



THE CAUSEWAY

## STEVENTON PARISH COUNCIL

Mrs. Angela Einon, Parish Clerk

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### Minutes of a Meeting of Steventon Parish Council held on Tuesday 4<sup>th</sup> September 2018 in the Village Hall Millennium Room

#### 1. APOLOGIES FOR ABSENCE

Apologies received from Mr J Bennett, Mrs C Brickwood, Mr R Green and Cllr Matthew Barber (VWH)

#### 2. PRESENT

Dr C Wilding Chair, Mr R Bosley, Mr J Clark, Mrs C Denton, Mr J Spiller and Mr R Wilkinson. Mrs A Einon (Parish Clerk) and Cllr M Fox-Davies (OCC) were in attendance. There were eleven members of the public present.

#### 3. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER DECLARATIONS

To receive any declarations of disclosable pecuniary interests, and other declarations, in respect of items on the agenda for this meeting.

Dr Wilding declared a non-pecuniary interest in the Sports Club Planning application.

#### 4. PUBLIC PARTICIPATION

##### 4.1. Foresight Solar farm

Mr James Jenkison attended to respond to any queries regarding solar farms in general and those surrounding Steventon in particular. He informed us that the farms were working efficiently but it may be that battery storage units would be installed soon to better utilise the energy generated. He was asked about the life of the panels and replied that although they were indicated to last 25 years there was no reason that they should not work efficiently for much longer.

##### 4.2. Reservoir

Thames Water arranged a meeting in London on Friday 17<sup>th</sup> August which was attended by Dr. Wilding and GARD. The presentation was joint with Affinity and it was described not as a reservoir but as a water facility. Not to provide water for the local area but to sell to other water companies.

Due to pressure Thames Water were now having a second consultation. The Reservoir had been brought forward to start in 2025. The plan had been submitted to Defra for security clearance and should be released towards the end of September, comments could then be made for eight weeks.

##### 4.3. Traffic

The monitor had been deployed in School Close for two weeks in August, the average speed recorded was 14.4 mph identical to that recorded in January, the removal of the rubber speed hump had made no difference. 1.4% exceeded the speed limit. A 20 mph speed limit would not be considered necessary even if allowed.

##### 4.4. Litter

Domestic waste is being dumped in the litter bins which is sorted by the wardens. Household waste should be put in household bins and collected from your property by the Vale.

##### 4.5. Allotments

Vandalism to pumpkins has been reported to the police. Young trees have also been vandalised in the village.

##### 4.6. Vicarage Road

High fences had been erected in the conservation area. Enforcement at the Vale are investigating reference VE18/506.

##### 4.7. Causeway

The road north of the crossing has been much improved by the maintenance work done on the edges by OCC. Dr Wilding and Cllr Mike Davies will follow up on what is happening south of the railway. Last heard that discussions with Conservation Officer on suitable materials for the repairs.

**Action 18/09/01: Dr Wilding/Mr Fox-Davies**

#### 5. REPORT FROM ANY COUNTY OR DISTRICT COUNCILLOR IN ATTENDANCE

##### Cllr Mike Fox-Davies

The latest published figures on people who are unnecessarily in hospital while they await confirmation of care arrangements have been published. The figures for June 2018 show that on average 90 Oxfordshire residents had their hospital discharge delayed. This is 9% fewer than in May and less than half the number of people delayed than the same time last year. Oxfordshire's delays figure trajectory continues to be better than national improvement with a 0.3% improvement in the last month and a drop of a quarter in the last year.

Only ten OCC councillors attended the meeting with Thames Water which was very disappointing. Local villages need to be more vocal. Thames Water are determined that a reservoir will be built.

## **6. APPROVAL OF THE MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 7<sup>th</sup> August, were accepted as a true record, with the following changes.

4.5 Remove "Work on"

Proposed: Mr Bosley: Seconded: Mr Clark.

## **7. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS**

### **7.1. Linden snagging**

The deed for transfer of land from Linden to the Parish was submitted for signature. Parish Councillors were uncertain on the wording for future use and Dr Wilding would speak to Mr Hornsby (Solicitor) before it was signed.

**Action 18/09/02: Dr Wilding**

### **7.2. Registration of Parish Council Land**

Ongoing

**Action 18/09/03: Mr Green**

### **7.3. Little Lane Footpath**

Dr Wilding had spoken to Mr Mobbs but had yet to see the Goulding's.

**Action 18/09/04: Dr Wilding**

### **7.4. New development concerns**

Residents had written to Corey Webster with concerns about the open spaces, she is investigating. A copy of a letter from Catalyst to Miller Homes residents concerning blocked drains has been forwarded to Enforcement at the Vale. It was sent to social housing residents and indicated they would be charged for blockages. The questionnaire responses indicated that Wilson residents were more satisfied than Linden or Miller. All were concerned about open spaces and arrangements with management companies for maintenance. Roads were an issue on Linden and Miller.

### **7.5. Drainage ditches Field Gardens**

Dr Wilding had yet to speak to Mr Tyrrell

**Action 18/09/05: Dr Wilding**

### **7.6. Wasps nest on the Green**

The Clerk had put up warning notices near the nest.

### **7.7. Trees of remembrance**

Mrs Brickwood had expressed the Parish Council interest and enquired about tree species. The Parish will be notified when the trees are available for collection and it will be first come first served on native varieties available.

### **7.8. North Star premises licence**

The Chair and the Parish Council had written letters of support and asked for an explanation. Representation can be made at the meeting. Mr Bosley would attend if Dr Wilding was away when date notified. Environmental Health did not require more than one objection, the law does not recognize a level of sound, but that distress is caused. Morris dancing etc are exempted from this type of licence.

**Action 18/09/06: Dr Wilding /Mr Bosley**

### **7.9. Dangerous ditch Village Green**

The Clerk had emailed the Environment Agency but had no response to date. Signs had been erected along the side of the ditch warning of deep mud.

### **7.10. Storage depot**

Dr Wilding had received a letter from the Enforcement office to say that the Storage depot had licence permission from 1987 which was appealed by the Vale but rejected in 1999. A site visit had provided no evidence of anything other than storage vehicle movements. The Site was not restricted to any operating hours though the site had been asked to use the Hanney Road from the Wantage road as access, rather than through Steventon village. Pass to Infrastructure Working Group to progress to environmental protection and its effects on residents and property. Part II of the local plan to withdraw the policy not to permit change of use. Mr Bosley offered to draft a letter to the occupants of the Storage depot requesting consideration for local residents.

**Action 18/09/07: Mr Bosley**

## **8. VILLAGE NATURE TRAIL**

Alternative quotes and draft for guide book awaited

**Action 18/09/08: Mr Bosley**

**9. MITIGATING PLAN IN THE EVENT OF BRIDGE DEMOLITION QUESTIONNAIRE RESPONSE**

On hold as demolition currently rejected. Returns of questionnaire had been consolidated and were circulated to the Parish Councillors.

**10. ITEMS FROM RISK ASSESSMENT ACTION SCHEDULE**

10.1 Arrange for annual inspection by ROSPA, record findings in the Council Minutes and rectify problems. The Rospa report had been received and circulated to the Parish Councillors. There were no urgent or red zone actions to be taken. A piece of wood to be replaced in the climbing frame, ladder steps to be watched for wear. The gate closes too fiercely. All the items mentioned to be repaired the remainder monitored.

10.2 Annual review of documents to be sent to the Oxford Record Office.

There were no items to be sent to the Record Office.

10.3 Insurances including Fidelity Guarantee.

The insurance renewal had been received from Came and Co. It had increased slightly more than budgeted and it was agreed to vire an additional £40 from other expenses.

**11. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES**

**10.1. Finance and General Purposes Committee JB, CB, RB, JC, CW, RW, Clerk**

Not met

**10.2. Planning Committee RB, CD, RG, JS, CW, Clerk**

Not met.

**10.3. Burial Ground CD, CB, RW, Clerk**

Not met.

**10.4. Open Spaces – Trees, Greens, Waterways and Footpaths RB, JC, CB, JS, RW,**

Not met.

**10.5. Recreation and Leisure – Playground, Sports Hall RB, CD, RG, CW**

Ongoing visit to sports halls Dr Wilding would contact Milton Parish.

**Action 18/09/09: Dr Wilding**

**10.6. Village Infrastructure – Railway, Roads, Drains JB, RB, RG, JS, CW**

Not met.

**10.7. Houses and Planning JC, CD, RG, JS, CW**

Not met.

**10.8. Sarinc RW, CD**

Nothing to report.

**10.9. Neighbourhood Plan RB, CB, RG, JC, JS, CW, Clerk and volunteers: Lorraine Atkins, Laura Bosley, Nigel**

Goode, Caroline Miller, Nick Thompson

The Steering group had met with Andrew Maxton, Planning Policy Project Lead, at the Vale offices on 2<sup>nd</sup> August. He had agreed to provide support the Steventon Neighbourhood Plan, Jeremy Fawn and Sharon Brentnall (Bluestone Planning) were employed by the Vale to progress Neighbourhood Plans until an officer was employed. There would be no conflict of interests in that the work Sharon had done on the character assessment for us was a separate entity. Sharon would now be our contact at the Vale for future advice on progress. We are now working on a Basic Conditions statement based on that submitted by Radley. A Public meeting to be held on Tuesday 23<sup>rd</sup> October, with cheese and biscuits provided, to explain where we are and what is happening.

**Action 18/09/10: Mr Green**

**10.10. Resilience group JB, JC, RG, CW**

Not met.

**Action 18/09/11: Mr Green**

**10.11. Other representative reports**

No other reports

**11. FINANCE**

**11.1. FINANCIAL REPORT 2018-19**

The financial report was discussed and agreed. It was agreed to vire an additional £40 from other expenses to insurance. Proposed: Mr Bosley. Seconded: Mr Wilkinson

## 11.2. CHEQUES FOR SIGNATURE

## 12. CORRESPONDENCE

### 12.1 Received

8/8/18	E	Last night's meeting	Meryl Wilcox		
8/8/18	E	Cancellation - Depot Open Days	Pitt-Pitts, Alice - E&E		
8/8/18	E	Thames Water - revised draft Water Resource Management Plan 2019	Jemma Gregory thameswater		
8/8/18	E	Depot open days	Potter, Elisha - E&E		
8/8/18	E	Summer Newsletter	Sue Hunt communityfirstoxon		
8/8/18	E	Oxfordshire County Council Minerals and Waste Local Plan: Part 2	Minerals and Waste Plan Consultation - E&E		
8/8/18	E	Thames Water's Water Resources Forum on Friday 17 August 2018	Jemma Gregory thameswater		
8/8/18	E	Autoreply	Planning Vale		
9/8/18		Causeway Trust	N Thompson		
9/8/18	E	FW: Planning GWML timetable for 2019	Robert Green		
9/8/18	E	Re: Planning GWML timetable for 2019	Robert Green		
9/8/18	E	Re: Last night's meeting	Meryl Wilcox		
9/8/18	E	Road Closure (ES) Distribution T5829 Steventon, Castle Street	Rahaman, Mohammad - E&E		
10/8/18	E	Appeal for Oxfordshire Memories and Objects from the Second World War	Duncan Parsons		
10/8/18	E	Re: Fwd: Trees of Remembrance Project: Free	Catherine Brickwood		
10/8/18	E	RoSPA Play Safety Inspection Reports	Tracey Cheshire		
10/8/18	E	Invoice 37626 from Playsafety Limited for Steventon Parish Council	Tracey Cheshire		
10/8/18	E	A message from Cllr Roger Cox, Leader of Vale of White Horse District	Policy Partnerships		
10/8/18	E	Re: Fwd: Trees of Remembrance Project: Free	John Clark		
10/8/18	E	Re: Fwd: Trees of Remembrance Project: Free	R Bosley		
11/8/18	E	Rural affordable housing - a major campaign success!	CPRE Campaigns		
11/8/18	E	TVERC Autumn Recorders' Conference - Sat 29th Sep	TVERC		
12/8/18	E	Re: Annual returns to the Charity Commission?	Robert Green		
13/8/18	E	Tree trimming causeway crossing	Joseph Bennett		
13/8/18	E	Re: Tree trimming causeway crossing	John Clark		
13/8/18	E	Re: Tree trimming causeway crossing	Joseph Bennett		
13/8/18	E	Annual Return 2016 - confirmation of receipt	Charity commission		
13/8/18	E	Annual Return 2017 - confirmation of receipt	Charity commission		
14/8/18	E	Ministry of Housing confirmed   Neighbourhood Planning Briefing	Westminster Briefing		
14/8/18	E	Fwd: FW: Review of North Star Premises Licence	Chris Wilding		
14/8/18	E	September Report attached	Chris Wilding		
14/8/18	E	Registration of an existing commercial address known as: Verran Freight Ltd. Unit E & F, Steventon Storage Facility, Hanney Road, Steventon, ABINGDON OX13 6DJ	Worsley, Sally-Anne		

14/8/18	E	Fwd: Review of North Star Premises Licence	Chris Wilding		
14/8/18	E	Re: Review of North Star Premises Licence	Chris Wilding	2	
15/8/18	E	Policing in the Thames Valley August 2018 - 9 years for drugs offence	Matthew Barber		
16/8/18	E	Traffic	Glenys Miles		
16/8/18	E	South News - August 2018	South Oxfordshire District C		
17/8/18	E	Planning conditions and how to enforce them	Cllr Mike Fox-Davies		
17/8/18	E	Re: Promoting the Gigabit Broadband Voucher Scheme - BBfO Programme, Oxford	Broadband		
20/8/18	E	Thames Water - Presentation slides from Water Resource Forum	Jemma Gregory Thameswater		
20/8/18	E	Re: Thames Water - Presentation slides from Water	Chris Wilding		
20/8/18	E	Invitation to Public Event about the Joint Statutory	Need Not Greed Oxfordshire		
20/8/18	E	Re: Fwd: remains of the late Derek Williams	sarah sisan	2	
21/8/18	E	CPRE Oxfordshire September Events	CPRE Campaigns		
21/8/18	E	War Memorials News - 21st August 2018	Civic Voice		
21/8/18	E	Meeting at Steventon Thursday 23rd @ 11.00	Robert Green		
21/8/18	E	Re: Meeting at Steventon Crossings Thursday 23rd	Robert Green		
21/8/18	E	FAO: The Parish Clerk	Flo Austin		
21/8/18	E	Fwd: FAO: The Parish Clerk	Chris Wilding		
22/8/18	E	Re: Fwd: FAO: The Parish Clerk	John Clark		
22/8/18	E	Re: Meeting at Steventon Crossings Thursday 23rd	Smith, Simon		
22/8/18	E	FW: Bellway surveyor's	Robert Green		
22/8/18	E	Re: FAO: The Parish Clerk	Chris Wilding		
23/8/18	E	Fwd: Parish Council Neighbourhood Plan	Chris Wilding		
25/8/18	E	FRACKING: stop the government	CPRE Campaigns		
25/8/18	E	Allotment information	Colin		
26/8/18	E	September Milton Matters	Milton Matters		
29/8/18	E	STEVENTON NEWS - Monday 10 September	Steventon News		
29/8/18	E	Re: Allotment information	Colin		
29/8/18	E	Planning Consultation - P18/V2053/HH	southandvale		
29/8/18	E	OCC publishes proposals to improve services an	Oxfordshire Stakeholders		
30/8/18	E	Re: Solar Farm at Steventon	James Jenkison		
30/8/18	E	Re: 2 things	Catherine Brickwood		
30/8/18	E	OALC August Update for member councils	OALC		
31/8/18	E	Planning Consultation - P18/V2044/FUL	southandvale		
31/8/18	E	Re: Manor farm	Chris Wilding		
31/8/18	E	Planning Consultation - P18/V2058/HH P18/V2059/LB	southandvale		
31/8/18	E	FW: Invoice 2018-07-1010	Robert Green		
2/9/18	E	Fwd: Manor farm	Chris Wilding		
2/9/18	E	Fwd: FAO: The Parish Clerk	Chris Wilding		
3/9/18	E	Electoral Register Monthly Changes - September	Elections		
3/9/18	E	Monthly Updates - September 2018	Elections		
3/9/18	E	School Close Traffic August 2018	Robert Green		
3/9/18	E	Fwd: Manor farm	Chris Wilding		

3/9/18	E	AGM of the Abingdon DAMASCUS Youth Project	Anne Whitehead		
3/9/18	E	Allotment damage	Robert Green		
3/9/18	E	Came & Company Local Council Insurance - Renewal Invitation	Came & Company Local Council Insurance		*
3/9/18	E	Re: Allotment damage	John Clark		
3/9/18	E	Fwd: letter to Parish Council	caroledenton2011		*
3/9/18	E	Re: Fw: Manor farm	Chris Wilding		
3/9/18	E	Re: Tuesday meeting	Cllr Mike Fox-Davies		
3/9/18	E	Apologies tomorrow	Joseph Bennett		
4/9/18	E	Re: Tuesday meeting	Matthew Barber		
4/9/18	E	Re: RoSPA Play Safety Inspection Reports	Tracey Cheshire		
4/9/18	E	Re: Forest school	Joseph Bennett		
4/9/18	E	Re: Forest school	Chris Wilding		
4/9/18		Deed for land	R Green		*

12.1.1 Forest School – a letter from Mrs Jaeger requesting use of some material from the Copse to set up a younger level forest environment in the School was discussed. The Parish Council approved the request and thanked Mrs Jaeger for her work on this project which was of great benefit to the children. Dr Wilding would write to Mrs Jaeger.

**Action 18/09/12: Dr Wilding**

## 12.2 Sent

8/8/18	E	Re: Last nights meeting	Meryl Wilcox		
8/8/18	E	Fwd: Thames Water's Water Resources Forum on Friday 17 August 2018	Chris Wilding		
8/8/18	E	return form	Planning at Vale		
10/8/18	E	Re: Fwd: remains of the late Derek Williams	sarah sisan		2
10/8/18	E	Fwd: A message from Cllr Roger Cox, Leader of Vale of White Horse	Chris Wilding		
13/8/18	E	Re: FW: Annual returns to the Charity Commission?	Robert Green		
13/8/18	E	Bridge questionnaire	Chris Wilding		
13/8/18	E	Re: Steventon News report attached	Chris Wilding		
15/8/18	E	Re: Fw: Healthwatch Oxfordshire to open four-day pop-up-shop in Abingdon	Mary Reade		
16/8/18	E	North Star licence	Fisher, Kate		
17/8/18	E	Questionnaire	Chris Wilding		
20/8/18	E	Re: Fwd: remains of the late Derek Williams	sarah sisan		
21/8/18	E	Causeway repairs	Nick Thompson		
21/8/18	E	Re Steventon Burial Ground	edcarterwantage		
28/8/18	E	Fwd: Update on Diageo Pension Trust Ltd planning application P18/V134	Chris Wilding		
28/8/18	E	Re: Allotment information	Colin		
29/8/18	E	Re: Solar Farm at Steventon	James Jenkison		
29/8/18	E	Tuesday meeting	Cllr Mike Fox-Davies		
29/8/18	E	Re: 2 things	Catherine Brickwood		
31/8/18	E	Re: Fwd: Manor farm	Chris Wilding		
4/9/18	E	Re: RoSPA Play Safety Inspection Reports	Tracey Cheshire		
4/9/18	E	Fwd: Amended: Press notice - New cooking oil recycling service for re	Steventon News		
4/9/18	E	Fwd: Re: Tuesday meeting	Chris Wilding		

13. **PLANNING MATTERS**

13.1 **Applications**

Dr Wilding left the meeting for item 13.1.1 Mr Bosley took the Chair.

13.1.1 P18/V2044/FUL Steventon Sports and Social Club Milton Lane Steventon Abingdon OX13 6SA

Provision of a storage facility to replace existing deteriorating sheds. The storage facility will fit in the existing footprint of the current sheds.

No objection

13.1.2 P18/V2059/LB & P18/V2058/HH 71 The Causeway Steventon Abingdon Oxfordshire OX13 6SQ

Single storey rear extension, partial rebuild of existing extension to improve structure and insulation, replacement of rear elevation ground floor windows and minor internal works not affecting historic structure.

No objection

13.1.3 P18/V2053/HH 1 Fletcher Close Steventon Abingdon OX13 6GE

Flank window addition

No objection

**21. MATTERS FOR FUTURE DISCUSSION AND INFORMATION**

Zip wire to be discussed under playground next meeting

**22. DATE OF NEXT MEETING 2<sup>nd</sup> October 2018**

The meeting closed at 8.40 pm

**APPROVAL** Signed as a true record of the Meeting:

Name: Dr C R Wilding

Position: Chairman of the Parish Council

Signature:

Date: 2<sup>nd</sup> October 2018