



THE CAUSEWAY

STEVENTON PARISH COUNCIL

Mrs. Angela Einon, Parish Clerk

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Minutes of a Meeting of Steventon Parish Council held on Tuesday 3rd September 2019 in the Millennium Room of Steventon Village Hall

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllr M Fox-Davies and Cllr M Barber (VWH)

2. PRESENT

Dr C Wilding Chair, Mr J Bennett, Mrs C Brickwood, Mr J Clark, Mrs C Denton, Mr R Green, Mr J Rice, Mr M Stimpson-Tame and Mr M Tucker. Mrs A Einon (Parish Clerk) and was in attendance. There were seven members of the public present.

3. DECLARATIONS OF PECUNIARY INTERESTS AND OTHER DECLARATIONS

To receive any declarations of disclosable pecuniary interests, and other declarations, in respect of items on the agenda for this meeting.

No declarations were received.

4. PUBLIC PARTICIPATION

4.1. Memorial bench

The bench in memory of Margaret Smith needed maintenance. Mrs Denton agreed to raise with Sarinc as it was located on their property.

Action 19/09/01: Mrs Denton

4.2. Pedestrian crossing – Hanney Road

Nothing further had been heard from Highways regarding the zebra, however lampposts seemed to be in the process of installation.

5. REPORT FROM ANY COUNTY OR DISTRICT COUNCILLOR IN ATTENDANCE

There were no District or County Councillor's in attendance.

6. APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the meeting held on 6th August 2019, were accepted as a true record. With the following modifications:

4.3 church with small c.

4.4 change of to off, insert still before not clearly.

4.6 change clear to authorize.

9.4 change included, to included;

9.5 Change Alternate to Alternative

Insert previously after Bridge jacking evidence.

Change though to through.

Proposed: Mr Green. Seconded: Mrs Brickwood

7. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING – REPORTS ON ACTIONS

7.1. Linden snagging

Response from Graham Gregory still awaited.

Action 19/09/02: Dr Wilding

7.2. Registration of Parish Council Land

Ongoing

7.3. Little Green parking

A date for a meeting of the Infrastructure working group would be agreed later tonight to consider a budget and specification of the work required.

Action 19/09/03: Infrastructure

7.4. Tree work by Ringrose

Mrs Brickwood agreed to put notices on the trees on the green to explain the work to be done.

Action 19/09/04: Recreation and Open Spaces

7.5. Emergency vehicles access to the village.

Proposed letter to Network Rail, OSR, OCC, Fire Brigade, South Central ambulance and Police. Mr Green had obtained contact details for circulation of the letter.

Action 19/09/05: Mr Green

8. ITEMS FROM RISK ASSESSMENT ACTION SCHEDULE

8.1 Arrange for annual inspection by ROSPA, record findings in the Council Minutes and rectify problems. The Rospa report had been circulated to Parish Councillors. Recreation and leisure to pursue quotes for surface replacement and possible additions. Clerk to ask Mr Pajak to do the repairs to the wood suggested in the report..

Action 19/09/05: Recreation/Clerk

8.2 Annual review of documents to be sent to the Oxford Record Office.
No documents to be sent.

8.3 Insurances including Fidelity Guarantee
Came and Company insurance renewal cheque to be issued.

9. WORKING GROUP, SUB-COMMITTEE AND REPRESENTATIVES ACTIVITIES

9.1 **Finance and General Purposes Committee JB, JC, CB, JR, CW, Clerk**
Not met

9.2 **Planning Committee JB, CD, RG, CW, Clerk.**
Not met

9.3 **Burial Ground CD, JC, MT, MST, Clerk**
Meeting to be arranged.

9.4 **Recreation and Open Spaces – Trees, Greens, Waterways, Footpaths, Playground, Sports Hall. JC, CB, CD, RG, JR, MT, MST, CW**

Planned expenditure included, upgrade the MUGA, resurface the play area at St Michaels road and to install a zip wire. There is also money available for outdoor gym equipment and art. The working group to draw up a schedule of the work required and obtain quotes. The Clerk raised rejoining membership of Oxfordshire Playing Fields Association who can advise on setting up and running play areas.

Action 19/09/06: Recreation and Open Spaces

Map of grass cutting areas agreed with Ben Griswold has been located. The Clerk would contact Sarinc to negotiate a price.

Action 19/09/07: Clerk

9.5 **Village Infrastructure & Resilience – Railway, Roads, Drains JB, RG, JR, MT, CW. Resilience volunteers Rosemary Howden, Simon Holloway**
Information gathering on bridge demolition ongoing.

9.6 **Sarinc CD**
Not met.

9.7 **Neighbourhood Plan CB, RG, JC, CW, Clerk and volunteers: Lorraine Atkins, Laura Bosley,. Dick Bosley, Nigel Goode, Caroline Miller, Jon Spiller, Nick Thompson**
Catherine Brickwood, Chris Wilding and the clerk had met with Deborah and Robyn Tobutt, Neighbourhood planning policy team, at the Vale offices on Friday 30th August. A useful meeting discussing the policies drafted by Mrs Brickwood. Robyn Tobutt would send her comments by email. The steering group were now able to access documents on one drive. A further meeting would be held to go through the next tranche of policies.

9.8 **Website group CB, RG, JR, Clerk**
Feedback in October. Quotes had been obtained from two suppliers the third has been requested to quote but had not responded.

9.9 **Other representative reports**

9.9.1 **Milton Park Forum CW, CB**

A meeting was scheduled for Thursday 5th at 6pm. Mrs Brickwood would attend.

10. **FINANCE FINANCIAL REPORT 2018-19**

The accounts for this month were discussed and approved

Proposed Mr Bennett. Seconded Mr Green

10.2. **CHEQUES FOR SIGNATURE**

11. CORRESPONDENCE

11.1 Received

7/8/19	E	regwwaite	Milton Park Liaison Group - Postponement of meeting on Thursday evening		
7/8/19	E	regwwait	Milton Park Liaison Group - Minutes of last meeting on Tuesday, 9th August		
7/8/19	E	Thames Valley Environmental Records Centre (TVERC	TVERC News Update - August		
7/8/19	E	Catherine Brickwood	Piece for Steventon News		
7/8/19	E	Municipal Team 1	Re: Grey bins		
7/8/19	E	Lesley Lovell	Just to thank you all		
8/8/19	E	Ann Ashton	Re: Land at Barnett Road, Steventon VE18/606		
8/8/19	E	harwell.ssg (MAG)	FW: Estate Bulletin: Junction Improvements		
8/8/19	E	harwell.ssg (MAG)	Harwell SSG meeting - 11 September - rescheduled		
8/8/19	E	Robert Green	Fwd: Invite to attend Infrastructure/Railway Meeting Thursday 18th		
8/8/19	E	Robert Green	Fwd: SR 190704-000437 - Delay to emergency servic		
9/8/19	E	Communications	Press release - Earth Trust charity quiz night 4 Sept		
9/8/19	E	Martin Reade	Removable bollard		
9/8/19	E	Planning Vale	Autoreply		
9/8/19	E	Tobutt, Robyn	Automatic reply: Steventon NDP Policy Writing		
10/8/19	E	Calum McGregor, CPRE	Will you help us clean up the countryside?		
10/8/19	E	registration southandvale	Planning Decision Notice - P19/V1426/HH		
12/8/19	E	C Wilding	Re: Bellway application		
13/8/19	E	Fermer, Paul - Communities	Re: National Highway and Transport Public Satisfaction Survey		
13/8/19	E	Came & Company Local Council Insurance	Confidential: Steventon Parish Council - Inspire - Insurance Renewal		
14/8/19	E	Dodd, Karen	Vale Community Awards Lunch		
14/8/19	E	Christine Casson	Fwd: Steventon Railway Bridge - A question I would like answered this		
14/8/19	E	Joseph Bennett	Re: Steventon News		
14/8/19	E	Rooney, Sean - Communities	Deddington Depot Open Day		
14/8/19	E	Joseph Bennett	Fwd: Councillor apologies for lateness.		
14/8/19	E	C Wilding	Re: Steventon Railway Bridge - A question I would		
15/8/19	E	C Wilding	Bellway application		

15/8/19	E	registration southandvale	Planning Consultation - P19/V1913/AG		
15/8/19	E	Dodd, Karen	Charity Fund raising quiz		
15/8/19	E	Griffin, Louise	Automatic reply: Register of Members Interest		
15/8/19	E	C Wilding	Steventon News report		
16/8/19	E	John Clark	Grass Cutting Areas		
16/8/19	E	Tobutt, Robyn	Re: Steventon NDP Policy Writing	4	
17/8/19	E	My Neighbourhood Plan	Workshop for Neighbourhood Plan		
19/8/19	E	Rahaman, Mohammad - E&E	Automatic reply: Distribution NOTICE T6651 Steventon, North Way	3	
19/8/19	E	Roche, Patrick	Public GIS on website		
19/8/19	E	Matthew Barber	Police & Crime Bulletin August 2019 - Tributes to PC Andrew Harper		
20/8/19	E	Roche, Patrick	Re: Public GIS on website	2	
20/8/19	E	McGuinness, Filipa - E&E	Introducing Oxfordshire Environment Board		
21/8/19	E	registration southandvale	Planning Consultation - P19/V1912/FUL		
21/8/19	E	C Wilding	Re: Steventon NDP Policy Writing	3	
22/8/19	E	regwwaite@aol.com	Milton Park Liaison Group (MPLG) evening meeting on Thursday, 5th Sept		
22/8/19	E	harwell.ssg (MAG)	NDA - Update on Reactor Dismantling		
23/8/19	E	C Wilding	Fwd: Steventon NDP Policy Writing		
23/8/19	E	TTRO Requests	TTRO (T7038) Temporary Road Closure - Steventon, The Causeway		
23/8/19	E	Christine Casson	Fwd: Steventon Railway Bridge - A question I would		
27/8/19	E	Griffin, Louise	Re: Register of Members Interest		
27/8/19	E	Rahaman, Mohammad - E&E	Re: Distribution NOTICE T6651 Steventon, North Wa		
28/8/19	E	Eleanor Mayhew	River Ock Catchment Partnership Water Environment Improvement Plan		
29/8/19	E	Police and Crime Commissioner for Thames Valley	Police and Crime Commissioner newsletter - August 2019		
29/8/19	E	C Wilding	Re: Network Rail	2	
29/8/19	E	Planning Vale	Autoreply		
30/8/19	E	Enquiries, Unit	Auto Reply Acknowledging Receipt		
30/8/19	E	Thompson Matthew	Re: Ginge brook at Stocks Lane Steventon		
30/8/19	E	Campaign to Protect Rural England Oxfordshire	England's Economic Heartland: Environment should be at the heart of s		
30/8/19	E	Lucy Disley	Oxfordshire Sports Awards 2019 - Thanking the people who make sport		
30/8/19	E	OALC	OALC August Update for member councils		
31/8/19	E	Network Rail	Network Rail - Service Request Notification 190831-000029		
31/8/19	E	CPRE Raffle	Members, could you be celebrating with our Summer Raffle?		
2/9/19	E	Sophie Balchin	Re: Notification of play area inspection in July for Steventon Parish Cou		
2/9/19	E	Network Rail	Incident: 190831-000029		

2/9/19	E	Sophie Balchin	Re: Notification of play area inspection in July for Steventon Parish Cou		
2/9/19	E	Clements Nigel	19-09-02 MLN1 56m 56ch SR190831-000029 Blocked culvert Nr Stocks Lane		

11.1.1 Floodlight on village green.

Mr Green had received an email regarding a floodlight on the village green used for football practice in the winter. It was proposed to replace the existing with a similar. No objections were raised. It was pointed out that the lighting and facilities overseen by the Sports and Social Club were available for other uses.

11.2 Sent

8/8/19	E	C Wilding, C Brickwood	Fwd: Milton Park Liaison Group - Minutes of last meeting on Tuesday,		
8/8/19	E	C Wilding, C Brickwood	Fwd: Milton Park Liaison Group - Postponement of meeting on Thursday		
9/8/19	E	Martin Reade	Re: Removable bollard		
9/8/19	E	Planning at Vale	return form P19/V1756/HH		
9/8/19	E	Tobutt, Robyn	Re: Steventon NDP Policy Writing		
9/8/19	E	Steventon Neighbourhood Plan	Fwd: Automatic reply: Steventon NDP Policy Writing		
13/8/19	E	Steventon News	Councillor profiles		
14/8/19	E	Joseph Bennett	Re: Steventon News		
15/8/19	E	Griffin, Louise	Register of Members Interest		
16/8/19	E	C Wilding	Re: Steventon News report		
16/8/19	E	John Clark	Re: Grass Cutting Areas		
16/8/19	E	Tobutt, Robyn	Re: Steventon NDP Policy Writing		
19/8/19	E	Property, Cllr Mat	Fwd: Re: Land ownership		
19/8/19	E	Rahaman, Mohammad - E&E	Re: Distribution NOTICE T6651 Steventon, North Way		
19/8/19	E	comments whitehorsedc	Public Gis on website		
19/8/19	E	Roche, Patrick	Re: Public GIS on website	2	
21/8/19	E	Tobutt, Robyn	Fwd: Re: Steventon NDP Policy Writing		
29/8/19	E	Christine	Re: Fwd: Steventon Railway Bridge		
29/8/19	E	C Wilding, C Brickwood	Fwd: Milton Park Liaison Group (MPLG)		
29/8/19	E	Planning at Vale	Return form for P19/V1913/AG		
29/8/19	E	Cllr Mike Fox-Davies	Meeting Tuesday 6th Sept		
29/8/19	E	Cllr Mike Fox-Davies	New developments		
30/8/19	E	Enquiries, Unit	Ginge brook at Stocks Lane Steventon		
30/8/19	E	matthew.thompson	Fwd: Ginge brook at Stocks Lane Steventon		
2/9/19	E	Sophie Balchin	Re: Notification of play area inspection in July		

12. PLANNING MATTERS

12.1. Applications

Bellway Homes have withdrawn their application for planning permission for 52 houses on Abingdon Road.

Target decision date on Land to the rear of 31-33 The Causeway has been moved to 11th October.

12.1.1. P19/V2038/DIS Willow Cottage Steventon Hill Steventon Abingdon OX13 6AA

Discharge of conditions 9 - Boundary walls & fences, 10 - Levels , 11 - Landscaping & protection of retained trees / hedgerows and 12 - Drainage Details of application P16/V3065/FUL. Removal of existing mobile home and outbuildings and erection of detached dwelling with access, parking and amenity space. (As amended by plans and documentation received on 13 June 2017 and 11 September 2017)

12.1.2. P19/V1912/FUL Manor Farm Church Lane Steventon Abingdon OX13 6SN

Erection of new gates, stone gate piers and walls which form a tarmac entrance (an entrance was already there as was a farm track) to an existing agricultural barn.

Retrospective application adjacent to the conservation area. Materials and scale inappropriate for an agricultural field access. The access has been created during last winter, previously cropped to the side of the ditch. Access to the barn has been via Vicarage Road. Comment does not seem to have been requested from the Conservation Officer.

12.1.3. P19/V1771/DIS 75 Abingdon Road Steventon Abingdon OX13 6RW

Discharge of conditions 3(Vehicular Access) & 4(Surface Water Drainage) on P19/V0878/FUL (Proposed demolition of existing double garage and workshop to make way for erection of two storey dwelling P17/V2234/FUL. Variation of condition 2 to allow for elevational rationalisation to windows and chimney detailing and internal buildability items

13. MATTERS FOR FUTURE DISCUSSION AND INFORMATION

Play area wooden gate spring.

Steventon News profiles this month: Carole Denton, John Rice, Martin Stimpson-Tame.

14. DATE OF NEXT MEETING 1ST OCTOBER 2019

The meeting closed at 8.45 pm

APPROVAL Signed as a true record of the Meeting:

Name: Dr C R Wilding

Position: Chairman of the Parish Council

Signature:

Date: 1st October 2019