



THE CAUSEWAY

## STEVENTON PARISH COUNCIL

Mrs. Angela Einon, Parish Clerk

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### Minutes of a Meeting of Steventon Parish Council held on Tuesday 4<sup>th</sup> October 2016 in the Village Hall Millennium Room

#### 1. APOLOGIES FOR ABSENCE

Apologies were received from, Mr J Bennett, Mr J Spiller, Mr Wilkinson, Cllr M Barber (VWH), and PCSO Gary Kirby

#### 2. PRESENT

Dr C Wilding (Chairman), Mr R Bosley, Mr J Clark, Mrs C Denton, Mr R Green, Miss L Humphries and Mr R Wilkinson. Mrs A Einon (Parish Clerk) and Cllr S Lilly (OCC) were in attendance. There were nineteen members of the public present.

#### 3. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER DECLARATIONS

To receive any declarations of disclosable pecuniary interests, and other declarations, in respect of items on the agenda for this meeting.

There were no declarations.

#### 4. PUBLIC PARTICIPATION

##### 4.1. White lines Stonebridge Road

The Give way markings at the junction of School Close and Stonebridge Road have been obliterated by Linden traffic delivering to the site. New users are unaware of priorities and near misses have occurred. Clerk will report.

**Action 16/10/01: Clerk**

##### 4.2. Miller Homes

The parking provided by the Abingdon Road appears to be very close to the road, the plans indicated verge with a hedge but the block paving extends to the boundary.

##### 4.3. Field Gardens

Parking on the is obstructing the road and view around the bend. The Clerk to report to the PCSO and enquire about the legality of parking a commercial vehicle in a residential area.

##### 4.4. Chairman met the PCSO

The Chairman had met with the PCSO to discuss problems in the village particularly drug use and dealing. The recommendation received was that any signs of drug activity should be reported to the police on the 101 number, they would not always be able to respond immediately but a log of activity would be kept. Any photos that could be taken safely would be useful.

##### 4.5. Railway electrification

The Parish Council working party had met with Network Rail and Oxfordshire County council representatives the night before (3<sup>rd</sup> October) and had been informed that it was the intention of Network Rail to put in a stop up application to close Stocks Lane level crossing. They would apply to the Department for Transport and there would be a 28 day consultation period, announced in the press, in which objections can be lodged. They were considering two options demolishing the bridge or closing Stocks Lane crossing, if DfT agreed to closure, the choice would be made. It may well be that the condition of the bridge would require major works, as it was never designed to take the level and weight of traffic, and even rebuilding in the foreseeable future. Option three of lowering the track had been lost in changes of staff in the past year, but they would investigate this further before submitting an application. The Parish Council would be distributing a flyer to the village concerning these plans, with contact details for letters of complaint. It was felt that if the bridge required replacement the community would agree if the time scale could be reduced.

It is possible to see the scenario that Stocks Lane is closed and the bridge still has to be demolished and replaced. The fact of ugly gantries being erected through conservation areas with no thought for the environment was again raised.

#### 5. REPORT FROM ANY COUNTY OR DISTRICT COUNCILLOR IN ATTENDANCE

Cllr Stewart Lilly participated in the discussions on the bridge and agreed to talk to OCC, the Parish, and Ed Vaizey to get a coordinated survey of the bridge, which would cost probably £60k or £70k but would mean that any action taken could be based on sound information. It would answer the questions if the bridge could survive modification and how long it would last before major work was required.

Unitary reports from District and County both say that a huge amount of money could be saved by amalgamating services County had resolved to take forward plans based on the Grant Thornton report. Property and offices would require review as there are too many offices.

The Districts failed to agree on numbers to be allocated from the SHMA.

Work would commence soon on the Harwell bypass link from the Kingswell alongside the A34 to Didcot, with a roundabout at each end, would take approximately 12 months. Completion of the Chilton slips had been delayed. Featherbed Lane purchase would probably be another year or eighteen months before start of the work.

## **6. APPROVAL OF THE MINUTES OF THE LAST MEETING**

The minutes of the meeting held on Tuesday **6<sup>th</sup> September, 2016**, were accepted as a true record. Proposed: Mr Bosley. Seconded: Mr Clark.

## **7. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS**

### **7.1. Registration of Parish Council Land**

Registration was ongoing. No significant progress had been made. Mrs Capper volunteered to list the archives.

**Action 16/10/02: Mr Green**

### **7.2. Ditch clearance programme**

Sarinc had met. Mr Wilkinson to report to the next meeting.

**Action 16/10/03: Mr Wilkinson**

### **7.3. Annual inspection by ROSPA**

The quote for repairs as required by ROSPA was £250, though it may increase slightly if more rotten wood was found on dismantling. The basketball kickabout area would require major updating or replacement soon as the wood was nearing the end of its safe use. The Parish council accepted the quote.

**Action 16/10/04: Clerk**

### **7.4. Flood contingency Plan**

The application had been referred to Linda Lockwood who would provide a suggested list from previous applications. The application should be submitted before the meeting in March.

**Action 16/10/05: Mr Green**

### **7.5. Traffic calming**

It was proposed to set up the monitor in Abingdon road when no traffic lights were in operation. A further period in the Hanney Road was also agreed to provide statistics for the traffic calming at the entry to the village.

**Action 16/9/06: Mr Green/Mr Wilkinson**

### **7.6. Works of art**

The Parochial charities had met and agreed that the bench on the Causeway should be moved if it can be incorporated into the plans for a map and historical route funded by the Arts part of Section 106.

### **7.7. School car park hump**

Mr Denton had agreed to paint lines on the hump in the school car park to make it more visible, suitable paint had been purchased.

### **7.9. Hanney Road**

County had not responded on the price of a pedestrian crossing

**Action 16/10/07: Dr Wilding/Clerk**

### **7.10. SUDS**

The Vale had been unable to respond by the promised deadline of end of August and were waiting for a reply from Monsoon on the commissioned report on SuDS (Sustainable Drainage Scheme) by HR Wallingford, on the provision for drainage in the new developments approved by the Vale.

### **7.11. Linden 3**

Linden had installed small pipes into the ditch on the Hanney Road which would eventually be the access to Phase 3. It was considered that the size of the pipe was inadequate and the Clerk had written to the Enforcement officer with photographs of the pipe size.

## **8. GRASS CUTTING**

Laura Payne-Hutchins (OCC) would meet with the Open spaces working group to discuss the state of the grass and the implications of the option to take over part or all of the grass cutting in the area. Amounts and areas involved etc. Open spaces working group, agreed to look into the options and discuss with Sarinc.

**Action 16/10/08: Open spaces**

## 9. HANNEY ROAD PEDESTRIAN CROSSING

Covered under 7.9 above, waiting information from OCC

## 10. ITEMS FROM RISK ASSESSMENT ACTION SCHEDULE.

**10.1.** Bi-annual inspection by Council Specialist Tree Working Group

**10.2.** Bi-annual inspection by the Council. Unadopted roads, footpaths and waterways

**10.3.** Check made quarterly to ensure no personal details of the general public are held on computer.

## 11. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES

**11.1. Finance and General Purposes Committee JB, RB, JC, LH, CW, Clerk**

Not met

**11.2. Planning Committee RB, CD, RG, JS, CW, Clerk**

Not met

**11.3. Burial Ground CD, LH, RW, Clerk**

Require meeting to assess headstones.

**11.4. Open Spaces – Trees, Greens, Waterways and Footpaths RB, JC, LH, JS, RW,**

A tree inspection would be scheduled. It was proposed to allocate footpaths to members of the group to maintain a status schedule. Mr Bosley had provided information on parking poles to be installed, to replace the damaged gate, at the entrance to the Little Green. The Parish council agreed to purchase two poles at approximately £200, and arrange installation.

**11.5. Recreation and Leisure – Playground, Sports Hall RB, CD, RG, CW**

**11.6. Village Infrastructure – Railway, Roads, Drains JB, RB, RG, JS, CW**

Met with Network Rail on 3<sup>rd</sup> October see item 4.5 above. They would compose a flyer and arrange distribution around the village.

**11.7. Houses and Planning JC, CD, RG, JS, CW**

Not met

**11.8. Sarinc RW, CD**

Nothing to report.

**11.9. Neighbourhood Plan RB, RG, JC, JS, CW, Clerk and volunteers: Lorraine Atkins, Laura Bosley, Nigel Goode, Avril Ivin, Nick Thompson**

The Steering Group had met with CFO who had made suggestions regarding progress which involved a change in route. A site assessment of each area in the village for possible future housing was proving not robust enough to challenge developers in other areas. The alternative is to do a character assessment of the current individual areas of the village and produce a design statement that any development would need to comply with. They would prepare a revised quote for future assistance. The Steering group were to meet with Vale Neighbourhood plan section to explore this further. Character assessment of the streets is in progress.

## 12. FINANCE

**12.1. ACCOUNTS 2016-17**

The accounts to date were circulated and discussed. Proposed: Mr Clark. Seconded: Mr Bosley

**12.2. Cheques for Signature**

## 13. CODE OF CONDUCT

Mr Green reported on procedures and effects in the event of a complaint to the Vale of White Horse about a Councillor.

Councillors are invited to respond in writing to the Vale officer. They can opt to go to an independent person who will give their view of the case to the Officer.

## 14. Correspondence

### 14.1. Received

07/09/2016	E	MPLG - Notes for Members prior to tomorrow night'	Reg W Waite
07/09/2016	E	Hanney Road	Robert Green
07/09/2016	E	Meeting with Police	Robert Green
07/09/2016	E	Credit Applied to Contract 60381344	1&1 Internet Ltd.
07/09/2016	E	Automatic Reply	Planning Vale
07/09/2016	E	"Fwd: Abingdon Road, Steventon P16/V1954/O"	Jon Spiller

08/09/2016	E	grant	Jack Jarvis
08/09/2016	E	FW: grant	Robert Green
08/09/2016	E	Invitation to Community First Oxfordshire AGM - 2	Community first oxon
08/09/2016	E	Automatic Reply	Enforcement Team
08/09/2016	E	Automatic Reply	Planning Vale
08/09/2016	E	Came & Company are moving Office	newsletter@cameandcompany
08/09/2016	E	Re: New access to Linden phase 3 Hanney Road Steventon	Enforcement Team
08/09/2016	E	CPRE Vale District AGM 22 October 2016 at Denman	David Marsh
08/09/2016	E	Re: Castle St - ginge brook	Robert Green
08/09/2016	E	Re: Castle St - ginge brook	C R Wilding
08/09/2016	E	FW: Oxford to Cambridge Expressway - feasibility	Cllr Stewart Lilly
09/09/2016	E	Steventon Update	Hughes Don
09/09/2016	E	News Bulletin 9th September 2016	Membership SLCC
09/09/2016	E	Re: Linden Phase	Robert Green
09/09/2016	E	Re: Steventon Update	Robert Green
09/09/2016	E	SLCC Branch Meeting 14th September	Liz Folley
09/09/2016	E	Re: Steventon Update	C R Wilding
09/09/2016	E	Re: Steventon Update	John Clark
09/09/2016	E	OCC ORG-003616	CSC - Liaison Team
09/09/2016	E	Re: Steventon Update	Cllr Stewart Lilly
09/09/2016	E	Re: Steventon Update	Robert Green
09/09/2016	E	Re: Steventon Update	rbosley
09/09/2016	E	DW Underground Pipe	Robin Wilkinson
09/09/2016	E	Re: Steventon Update	C R Wilding
10/09/2016	E	SARINC Minutes	SARINC
12/09/2016	E	Neighbourhood Planning Bill	OALC
12/09/2016	E	Re: grant	Abigail Brown
12/09/2016	E	FW: grant	Robert Green
13/09/2016	E	September 2016 Vale Newsletter	Matthew Barber
14/09/2016	E	FW: Oxfordshire County Council's final response t	Cllr Stewart Lilly
14/09/2016	E	Re: Oxfordshire County Council's final response to	Robert Green
14/09/2016	E	Invitation to Place-making conference November 8t	Sue Hunt
15/09/2016	E	Councils binning black and coloured sacks in recy	Communications
15/09/2016	E	Re: Steventon Update	C R Wilding
15/09/2016	E	Re: Steventon Update	Robert Green
15/09/2016	E	Local government restructuring	Cllr Stewart Lilly
16/09/2016	E	Flooding in Steventon	Linda Humphries
16/09/2016	E	Re: Flooding in Steventon	Joseph Bennett
16/09/2016	E	Re: Flooding on new road	Robert Green
16/09/2016	E	Fwd: Flooding in Steventon	C R Wilding
16/09/2016	E	Re: Flooding in Steventon	Robert Green
16/09/2016	E	Re: Flooding in Steventon	C R Wilding
16/09/2016	E	Re: Steventon Update	Hughes Don
16/09/2016	E	Parish Council Report for September attached	C R Wilding
16/09/2016	E	Re: Steventon Update	Robert Green

16/09/2016	E	"FW: Abingdon Road, Steventon P16/V1954/O"	Jon Spiller
16/9/2016		VWH Planning Amendment Tudor House	VWH
18/09/2016	E	Fwd: Barnett Road	C R Wilding
18/09/2016	E	Damage to Little Green	Peggy Gentle
19/09/2016	E	Re: grant	Robert Green
19/09/2016	E	Re: Steventon Update	Robert Green
19/09/2016	E	Re: Flooding in Steventon	C R Wilding
20/09/2016	E	Fwd: Network Rail	C R Wilding
20/09/2016	E	Stakeholder Update - Our commitment to a new county	County Director - Corporate Services
20/9/2016		Notification of Planning Appeal Land at Manor Farm	VWH
22/09/2016	E	"P16/V1977/FUL - Land off Hanney Road, Steventon"	Stuart Walker
22/09/2016	E	Pulse: Oxfordshire's Non-profit Heartbeat	Oxfordshire Community and Voluntary Action
23/09/2016	E	Precept referendum - technical consultation impor	OALC
23/09/2016	E	[Bighealthandcare] Update on Oxfordshire's Transf	Oxfordshire Clinical Commissioning Group
23/09/2016	E	Change of Booking Secretary	steventonvillagehall bookings
25/9/2016		Application for plot	R Broadbent
26/09/2016	E	News from Healthwatch Oxfordshire, September"	Healthwatch Oxfordshire
26/09/2016	E	Change of phone number for village hall bookings	steventonvillagehall bookings
26/09/2016	E	Re: Agenda	Robert Green
26/09/2016	E	Re: Fwd: RE: Agenda	C R Wilding
27/09/2016	E	Re: Agenda	C R Wilding
27/09/2016	E	Meeting CFO on Wednesday	Robert Green
27/09/2016	E	"Re: Steventon Developments, SuDs, etc."	Robert Green
28/09/2016	E	Re: Pedestrian crossing	Highway Enquiries - E&E
28/09/2016	E	Diversion of bridleway	harwell.ssg (MAG)
28/09/2016	E	Re: Meeting CFO on Wednesday	rbosley
28/9/2016		Suggested parking poles Little Green	R Bosley
29/09/2016	E	Freedom Parade Saturday 1 October	Karen Dodd
29/09/2016	E	"Steventon meeting @ Village Hall, 6pm on 3rd Oct"	Hughes Don
29/09/2016	E	Apologies for Tuesday's meeting	Cllr Matthew Barber
29/9/2016		Resignation as Parochial Charities Trustee	Francis Silk
29/9/2016		Playpark recommendations	A Pajak
30/09/2016	E	Press Release + Background information from Sutto	Richard Webber
30/09/2016	E	Community First Oxfordshire AGM - 27th October	Community first oxon
30/09/2016	E	Re: Barnett Road	Robert Green
30/09/2016	E	Re: Linden Phase 3	Robert Green
01/10/2016	E	"Re: Steventon meeting @ Village Hall, 6pm on 3rd Oct"	Hughes Don
01/10/2016	E	"Re: Steventon meeting @ Village Hall, 6pm on 3rd Oct"	C R Wilding
01/10/2016	E	"Re: Steventon meeting @ Village Hall, 6pm on 3rd Oct"	Hughes Don
01/10/2016	E	"Fwd: Steventon meeting @ Village Hall, 6pm on 3rd"	C R Wilding
1/10/2016		Planning Proposed signage – Land at Abingdon road	VWH
02/10/2016	E	"Fwd: Steventon meeting @ Village Hall, 6pm on 3rd"	C R Wilding

02/10/2016	E	"Re: Steventon meeting @ Village Hall, 6pm on 3rd Oct"	C R Wilding
02/10/2016	E	Re: Apologies for Tuesday's meeting	Joseph Bennett
03/10/2016	E	Re: Linden Phase 3	Emma Turner
03/10/2016	E	"Re: Steventon meeting @ Village Hall, 6pm on 3rd Oct"	Cllr Stewart Lilly
03/10/2016	E	Re: Steventon Initial Assessment	C R Wilding
03/10/2016	E	Fwd: Steventon Initial Assessment	C R Wilding
03/10/2016	E	Upcoming training opportunities	OCVA Training
03/10/2016	E	"People, Ponds & Water e-newsletter - October 2016"	People Ponds and Water Office
03/10/2016	E	The Big Health and Care roadshow is coming to Abi	"Stackhouse Julia (NHS SOUTH, CENTRAL AND WEST CO)"
03/10/2016	E	Memorial Bench	mary malin
03/10/2016	E	Re: Linden Phase 3	Robert Green
03/10/2016	E	Oct Meeting Apologies	Robin Wilkinson
04/10/2016	E	OALC September Update for member councils	OALC
04/10/2016	E	Representative Parochial Charities	Robin Wilkinson
4/10/2016		Invitation to Didcot garden town stakeholder reception	Camargue
4/10/2016		Planning application The Grove 18 The Green. Single storey extension to existing outbuilding	VWH

#### 14.1.1 Response from Vale re SuDS

Dr Wilding would take up with Matthew Barber the lack of response.

#### 14.1.2 Parochial Charities.

Parish representative to be added to next Agenda. Mrs Silk's resignation acknowledged.

#### 14.1.3 Damage to Little Green

Mrs Gentle had written that the contractor would not accept liability for the damage to the Green.

#### 14.1.4 OALC

Require response to Government consultation, plans for restrictions to levels of precept set by Parishes.

#### 14.2 Sent

07/09/2016	E	Fwd: MPLG - Notes for Members prior to tomorrow n	Dick Bosley
07/09/2016	E	Return form for attention of Lisa Kamali P16/V195	Planning at Vale
08/09/2016	E	Re: grant	Jack Jarvis
08/09/2016	E	Fwd: grant	Chris Wilding
08/09/2016	E	New access to Linden phase 3 Hanney Road Steventon	Emma Turner
08/09/2016	E	Return forms	Planning at Vale
26/09/2016	E	Re: Change of phone number for village hall bookings	steventonvillagehall bookings
26/09/2016	E	Agenda	Robert Green:
27/09/2016	E	Re: Fwd: RE: Agenda	Chris Wilding
27/09/2016	E	Pedestrian crossing	Highway Enquiries - Environment & Economy
28/9/2016		Agenda and Minutes	Stewart Lilly
28/9/2016		Agenda and Minutes	Matthew Barber
29/09/2016	E	Play park Rospa	Carole Denton
29/09/2016	E	Fwd: Freedom Parade Saturday 1 October	Chris Wilding
04/10/2016	E	Re: Pedestrian crossing reference number is 763880	Highway Enquiries - E&E

## 15. PLANNING MATTERS

### 15.1. Applications

15.1.1. P16/V0958/HH Tudor House 67 The Causeway Amendment to application: Renovation and conversion of the long barn to ancillary accommodation. (Amended by drawing number PH 1411a, received 17 August 2016; existing posts and frame exposed externally. Additional information; Structural condition report and Statement of Significance & Impact Assessment received 17 August 2016 and 31 August 2016 respectively)

Parish withdrew their previous objection on the assurance that no changes would be visible externally, other than from Tudor House, no chimney would be installed for wood burner or any other heating system. The structural survey indicated that the building was suitable to be adapted.

15.1.2. P16/V2376/DIS 79 The Causeway Steventon ABINGDON OX13 6S Discharge of condition 3 - materials on application refs. P14/V2864/HH and P14/V2865/LB Demolition of rear single storey lean-to. Erection of single storey and one and half storey rear extensions. Internal and external alterations

15.1.3. P16/V2310/A Land at Abingdon Road Steventon OX13 6R Proposed Signage

No objection as temporary sign

15.1.4. P16/V2085/DIS Land off Hanney Road Steventon Oxfordshire OX13 6AS

Discharge of conditions: 4 - landscaping, 7 - landscaping, 8 - surface water drainage, 11 - foul drainage, 16 - construction, 19 - biodiversity on application ref. P15/V2016/FUL Erection of 18 affordable dwellings and 26 open market dwellings, with associated access road, landscaping and public open space.

Object to discharge as no agreement had been reached re access road, traffic calming or drainage

15.1.5. P16/V2213/DIS The Old Farmhouse Bakery Land at Abingdon Road Steventon

Discharge of Conditions(s) 19, 20, 21, 27, 28 on application P14/V2704/FUL. 'Erection of 57 new dwellings and a bakery with associated access and public open space. (as amended by plans received on 08.05.15)'

15.1.6. P16/V2191/HH 59 The Causeway Steventon ABINGDON OX13 6SE

Provision of screened external staircase to provide access and means of escape to a loft conversion.

Object that this overlook neighbouring properties, will not enhance the conservation area, and would appear to be to enable separate residential accommodation.

## 16. MATTERS FOR FUTURE DISCUSSION AND INFORMATION

Notify the Clerk of any items for the next Agenda.

## 17. DATE OF NEXT MEETING 1<sup>st</sup> November 2016

The meeting closed at 9.59 pm

**APPROVAL** Signed as a true record of the Meeting:

Name: Dr C Wilding

Position: Chairman of the Parish Council

Signature:

Date: 1<sup>st</sup> November 2016