reopening would affect our village in that an increase in the speed and frequency of trains, affects the level crossings. Already the crossings can be closed for up to forty minutes in any one hour and this will increase with electrification. Mr Bosley agreed to draft a letter to be sent by the Clerk.

Action 16/11/07: Mr Bosley/Clerk

10. ITEMS FROM RISK ASSESSMENT ACTION SCHEDULE.

10.1. Review Register of Council Owned Land annually
Ongoing registration.

10.2. Bi-annual check to ensure the latest [most suitable] anti-virus software is being used.
McAfee virus protection was installed on both Parish computers.

11. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES

11.1. Finance and General Purposes Committee JB, RB, JC, LH, CW, Clerk

Not met

11.2. Planning Committee RB, CD, RG, JS, CW, Clerk

Not met

11.3. Burial Ground CD, LH, RW, Clerk

Meeting arranged for 13th November at 10 am.

11.4. Open Spaces – Trees, Greens, Waterways and Footpaths RB, JC, LH, JS, RW,

The footpath check had nearly been completed and the tree inspection was scheduled for Sunday 20th November at 10 am. Two bollards had been purchased and a quote for installation at the access to the Little Green requested.

11.5. Recreation and Leisure – Playground, Sports Hall RB, CD, RG, CW

11.6. Village Infrastructure – Railway, Roads, Drains JB, RB, RG, JS, CW

Had not met. Waiting for Network Rail appraisal of the third option of lowering the track. Advice from an informed source may be required and expenditure involved.

11.7. Houses and Planning JC, CD, RG, JS, CW

The Vale had recommended acceptance of Gladman's phase 3 proposals, the meeting was scheduled for 9th November. Dr Wilding would represent the Parish at the meeting.

11.8. Sarinc RW, CD

The Parish Council's two nominated Trustees, Mrs Denton and Mrs Wendy Lucas would reach the end of their four year stint on 17 January 2017. Both had indicated their willingness to stand for a further four years. The Parish Council was delighted to accept their offer and extend for a further four years until 17 January 2021.

11.9. Neighbourhood Plan RB, RG, JC, JS, CW, Clerk and volunteers: Lorraine Atkins, Laura Bosley, Nigel Goode, Avril Ivin, Nick Thompson

The Steering Group met with the Vale and County Officers led by Andrew Maxton(Planning). Issues to address: the Neighbourhood Plan route to take and cheaper ways to reach the objective. Notes and recommended paperwork yet to be received but it seemed likely that a change of course, not to do specific site assessments, but to do a detailed character assessment, would be the outcome. The Neighbourhood Plan working group would meet and discuss the implications. The Parish Council will decide the amount of money to be spent, the £10k grant from the Vale will be honoured which will cover the expenditure to date. A Locality grant may provide more funding. CFO have revised their quote from £12.5k to a core £6.5 with further support optional.

12. FINANCE

12.1. ACCOUNTS 2016-17

The accounts to date were circulated and discussed. Proposed: Mr Bosley. Seconded: Mr Wilkinson

12.2. Cheques for Signature

13. CORRESPONDENCE

13.1. Received

5/10/16	E	Hutchins Payne, Laura - E&E	Re: Grass Cutting	
5/10/16	E	Localities - Corporate Services	Re: Grass Cutting	
5/10/16	E	Vale of White Horse District Council	Vale Local Plan updates	
5/10/16		VWH Planning	Orchard Farm Hanney Road change of use 2 HGV's	
6/10/16	E	rbosley	Re: Catalogue Enquiry	
6/10/16	E	Ed Vaizey MP	Local News from Ed Vaizey MP	
6/10/16	E	C Wilding	No Parking sign	
6/10/16	E	C Wilding	Fwd: Steventon PC concerns regarding SUDS PE/V0287/16	
6/10/16	E	Wisdom, Aron - E&E	Re: Linden Phase 3	
6/10/16	E	Jeremy Lloyd	contact details on website - Vale of White Horse	
6/10/16		VWH Planning	The Grove 18 The Green Steventon	
7/10/16	E	Kirby Gary	Re: Parking in Field Gardens	
7/10/16	E	Policy Partnerships	Autumn Vale of White Horse Town and Parish Forum, 10 November 2016	
7/10/16	E	Emma Turner	Re: Steventon PC concerns regarding SUDS PE/V0287/16	
7/10/16	E	Monica Moro	SOUTH CENTRAL AMBULANCE CHARITY	
7/10/16	E	Hughes Don	Re: Steventon meeting	
8/10/16	E	C Wilding	Network Rail update	
8/10/16	E	Cllr Stewart Lilly	October report	
9/10/16	E	C Wilding	Network Rail	
10/10/16	E	Robert Green	Re: Linden Phase 3	
10/10/16	E	Debbie Adams	Fw: Autumn Vale of White Horse Town and Parish Forum, 10 November 2016	
10/10/16	E	Planning Vale	Re: Planning Applications in Steventon	
10/10/16	E	Planning Policy Vale	Vale of White Horse Local Plan Update Bulletin 4	
10/10/16	E	Hughes Don	Re: Network Rail	
11/10/16	E	Vale of White Horse District Council	Vale News Oct 2016	
11/10/16	E	C Wilding	Re: Network Rail	
11/10/16	E	C Wilding	Network Rail flyer	
11/10/16	E	Stuart Walker	Re: P16/V1977/FUL - Land off Hanney Road, Steventon	
11/10/16	E	Lisa Kamali	Section 106 contributions P16/V1954/O	*
11/10/16	E	C Wilding	Network Rail Update	
12/10/16	E	Lisa Kamali	Section 106 contributions P16/V1954/O	
12/10/16	E	Robert Green	Re: Barnett Road	
12/10/16	E	SARINC	SARINC - Nominative Trustees	*
12/10/16		VWH Planning	14 Hanney Road 2 side windows(loft conversion)	
13/10/16	E	Jack Jarvis	bridge	

13/10/16	E	Mauz, Christian - E&E	CONSULTATION - Hanney Road (Steventon) - Proposed Traffic Calming Ame	*
13/10/16	E	Anne Groom	Invitation to Oxfordshire South & Vale Citizens Advice AGM - Tuesday	
13/10/16	E	Robert Green	Re: CONSULTATION - Hanney Road (Steventon) - Proposed Traffic Calming Ame	
13/10/16	E	Caroline Livingstone	Steventon Bridge	
13/10/16	E	C Wilding	Re: bridge	
13/10/16	E	Robert Green	Re: Steventon Bridge	
13/10/16	E	Deborah Bennett	N Rail bridge issues	
13/10/16	E	Matthew Barber	October 2016 Vale Newsletter - Â Extra garden waste collection, recycl	
13/10/16	E	ANITA EARL	Re: FW: Sunday 9th October	
14/10/16	E	VAIZEY, Ed	Re: no_subject	
14/10/16	E	C Wilding	Re: Section 106 contributions P16/V1954/O	
14/10/16	E	Local Councils	Steventon Parish Council - Insurance Documentation (2016)	
14/10/16	E	Robert Green	FW: Linden Phase 3 Development has started!	
16/10/16	E	Cllr Stewart Lilly	Re: Network Rail	
17/10/16	E	Caroline Livingstone	Fw: Steventon Bridge	
17/10/16	E	David Marsh	Reminder: CPRE Vale District AGM 22 October 2016 at Denman College, M	
17/10/16	E	Robert Green	Re: Linden Phase 3	
18/10/16	E	Cllr Stewart Lilly	FW: CONSULTATION - Hanney Road (Steventon) - Proposed Traffic Calming	
18/10/16	E	Amanda James	Development and drainage issues in Steventon (PE/V0287/16)	
18/10/16	E	Robert Green	Re: FW: Sunday 9th October	
19/10/16	E	C Wilding	Modified Parish Council report attached	
19/10/16	E	Cllr Stewart Lilly	FW: 2015 Oxfordshire Road Casualty Summary Report	
19/10/16	E	Mike Briggs	Re: Steventon Developments, SuDs, etc.	
20/10/16	E	shirley b	Re: Memorial for Ireson	
20/10/16		VWH Planning	Land off Sheepwash Lane	
21/10/16	E	South & Vale Carers	South & Vale Young carers	
21/10/16	E	Robert Green	FW: Continuation Lindens	
21/10/16	E	C Wilding	Fwd: Development and drainage issues in Steventon (PE/V0287/16)	
21/10/16	E	Harriet Crosby	Didcot Garden Town - second stakeholder reception 9 November	
21/10/16		N Thompson	Copy of letter to Network Rail re culverts	
21/10/16		Reeves Memorials	Memorial application Stoter	
24/10/16	E	Annette Andresen	Railway electrification - impact on Steventon	
24/10/16	E	Planning	Oxfordshire County Council Planning Ref R3.0099/16	
24/10/16	E	VAIZEY, Ed	Re: Railway electrification - impact on Steventon	
24/10/16	E	Robert Green	FW: Nothings changed	
24/10/16	E	OCVA Training	December Training Opportunities	
24/10/16		Mr & Mrs Tomlinson	Litter bin on the Green	
25/10/16	E	rbosley	Re: Fwd: RE: Railway electrification - impact on Steventon	

25/10/16	E	Mark Hewer	Didcot Garden Town - Engagement Meetings with South Oxfordshire and V
25/10/16	E	C Wilding	Network Rail Closure of Stocks Lane barrier option
25/10/16	E	Sally Appleyard	P16/V2191/HH - 59 The Causeway, Steventon
25/10/16	E	ccnews	Charity Commission News - Summer 2016
25/10/16	E	harwell.ssg (MAG)	Reports for the Harwell SSG
25/10/16	E	VAIZEY, Ed	Re: Network Rail Closure of Stocks Lane barrier option
25/10/16	E	OCVA Training	Open Afternoon
26/10/16	E	SLCC Membership	Cemetery & Churchyard Survey
26/10/16	E	Davis, Harry - E&E	Steventon Crossing
26/10/16	E	Cllr Stewart Lilly	Re: Steventon Crossing
26/10/16	E	Oxfordshire LEADER Funding	Oxfordshire LEADER Funding - October Update
26/10/16	E	Campaign to Protect Rural England Oxfordshire	The need for Positive Planning - CPRE Oxon News Oct 2016
27/10/16	E	The Workplace Depot	The Workplace Depot: New Order # 152492741
27/10/16	E	sales	Your Order at Roadware
27/10/16	E	Oxfordshire County Council Fire & Rescue Service	Oxfordshire Fire & Rescue Service Community Risk Management Plan Cons
27/10/16	E	C Wilding	Re: TVA- PROOXF- GWRM Concerns regarding the proposed closure of Stocks L
27/10/16	E	People Ponds and Water Office	Snap away to celebrate our finest ponds
27/10/16	E	Notifications	Your order SO141602
28/10/16	E	Jon Bright	Citizens Advice - support your local service
28/10/16	E	Municipal Team 1	FW: Missed collections
28/10/16	E	Davis, Harry - E&E	Re: Steventon Crossing
28/10/16	E	Cllr Matthew Barber	Re: Missed collections
28/10/16	E	Mark Hewer	Re: Didcot Garden Town - Engagement Meetings with South Oxfordshire and V
28/10/16	E	Linda Humphries	Change of circumstances
29/10/16	E	alerts	New planning decisions in Vale of White Horse
29/10/16		The Pensions Regulator	Automatic enrolment pensions
30/10/16		SLCC	Newsletter Clerks and Councils Direct
31/10/16	E	noreply	Dell Order Confirmation - # 190144136, PO#:
31/10/16	E	sales	Central Source Sale Invoice: INV119228
31/10/16	E	Sally-Anne Worsley	Erection of new bakery to be named: The Old Farmhouse Bakery, Abingdon
31/10/16	E	gateway.confirmation	Successful Receipt of Online Submission for Reference 475/YA57774
31/10/16	E	shopper	WorldPay CARD transaction Confirmation
31/10/16	E	C Wilding	Re: Steventon Bridge & Network Rail
1/11/16		R Green	FW: Roadworks Alert from roadworks.org
1/11/16		J Bennett	Apologies
1/11/16		R Green	Continuation of construction on Lindens Phase 3(4 messages)
1/11/16		R Green	Crossing Hanney Road Steventon

14.1.1 Response from Vale re SuDS

The report from Monson regarding SuDS delegated to the Infrastructure working group to respond and consult HR Wallingford.

14.1.2 Section 106 contributions P16/V1954/O

Section 106 contribution required by the Parish for the proposed Abingdon Road, Gladman application. Although the Parish strongly object to the application it is necessary to submit for contributions at this early stage. A proposal to be circulated by email.

14.2 Sent

06/10/16	E	Kirby Gary	Parking in Field Gardens	
09/10/16	E	Chris Wilding	Fwd: RE: Parking in Field Gardens	
09/10/16	E	Policy Partnerships	Re: Autumn Vale of White Horse Town and Parish Forum, 10 November 2016	
09/10/16	E	C Wilding	Re: Network Rail	
10/10/16	E	Debbie Adams	Re: Fw: Autumn Vale of White Horse Town and Parish Forum, 10 November 2016	
10/10/16	E	Planning at Vale	Return forms	
10/10/16	E	Planning at Vale	Planning Applications in Steventon	
10/10/16	E	Stewart Lilly	Fwd: RE: Pedestrian crossing reference number is 763880	
10/10/16	E	Chris Wilding	Fwd: RE: Planning Applications in Steventon	
13/10/16	E	Jack Jarvis	Re: bridge	
25/10/16	E	communications	South News	
25/10/16	E	allan.hopgood	Burial ground	
25/10/16	E	Highway Enquiries - E&E	Re: Pedestrian crossing 763880	
27/10/16	E	Davis, Harry - E&E	Re: Steventon Crossing	
27/10/16	E	Mary Malin	Parochial Charities	
27/10/16	E	Robert Green:	Fwd: Oxfordshire Fire & Rescue Service Community Risk Management Plan	
28/10/16	E	admin.vale, M.Barbe	Missed collections	
29/10/16	E	Davis, Harry - E&E	Re: Steventon Crossing	
26/10/16		Mr & Mrs Tomlinson	Litter bin on Green	
26/10/16		Mrs F Silk	Parochial charities resignation	

14. PLANNING MATTERS

15.1. Applications

15.1.1. P16/V2597/SCR Abingdon Road Steventon Outline planning permission for up to 80 residential dwellings (including up to 35% affordable housing), and 0.9hectares (30 units) for C2 extra care facility. The introduction of structural planting and landscaping, informal public open space, surface water attenuation, vehicular access point from Abingdon Road and associated ancillary works.

Screening application which the Parish has not input to decide.

15.1.2. P16/V2478/FUL Land at Abingdon Road Steventon ABINGDON OX13 6RW Variation of conditions 8, 9 & 10 of Planning Permission P14/V2704/FUL Erection of 57 new dwellings and a bakery with associated access and public open space.

Object In the light of HR Wallingford and Monson reports on SuDS the condition should not be discharged.

15.1.3. P16/V2468/LB & HH The Grove 18 The Green Steventon ABINGDON OX13 6RP Single storey extension to existing outbuilding

No objection

15.1.4. P16/V2449/HH 14 Hanney Road Steventon Abingdon Oxfordshire OX13 6AQ 2 Side Windows (loft conversion PD)

No objection

15.1.5. P16/V2284/FUL Land off Sheepwash Lane Steventon OX14 6SB Demolition of existing dutch barn and surrounding structures. Erection of single storey 3 bedroom dwelling.

Object on grounds of flooding. 4 in favour of objection 2 against.

15.1.6. P16/V1958/FUL Orchard Farm Hanney Road Steventon Abingdon OX13 6AP Change of use to allow parking for 2 HGV (lorries)

Object Not suitable location, turning damage road verges.

15.1.7. P16/V2376/DIS 79 The Causeway Steventon ABINGDON OX13 6SQ Discharge of condition 3 - materials on application refs. P14/V2864/HH and P14/V2865/LB Demolition of rear single storey lean-to. Erection of single storey and one and half storey rear extensions. Internal and external alterations Discharge on materials only

15.1.8. P16/V2310/A Land at Abingdon Road Steventon OX13 6RW Proposed signage. (Amended by drawing numbers 57344-100 Rev B and 001 Rev A, received 17 October 2016; position of proposed signs altered).

No objection.

16. MATTERS FOR FUTURE DISCUSSION AND INFORMATION

Street lights in High Street not working – Clerk to report

Action 16/11/09: Clerk

Thames Water leaks in the village.

17. DATE OF NEXT MEETING 6th December 2016

The meeting closed at 9.43 pm

APPROVAL Signed as a true record of the Meeting:

Name: Mr R Green

Position: Vice Chairman of the Parish Council

Signature:

Date: **6th December 2016**