

Village Hall Committee report for Annual Parish Meeting 2 May 2017

The Annual General Meeting of the Parish Hall Committee was held on 25 April 2017 and the following were elected to serve for the next year on the Management Committee

Mr Eric Webb - Chair
Dr Christopher Wilding - Treasurer
Ms Agne Makauskaite - Booking Secretary
Mrs Emma Ashford
Mrs Sue Rees - Committee Secretary
Mr John Clark - Maintenance

We are glad to report that the Hall continues to be well used by a wide variety of hirers. Income has grown steadily over the year due to satisfactory booking levels; and reduced expenditure. We are one of the few Village Halls in the county with a predictable level of income for the next couple of years due to confirmed bookings for several years ahead. However we cannot be complacent about this and will continue to do our best to improve the services we can offer and increase income as much as possible to continue to build reserves for future capital projects.

During the past year

- We successfully recruited a new booking secretary - Agne Makauskaite - and are extremely grateful that Emma Ashford, the previous booking secretary, was able to provide excellent and ongoing support and training for Agne.
- We are pleased to report that the Hall now has functional WiFi
- Protective grids for windows of the Millennium Room closest to the Green have been installed and are reducing damage from footballs etc. We sorry to have to report that they have already been vandalised but are glad to be able to reassure all that they are still functional
- Unfortunately there were two serious incidents connected with uninvited guests accessing 18th Birthday parties that resulted in considerable damage. The police were called to one of these; the culprit was convicted and has carried out restorative work at the Hall as part of his sentence. We now have an advice sheet about supervising youth focused events that is issued to all hirers booking for such events and we will review the Hall's policy on accepting bookings for this kind of event during the year.
- We would like to take this opportunity to remind all new, occasional and regular hirers that separate bookings need to be made directly with the booking secretary for all events as the hall is now actively used throughout the year and often booked up to a year in advance on popular dates. In the interests of fairness we operate on a first come first served basis so if you have a regular event please do make sure you have a confirmed booking as far in advance as possible to avoid disappointment.

Plans for this year include

- Professional deep cleaning of both kitchens.
- Internal redecoration of the Millennium Room and Main Hall
- Replacement of some chairs.
- Investigation of replacement of floor coverings.

Sue Rees, Committee Secretary April 2017